

## ELECTRICAL POWER DISTRIBUTION (31-413-2)

### *Admission Requirements*

#### CHIPPEWA VALLEY TECHNICAL COLLEGE

620 West Clairemont Avenue Eau Claire, WI 54701-6162  
Admissions Phone: 715-852-1300 or Toll Free at 1-800-547-2882 Ext. 1300

[www.cvtc.edu](http://www.cvtc.edu)

**START DATES:** August

**LENGTH OF PROGRAM:** Technical Diploma – One Year

#### **STEPS FOR ADMISSION:**

1. Submit [Application for Admission](#)
2. **\$30 application processing fee – this must be paid *at time of application***
3. **Education Requirement\*: Applicants who did not graduate from high school, are not currently high school seniors, and did not receive an HSED or GED diploma must complete the following:**  
A COMPASS<sup>®</sup> pre-entry Ability to Benefit assessment:
  - Achieve scores of at least 25 in math, 62 in reading, and 32 in writing.**\*Note:** If you have an international diploma or degree, additional admission requirements may apply.
4. **COMPASS<sup>®</sup> Pre-entry Assessment.** COMPASS<sup>®</sup> is an un-timed, computerized test of **reading** and **pre-algebra**. Scores are used for advisement purposes.
  - **To schedule a testing appointment:** For more information and to schedule a COMPASS<sup>®</sup> appointment, visit our website: <http://www.cvtc.edu/pages/198.asp> . **Testing Fee: \$20.**  
  
If you do not have access to the internet, please contact the Assessment Center at 1-800-547-2882 or 715-833-6200.
  - **Substitutions of the COMPASS<sup>®</sup>** will be made for those that can provide proof of one of the following:
    - ~ **ACT<sup>®</sup>:** Applicants must achieve a minimum composite score of **18** on the ACT<sup>®</sup>. Reading and Math scores are required for class placement and advisement purposes only – no minimum. If the ACT<sup>®</sup> composite score does not meet the minimum, applicants will need to take the COMPASS<sup>®</sup> pre-entry assessment.
    - ~ **Associate Degree, Bachelor's Degree or higher:** A transcript is required showing proof of degree awarded.

**Once all the above items have been completed**, you will be considered for enrollment based on current openings in the program. It is to your benefit to apply on-line ([Application for Admission](#)) and complete all required items as soon as possible.

**ADDITIONAL PROGRAM REQUIREMENTS:** The following items **must be completed** prior to starting classes. Applicants will receive the necessary forms along with dates for completion once they have been accepted into the program.

1. **Verification of valid driver's license**
  - a. Applicant must possess a valid driver's license throughout the duration of the program.
  - b. CVTC may periodically check with the student to verify if she/he possesses a valid license.
  - c. Once enrolled in the program, the student is responsible for informing the Electrical Power Distribution instructor on the next school day if a loss of license occurs.
2. **DOT (Department of Transportation) Medical/Physical Requirement form**
  - a. Physical exam required to obtain CDL. Applicants are responsible for physical exam expense. The Admissions Office will notify you at the appropriate time with a specific deadline.
  - b. CDL required to graduate from training program

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### 3. Results of Controlled Substance Testing

- a. Initial test results must be submitted before starting classes. Applicants are responsible for drug testing expense.
- b. The Admissions Office will notify you at the appropriate time with a specific deadline.
- c. Random testing may be required once enrolled in the program

**PHYSICAL REQUIREMENTS:** The following **Essential Functions** are provided here so that applicants to the Electrical Power Distribution program are aware of the physical requirements that are expected of persons working in the field:

- Vision must be relatively normal in the event glasses are lost while on a pole.
- Normal field of vision is required as work is done amidst high voltage wires.
- Relatively normal hearing is required as work is done with others in a safety-sensitive work environment.
- Good balance is required as climbing, stooping, reaching, and crouching occur frequently in high places and in other hazardous surroundings. (Conditions or medications that might result in loss of consciousness or poor balance should be carefully considered.)
- Long-term standing, lifting, pulling, and twisting with moderately heavy loads occur frequently, so good spinal integrity and motor capabilities are required.

#### **Notes:**

- ▶ **Financial Aid:** Information on financial aid eligibility, procedures and deadlines may be obtained by going to the Financial Aid website: <http://www.cvtc.edu/pages/313.asp> or 715-833-6200 or 1-800-547-2882.
- ▶ **Transfer Credit:** Applicants with postsecondary credits should submit an official transcript for evaluation and possible transfer credit.

**Admission requirements are subject to change without notice.**