

**CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD  
COMMITTEE-OF-THE-WHOLE MEETING**

**June 18, 2009**

The Committee-of the Whole meeting of the Chippewa Valley Technical College District Board was called to order by Chairman Bucheger at 6:02 p.m. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on June 11, 2009.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger, Larry Hagness, Marilyn Jaskot, Judy Kucera, Susan Kumferman (arrived at 6:13 p.m.) and Ramona Mathews. Absent: Jesse Harness.

Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Candy Johnson, Gary Mitchell, Cheryl Gullicksrud, Deb Ausman, Mary Casey, Jerry Bishop, Dawn Bosold, Doug Olson, Cathy Peck, and Andrews Dowd.

2. There were no delegations or petitions.

3. Discussion Items

- A. **Establish Reserves and Designations for FY'10.** Ms. Bosold explained that prior to adopting the budget each year the Board must pass a resolution to create the reserves and designations for all fund balances. There are reserves in the general fund for encumbrances, operations (this includes the earmark for self-funded insurance), student organizations, and financial aid; as well as reserves for capital encumbrances and projects and debt service.

- B. **FY'10 Budget.** Mr. Barker explained that the budget and notice of the June 25<sup>th</sup> public hearing were published on June 8<sup>th</sup>. He reminded the Board they will be approving the FY'10 budget at next week's regular meeting. Mr. Barker also indicated that he has heard comments supporting the Board's decision to keep the Academic Services Centers open this summer.

(Ms. Kumferman arrived at 6:13 p.m.)

Ms. Bates thanked the Board for their action. She spoke with representatives from Literacy Volunteers-Chippewa Valley (LV-CV) about partnering in literacy efforts and encouraged the college to work with LV-CV. Mr. Barker indicated the college has had some preliminary discussions regarding this.

- C. **Request to Submit the Learning Resource Center Remodeling to the State Board.** The Board toured the areas to be remodeled in the Business Education Center. Mr. Olson explained that the proposed remodeling will create a Learning Resource Center that will house the library, academic services, disability services, and diversity services. The new facilities will include quiet study areas, testing areas, and faculty offices. He also indicated that the Student Government Association voted in April to provide \$600,000 from student activity fees to assist with this remodeling project and the upcoming student cafeteria/lounge area.

D. **Board Policies/Procedures.** Revisions were proposed as follows:

Policy/Procedure	Revision
Chairperson of the Board (Policy)	Remove the word “all” out of the first two bullet points.
Agendas (Procedure)	Remove “Other business” and the following sentence. Other business is not allowed by the Open Meeting Law.
Distribution of Board Materials (Procedure)	Change the word “sent” in the second sentence to “emailed” and add the following right after “emailed” (unless other arrangements are made)

E. **Board Evaluation.** Board members asked for a copy of the list of events they attended in FY’09. Ms. Johnson will bring that to the July organizational meeting. The Board will review/establish goals at their annual retreat. Ms. Johnson will continue to work on producing the fact sheet for the Board.

5. There were no announcements or requests.
6. Mr. Bucheger asked Board members to complete their Plus/Delta evaluation forms.
7. Motion by Mr. Brummeyer, seconded by Ms. Jaskot, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Ayes: All. Nays: None. Motion carried.

The meeting adjourned to executive session at 7:30 p.m. The meeting returned to open session at 8:40 p.m. Motion by Ms. Bates, seconded by Mr. Hagness, to adjourn the open session. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:40 p.m.

Recorded by:

Candace S. Johnson  
Executive Assistant to the President

Submitted by:

Marilyn J. Jaskot  
Chippewa Valley Technical College District Board

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Date

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Chairperson

\_\_\_\_\_  
Secretary