

**COMMITTEE-OF-THE-WHOLE MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

September 10, 2009

The committee-of-the-whole meeting was called to order at 6:00 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on September 4, 2009.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger, Cheryl Gullicksrud, Judith Kucera, Gary Mitchell, and Gwen Southard-Schuppel. Absent: Larry Hagness and Ramona Mathews.

Also present: Bruce Barker, Joe Hegge, Tom Huffcutt, Candy Johnson, Kirk Moist, Margaret Dickens, Doug Olson, Mary Casey, and Ellen Kirking.

2. Mr. Brummeyer explained that approval of the agenda is a new item on the agenda. Board members can not add anything new at this point, but items can be tabled or postponed. Motion by Mr. Mitchell, seconded by Ms. Kucera, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.
4. Discussion Items
 - A. **FY'09 Purchasing Report.** Kirk Moist, Director of Finance and Budgeting, explained that the college is required by administrative rule TCS 6.05(2)(h) to prepare a review of all procurements of \$25,000 or less of similar goods, supplies, or services to determine if a more competitive process should be used in succeeding years. Purchases that total to more than \$25,000 by vendor should be included in the review to determine if a more competitive process should be used in the future. The three vendors with more than \$25,000 of purchases are EBSCO Subscription Service (this will be looked at through the WTCS Purchasing Consortium next year); Robert W. Baird and Company (this went through the RFP process in FY'09); and Reinhart Food Service. The Board had no questions about this report.
 - B. **Career and Technical Student Organizations (CTSO) 66.30 Agreement.** Mr. Barker explained that CTSOs are an integral part of career and technical education on the state and national levels. Participation in the state organization allows CVTC student clubs to participate in state and national competitions. CVTC active CTSOs include Wisconsin Marketing and Management Association, Postsecondary Agriculture Students, Business Professionals of America, and USA Skills. Fees are determined by a flat rate per school plus \$500 per organization after the first, and \$25 per student (based on the participation). The fee is covered by student activity fees. The Board had no questions about this report.

- C. **Resolution Authorizing the Issuance of Not to Exceed \$1,750,000 General Obligation Promissory Notes; and Setting the Sale Therefor.** Mr. Keith Kolb, Bond Counsel from Robert W. Baird & Co., joined the meeting by phone. Mr. Moist distributed a copy of the five-year capital plan. He indicated this was the first resolution in the borrowing process and that the dollars being borrowed will be used to purchase capital equipment and to fund facilities improvements. This borrowing represents the second half of the funding for the 2010 capital budget. The first half was borrowed on June 18, 2009. He explained that the sale of this bond will be by competitive bid. Next month the second resolution authorizing the sale of the bonds will be brought forward. The Board had no questions about this report.

5. Announcements

The Board Retreat is scheduled for Monday, September 28, at Sacred Heart Hospital.

6. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation forms before leaving the meeting.
7. Motion by Mr. Bucheger, seconded by Mr. Mitchell, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 6:20 p.m.

8. The meeting returned to open session at 7:55 p.m. Motion by Ms. Bates, seconded by Ms. Gullicksrud, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:55 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chairperson

Secretary