

2011-2012 Academic Year
NURSING-ASSOCIATE DEGREE (10-543-1)

Admission Requirements

CHIPPEWA VALLEY TECHNICAL COLLEGE

620 West Clairemont Avenue • Eau Claire, WI 54701-6162
Admissions Phone: 715-852-1300 or Toll Free: 1-800-547-2882 Ext 1300

www.cvtc.edu

START DATES:

- Full time in Eau Claire and River Falls – August and January
- Part time in Eau Claire – August

STEPS FOR ADMISSION:

- Complete all steps in Phase I. After completing Phase I, applicants will be classified as "pre-program" Nursing students so they may begin to complete the academic requirements in Phase II and be eligible for financial aid. Pre-program students may not register for Nursing-Associate Degree courses (543 numbered).
- Complete all steps as outlined in Phase II.
- Submit a complete Associate Degree Nursing Petition Packet (Phase III).

Phase I:

1. **Submit Application for Admission** located at <http://www.cvtc.edu/pages/793.asp> .
2. **Pay the \$30 application processing fee. This must be paid *when submitting the Application for Admission*.**
3. **Submit:**
 - a. Official high school transcript which includes all courses taken, grades received, and date of graduation **OR**
 - b. Copy of certificate of General Education Development (GED) **OR**
 - c. Copy of High School Equivalency Diploma (HSED) **OR**
 - d. Official transcript showing completion of an Associate Degree, Bachelor's Degree, or higher degree.
Note: If you have an international diploma or degree, additional admission requirements may apply.
4. **Take the COMPASS[®] Pre-entry Assessment.** COMPASS[®] is an untimed, computerized test of **reading, algebra, and writing**. To schedule a COMPASS[®] appointment, visit our website at <http://www.cvtc.edu/pages/198.asp>. If you do not have access to the internet, please contact the Assessment Center at 1-800-547-2882 or 715-833-6200. A testing fee of \$20 must be paid prior to taking the test.

NOTES:

- All students must meet minimum COMPASS[®] assessment scores (see #6 below) before becoming eligible to petition for program admission in Phase III below.
 - Documentation of other assessments, such as ACT[®], may be substituted for COMPASS[®]. Such tests will be evaluated to determine COMPASS[®] equivalency. If any ACT[®] score does not meet the minimum, applicants must take the COMPASS[®] pre-entry assessment. ACT[®] scores that meet minimum requirements may be used in combination with COMPASS[®] scores to satisfy the assessment requirement. Contact the Assessment Center for more information.
 - A bachelor's degree from an accredited institution may be used in lieu of the COMPASS[®] assessment.
5. **View the Nursing Petition Process Video.** The video may be found at <http://www.cvtc.edu/pages/1247.asp> .

NOTE: Applicants with postsecondary credits should submit an official transcript to the Admissions Office for evaluation and possible transfer credit prior to submitting their petition (see Phase III below).

Phase II:

During Phase II, applicants must complete the following academic and assessment requirements necessary for petitioning in Phase III. Documentation of these requirements must be submitted with the petition packet in Phase III.

6. Attain COMPASS[®] scores (Reading 85; Algebra 30) **or** ACT[®] scores (Reading 22; Math 22).
 - **COMPASS[®]:** Applicants scoring below the minimums on the COMPASS[®] **Reading** and/or **Algebra** section must retest until they meet the required minimums. A **Writing** score is required for class placement and advisement purposes only – no minimum.

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- **ACT**[®]: If the ACT is used in place of COMPASS[®], applicants must achieve minimum scores of **22 in Reading** and **22 in Math** on the ACT[®]. An **English** score is required for class placement and advisement purposes only – no minimum. If any ACT[®] score does not meet the minimum, applicants will need to take the COMPASS[®] pre-entry assessment. ACT[®] scores that meet minimum score requirements may be used in combination with COMPASS[®] scores to satisfy the assessment requirement.
7. Complete a Nursing Assistant course that includes a clinical component.
 8. Obtain and maintain current CPR certification by the American Heart Association – Healthcare Provider level or the American Red Cross – Professional Rescuer level. CPR classes are offered at CVTC for students having pre-program status. Proof must be verified with a current CPR card. Class rosters, letters from instructors or employers, and on-line course certification are not acceptable.
 9. Complete 806-177 – General Anatomy & Physiology (4 credits) with a grade of C or better. C- is not acceptable. High school chemistry is a prerequisite for this course. CVTC offers Prep for Basic Chemistry (836-133) which is an equivalent to high school chemistry.

Phase III – Petition: Items in Phases I and II must be complete to submit a petition.

10. Read the petition instructions and complete the petition packet located at <http://www.cvtc.edu/pages/423.asp> (select Nursing Associate Degree) and submit it to the Admissions Office during the timeline below:
 - Early February for fall semester
 - Late May for spring semester

IMPORTANT: In the selection process students who have completed the greatest number of science courses are given the highest consideration followed by the number of general education courses as listed below. All grades must be a C or better. C- is not acceptable.

- **Sciences (Highest Consideration)**
 - 806-179 Advanced Anatomy & Physiology (4 credits)
 - 806-197 Microbiology (4 credits)
- **Other Generals (Additional Consideration)**
 - 801-195 Written Communications (3 credits)
 - 809-188 Developmental Psychology (3 credits)
 - 801-196 Oral/Interpersonal Communications or 801-198 Speech (3 credits each)
 - 809-198 Introduction to Psychology or 809-199 Psychology of Human Relations (3 credits each)
 - 809-196 Introduction to Sociology or 809-172 Race Ethnic and Diversity or 809-195 Economics or 809-197 Contemporary American Society (3 credits each)

NOTES:

- ▶ **Wisconsin Criminal Background Check:** The Wisconsin Criminal Background Check packet must be completed as part of the Phase III Petitioning process. ***Students who possess a criminal record should contact a CVTC counselor to discuss any potential implications this record may have on their ability to complete the Nursing program.*** A list of criminal activities that may prohibit students from clinical placement or completing Board certification is available at <http://www.cvtc.edu/pages/298.asp> (select Nursing Associate Degree). This list is not all inclusive.
- ▶ **Financial Aid:** Information on financial aid availability, procedures, and deadlines may be obtained by going to the Financial Aid website at <http://www.cvtc.edu/pages/313.asp> or 715-833-6200 or 1-800-547-2882.
- ▶ **A Pre-Entrance Health History and Physical Examination** MUST be on file three weeks prior to entering the core courses (543 numbered) of the Nursing-Associate Degree program. The Admissions Office will notify you at the appropriate time with a specific deadline.
- ▶ **REMINDER:** Upon acceptance to the Nursing-Associate Degree program, students are **required** to follow the core course sequence and semester credit load as identified on the *Program Requirement* sheet (<http://www.cvtc.edu/Applications/catalog/reqsheets/10-543-1PRS.pdf>).

Admission requirements are subject to change without notice.