

**Associate Degree
In
Technical Studies – Journeyworker**

A Personal Planning Guide

**Chippewa Valley
Technical College**

**www.cvtc.edu
1-800-547-CVTC**

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Welcome to Chippewa Valley Technical College's Associate Degree Technical Studies – Journeyworker Program

Welcome to Chippewa Valley Technical College's Technical Studies Associate Degree – Journeyworker program. This packet has been prepared to assist you in the development of your individual program. Since this is an individualized program, time of completion is dependent on course offering options and your particular schedule.

Review this packet thoroughly before beginning to plan your program. You will need to prepare a portfolio of materials for presentation to the Individualized Technical Studies Committee.

The following numbered list of activities will help you in completing the application process for the Technical Studies – Journeyworker Associate Degree.

Procedure for Program Enrollment:

1. Submit a completed WTCS Application for Admission to the Admissions Office at CVTC, 620 W. Clairemont Avenue, Eau Claire, WI 54701-6162.
2. Pay the \$30 application processing fee.
3. Education requirement: Applicant must be a high school graduate, or have completed the High School Equivalency Diploma (HSED) or the General Education Development Certificate (GED).
4. Complete COMPASS pre-entry assessment. Compass is an un-timed, computerized test of reading, writing and pre-algebra. Scores are used for advisement purposes.
 - To schedule a testing appointment: For more information and to schedule a COMPASS appointment, visit our website: <http://www.cvtc.edu/pages/198.asp> .
Testing Fee: \$20.
 - If you do not have access to the internet, please contact the Assessment Center at 1-800-547-2882, Ext. 6346 or 715-833-6346.
5. Submit a copy of Wisconsin Journey-Level Certificate to the Admissions Office at CVTC.
6. Meet with the appropriate Program Counselor to begin developing your *Associate Degree Technical Studies – Journeyworker Program Planner*. **Call Jerry Moldenhauer in the Counseling Center at 715-833-6346 or 1-800-547-2882, extension 6346 to schedule an appointment.**
7. Program Plan and Portfolio submitted to and approved by the Individualized Technical Studies Committee.
8. Documented approval of Individualized Program Plan and Portfolio is submitted to Admissions Office. Approval will be forwarded to the Admissions Office by the Individualized Technical Studies Committee.

Technical Studies Degree Requirements

The Associate Degree in Technical Studies – Journeyworker responds to requests for academic recognition of apprenticeship training in the State of Wisconsin. The WTCS provides a program option of an Associate Degree in Technical Studies. This system-wide approach provides apprenticeship program completers an option to receive an associate degree designed around individual needs. Advanced standing evaluation procedures will be used to assess the degree requirements for journey-level workers, including those who completed a registered apprenticeship program outside of the State of Wisconsin.

Technical Studies Degree Requirements:

- Possesses a Wisconsin Journey-Level Certificate from an apprenticeship program that included a minimum of 400-hours of related instruction in the WTCS. The certificate will meet the 32-credit occupational specific course requirement for the Associate Degree.
- Completion and approval of an Associate Degree in Technical Studies – Journeyworker Program Plan.
- Complete 17 credits of student selected Associate Degree courses. Advanced standing for a maximum of eight of these credits, calculated at one credit per 36-hours of instruction, will be granted for required apprentice-related instruction beyond the 400-hours of statutory minimum.
- Meet the WTCS Associate Degree requirements of 15 credits of General Education.

Example:

Ima Handy is a Journey-Level Industrial Electrician expressing interest in the Associate Degree option as a means for advancement into a management position. Ima's apprenticeship included 576-hours of related instruction. In addition, she also completed a one-credit computer course and the three-credit course Foundations of Quality. How much advanced standing would she receive?

In this case, Ima would be granted a total of 41 credits; 32 for completion of a standard apprenticeship plus an additional 5 credits for the hours of related instruction about the minimum ($576 - 400 = 176 \div 36 = 5$) and 4 credits for her additional coursework. To receive the Technical Studies degree (64 credits) she will need to complete the 15-credit General Education requirements and an additional 6 credits in supportive/elective courses. Ima, and a technical college counselor, will design an educational plan that includes selected Supervisory Management and general education courses.

Upon completion of the prescribed coursework, Ima would receive an Associate Degree in Technical Studies/Industrial Electrician. The degree will be titled based on the apprentice's area of occupational concentration.

Program Planner

Chippewa Valley Technical College
Associate Degree in Technical Studies – Journeyworker

I. General Education Core

21 credits

<u>Communications</u>	(Select at least two)	6 credits
801-195	Written Communications	3 credits
801-196	Oral-Interpersonal Communications	3 credits
801-197	Technical Reporting (Prerequisite: Written Communications)	3 credits
801-198	Speech	3 credits

<u>Social Science</u>	(Select one)	3 credits
809-195	Economics	3 credits
809-196	Introduction to Sociology	3 credits
809-197	Contemporary American Society	3 credits
809-122	Introduction to American Government	3 credits
809-128	Marriage and Family	3 credits
809-166	Intro to Ethics: Theory & Applications	3 credits
809-172	Race Ethics and Diversity	3 credits
809-174	Social Problems	3 credits

<u>Behavioral Science</u>	(Select one)	3 credits
809-198	Introduction to Psychology	3 credits
809-199	Psychology of Human Relations	3 credits
809-159	Abnormal Psychology	3 credits
809-188	Developmental Psychology	3 credits

<u>Math & Science</u>	(Select one)	3 credits
804-106	Introduction to College Mathematics	3 credits
804-113	College Technical Mathematics 1A	3 credits
804-118	Intermediate Algebra with Applications	3 credits
804-133	Mathematics and Logic	3 credits
806-114	General Biology	4 credits
806-134	General Chemistry	4 credits

The remaining six General Education credits shall be chosen from any of the remaining courses listed above.

II. Technical Studies Courses

11 credits

Complete 11 credits of selected Associate Degree courses. The selection of these courses must be relevant to the student's identified career goals, and provide sufficient hours of concentration in one or two specific technical areas to ensure technical competence in achieving occupational goals.

III. Wisconsin Journey-Level Certificate

32 credits

32-hours are granted for 400-hours of apprenticeship related training. Additional Advanced Standing for a maximum of eight of the Technical Studies Courses, calculated at one credit per 36-hours of instruction, will be granted for apprentice related instruction beyond the 400-hours of statutory minimum.

IV. Total Program Credits

minimum 64 credits

V. Advanced Status Request

A minimum of 25% of total program requirements must be earned at CVTC.

Program Requirement Sheet
Associate Degree in Technical Studies – Journeyworker

Student Name: _____ ID or Soc. Sec. # _____ Date: _____

Completed Requirements:

_____ 32 Credits – WI Journey – Level Certificate (400-hours minimum):

_____ Advanced Standing Journey-Level Credits (8 maximum) = (Total Journey-Level hours – 400) ÷ 36

_____ 11 Credits Associate Degree – Technical Studies

Course Number	Course Title	Credits

21 Credits Associate Degree – General Education:

_____ 6 Credits (minimum**) **Communication Courses**

Course Number	Course Title	Credits

_____ 3 Credits (minimum) **Social Science Courses**

Course Number	Course Title	Credits

_____ 3 Credits (minimum) **Behavioral Science Courses**

Course Number	Course Title	Credits

_____ 3 Credits (minimum) **Math and Science Courses**

Course Number	Course Title	Credits

** 6 credits to be taken in any of the above areas to meet the 21 credit minimum General Education requirement

Proposed plan approved by Individualized Technical Studies Committee

Date _____ Signature _____

Proposed plan approved by Registrar

Date _____ Signature _____

Individualized Technical Studies Committee Apprenticeship

It is the responsibility of the Individualized Technical Studies Committee for Apprenticeship to approve the individualized program plans.

The Individualized Technical Studies Committee for Apprenticeship will consist of three permanent and one ad hoc member who review the Technical Studies Program Plan according to the Associate Degree criteria.

Permanent Technical Studies Team Members:

Jerry Moldenhauer, Counselor
Claudeen Oebser, Curriculum Specialist
Mark Hendrickson, Campus Manager

In addition, a teacher with expertise in the technical area to be studied will be assigned to this committee.

Upon approval of the Technical Studies – Journeyworker Associate Degree Program Plan and Portfolio, a letter will be sent by the committee notifying the applicant of their approval. A copy of this letter will be sent to the Admissions Office. The Admissions Office will officially accept the approved applicant to the college. Registration material will be sent as to the time of class registration.

If at any time questions arise, please contact the Admissions Office at 1-800-547-2882.