

## AUTOMOTIVE TECHNICIAN – ADVANCED PLACEMENT (32-404-2)

### *Admission Requirements*

#### CHIPPEWA VALLEY TECHNICAL COLLEGE

620 West Clairemont Avenue Eau Claire, WI 54701-6162  
Admissions Phone: 715-833-6246 or Toll Free at 1-800-547-2882 ext 6246

[www.cvtc.edu](http://www.cvtc.edu)

**STARTING DATE:** June

**LENGTH OF PROGRAM:** Technical Diploma – Two Year

*Graduates of a one-year Automotive Maintenance Technician program may apply for advanced placement. Applicants must apply by February 15 for the following summer. Up to 4 re-entry students will be accepted annually.*

Applicants must demonstrate a “C” grade or better in all of the following core automotive courses:

602-110 Basic Vehicle Maintenance	602-120 Advanced Automotive Chassis Systems
602-111 Automotive DC Electricity	602-121 Automotive Engine Performance
602-112 Intro to Automotive chassis Systems	602-122 Automotive Computer Systems
602-113 Automotive Chassis Electricity	442-313 Welding-Automotive Technician

#### **STEPS FOR ADMISSION:**

1. **Submit [Application for Admission](#)**
2. **Pay \$30 application processing fee – this must be paid *at time of application***
3. **Applicants who did not graduate from high school, are not currently high school seniors, and did not receive an HSED or GED diploma must complete the following:**
  - A COMPASS pre-entry Ability to Benefit assessment:
    - Achieve scores of at least 25 in math, 62 in reading, and 32 in writing, and
    - Complete a counseling session with a counselor.

Note: If you have an international diploma or degree, additional admission requirements may apply.
4. **COMPASS<sup>®</sup> Pre-entry Assessment.** COMPASS<sup>®</sup> is an un-timed, computerized test of **reading** and **math**. Scores are used for advisement purposes.
  - **To schedule a testing appointment:** For more information and to schedule a COMPASS<sup>®</sup> appointment, visit our website: <http://www.cvtc.edu/pages/198.asp> . **Testing Fee: \$20.**  
If you do not have access to the internet, please contact the Assessment Center at 1-800-547-2882, Ext. 6346 or 715-833-6346.
  - **Substitutions of the COMPASS<sup>®</sup>** will be made for those that can provide proof of one of the following:
    - ~ **ACT<sup>®</sup>:** Applicants must achieve a minimum composite score of **18** on the ACT<sup>®</sup>. Reading and Math scores are required for class placement and advisement purposes only – no minimum. If the ACT<sup>®</sup> composite score does not meet the minimum, applicants will need to take the COMPASS<sup>®</sup> pre-entry assessment.
    - ~ **Associate Degree, Bachelor’s Degree or higher:** A transcript is required showing proof of degree awarded.
5. **Submit a copy of official Automotive Maintenance Technician transcript** (not required for CVTC graduates). Applicants must demonstrate a “C” grade or better in all of the core automotive courses noted above.

**Once all the above items have been completed**, you will be considered for enrollment based on current openings in the program. It is to your benefit to apply on-line ([Application for Admission](#)) and complete all required items as soon as possible.

#### **Notes:**

- ▶ **Financial Aid:** Information on financial aid eligibility, procedures and deadlines may be obtained by going to the financial aid web site: <http://www.cvtc.edu/pages/313.asp> or by calling 715-833-6252. This program operates on a year-round basis; therefore, summer session attendance is required in addition to regular school year attendance. **Students that receive financial aid must reapply for financial aid for the summer session.**
- ▶ **Transfer Credit:** Applicants with postsecondary credits should submit an official transcript for evaluation and possible transfer credit.

**Admission requirements are subject to change without notice.**