



Position: Full-time Physical Therapist Assistant Instructor and Academic Coordinator of Clinical Education (ACCE)

Position Summary: This position is responsible for increasing student learning through developing a relevant and progressive curriculum, designing and implementing effective

learning strategies and environments, delivering instruction of high quality, assessing student learning, advising students, and participating in college activities. Competencies and tasks of the position will be consistent with the educational principles of the college that focus on meeting the learning needs of students.

Responsibilities/Expectations/Accountability/Duties:

- See program information at <http://www.cvtc.edu/pages/402.asp>
- Provide instruction to students enrolled in the Physical Therapist Assistant program.
- Demonstrate commitment to customer service standards.
- Assist in the development of class schedules for the Physical Therapist Assistant program.
- Assist with curriculum development, revision, and implementation.
- Support and assist with the development of flexible instructional delivery systems, including on-line instruction.
- Assess student learning, develop and maintain personal education plans with students, and advise students.
- Manage a classroom and/or learning site effectively.
- Assist with course / program evaluation and continuous improvement.
- Pursue ongoing professional development.
- Maintain positive relations with the external community and assist in the recruitment of students.
- Develop and maintain clinical relationships
- Relate successfully with students and staff of diverse cultural, social or educational backgrounds.
- Assist with recruitment of students
- Function without direct supervision in a team environment with the ability to support a cohesive department atmosphere. Activities include reaching consensus at team meetings; making budget, curriculum and delivery method decisions; scheduling classes; managing the lab; attending Campus meetings and being involved with College-wide activities.
- This position may involve day, evening and weekend classes as well as traditional classroom, distance learning classes at multiple campus sites.
- This position requires the individual to work with students in both one on one and group instruction situations.
- Travel to clinical sites required.

Necessary Knowledge, Skills and Abilities:

- Experience in a variety of areas of teaching (academic, clinical, continuing education, inservice).
- Knowledge of the clinical community.
- Currency in contemporary practice.
- Proficient with MS Office software preferred.
- Ability to utilize technology which supports learning and teaching.
- Ability to plan, organize, instruct and facilitate educational courses of quality.
- Flexibility in schedule, including availability for day, evening, weekend or summer assignments at various locations as appropriate.
- Ability to work with students in both one on one and group instruction situations.
- Employment with CVTC is contingent upon successful completion of background check(s).
- This position requires that a Bachelor's degree be obtained within five years from date of employment (if not already obtained).

Necessary Training and Experience:

1. Bachelor's degree or equivalent with education or training preparing a person for the occupational area being taught. Work experience combined with education and training totaling seven years (14,000 hours) shall be equivalent to a Bachelor's Degree for certification purposes. Each academic credit or equivalent credit is equal to 110 hours of occupational experience when computing the Bachelor's degree equivalency.
2. Minimum of five years experience as a physical therapist or physical therapist assistant. The appropriate occupational experience is listed at: <http://systematic.wtcsystem.org/certification/occexp/health.HTM> select [10-524-1 Physical Therapist Assistant \(2009\)](#).

Necessary Training and Experience (cont.):

3. Minimum of two years of experience as a center coordinator of clinical education and/or clinical instructor, or experience in teaching, curriculum development, and administration in a physical therapist assistant or physical therapist program. Past work experience should include the following: clinical or educational administration, human resource management, curriculum development, student evaluation and outcomes assessment.
4. Licensure if a physical therapist; or licensure, certification or registration if a physical therapist assistant
5. This position requires that a Bachelor's degree in a related field be obtained within five years from date of employment (if not already obtained).

Position Details

Expected Start Date: August 2010

Position Status: Full-time, faculty union position

Location: Health Education Center, Clairemont Campus, Eau Claire (with travel to clinical sites and other CVTC campuses)

Work Hours: Salaried position – hours will vary each semester. Flexibility in schedule, including availability for day, evening, weekend or summer assignments at various locations as appropriate.

Salary: Salary to be paid for this position will be commensurate with academic training and educational experience. The 2009-2010 academic-year salary schedule for a 34-week contract ranges from \$46,242 with a Bachelor's degree (or equivalent) to \$81,086 with a Doctorate/Educational Specialist degree. Maximum placement for new instructors with a 34-week contract is \$67,111. This position represents a 34-week contract. The 2010-2011 salary schedule has not yet been finalized.

Benefits:

- Health and dental insurance for all family members
- Life and long-term disability insurance
- Wisconsin Retirement System
- 403(B) tax deferred annuity program
- 457 deferred compensation plan
- Section 125 flexible spending accounts
- Paid holidays, personal and sick leave
- 18 weeks per year without scheduled classroom instruction

Application Process:

APPLICATION MATERIALS REQUESTED TO BE RECEIVED BY 4:00 PM THURSDAY, APRIL 1ST, 2010

(However, application materials will continue to be accepted until the position is filled.) A CVTC Application for Employment form, cover letter, resume and transcripts are requested. Copies of transcripts are acceptable during application process. Upon hire official transcripts of all undergraduate and professional education are required. Obtain a CVTC [Application for Employment](#) form on-line by contacting:

www.cvtc.edu/employment

Human Resources
Chippewa Valley Technical College
620 West Clairemont Avenue
Eau Claire, WI 54701-6162
Fax: 715-833-6451

Chippewa Valley Technical College is an Equal Opportunity/Access Employer and Educator.

In compliance with the Americans with Disabilities Act, the College will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

We are seeking individuals who are creative, open to change and new methods of work practices, and willing to promote the College's vision and mission in a customer-oriented, participatory environment. Individuals who value commitment, collaboration, trust, respect, excellence, and accountability are encouraged to apply.

Mission Statement

Chippewa Valley Technical College delivers superior, progressive technical education which improves the lives of students, meets the workforce needs of the region, and strengthens the larger community.

Vision Statement

Chippewa Valley Technical College will be a dynamic community partner dedicated to adding value through learning and student success.