

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

December 17, 2009

The regular meeting was called to order at 5:36 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on December 10, 2009.

1. Roll Call: Present: Colleen Bates (arrived at 5:58 p.m.), Gary Brummeyer, Francis Bucheger (arrived at 5:52 p.m.), Cheryl Gullicksrud, Larry Hagness (arrived at 5:45 p.m.), Judith Kucera, Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel.

Also present: Bruce Barker, Tom Huffcutt, Ellen Kirking, Candy Johnson, Doug Olson, Kirk Moist, Diane Pavelski, Mary Casey, Margaret Dickens, Al Dohm, Kathy Goodman, Linda Danzinger, Alisa Hoepner, and Shanda Ludwig.

2. Motion by Ms. Kucera, seconded by Mr. Mitchell, to approve the agenda as presented. Ayes. All. Nays: None. Motion carried.

3. There were no delegations or petitions.

4. Shanda Ludwig, Student Government Association (SGA) Vice President, reported on the following items: The Mall of America trip was cancelled due to lack of interest. They will offer this again next year. Chapter 6, an a capella group performed a holiday concert. The Light Up a Child's Heart annual gift drive served 58 children this year. SGA has been using Live Meeting for their general session meetings so students from River Falls can participate. This technology has been working well.

5. Motion by Mr. Mitchell, seconded by Ms. Mathews, that the following resolution be adopted:

Minutes of the November 19, 2009, Regular Meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Theresa Butori, Instructional Designer and Alternative Delivery Support Specialist – 12/14/2009; Mike Kren, User Support Analyst – 12/01/2009; Dave Otto, Electromechanical and Industrial Maintenance Instructor/Trainer – 01/04/2010; and Josh Lind, Registrar – 01/04/2010. Resignations: Jake Avery, Senior Windows Administrator, 1/4/10; and Pauline Williams, LRC and HPS Technician-River Falls, 11/23/09.

Financial Report: Payroll Direct Deposit in the amount of \$2,377,418.37; Accounts Payable Checks 30008040-30008551 in the amount of \$1,542,911.87; Refund Checks 80002667-80002776 in the amount of \$25,304.86; Financial Aid Checks 20014664-20015116 in the amount of \$761,423.25; Bank Transfers 2637-2647 in the amount of \$945,712.07; and Direct Deposit Travel in the amount of \$40,887.41 drawn on the Chippewa Valley Technical College District for the various amounts and the Financial Reports for November 2009 as presented.

Twelve (12) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

- A. Mr. Moist explained that when the budget is developed, we have plan how we are going to spend our money. Throughout the year, things can change and while the total budget doesn't change, certain functions can. State statute requires the district board to approve any modifications to the original adopted budget.

(Mr. Hagness arrived at 5:45 p.m.)

The audited figures for FY'09 are now available and the amounts listed in the resolution have exceeded the original budgets. Motion by Ms. Gullicksrud, seconded by Ms. Kucera, that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2008-2009 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2008-2009 budget appropriation be modified as follows:

<u>Fund</u>	<u>Function Resource</u>	<u>Appropriation Change</u>	<u>Modified Appropriation</u>
General	General Institutional	\$ 363,877	\$ 8,574,673
General	Physical Plant	\$ 110,002	\$ 3,282,526
General	Operating Transfer Out	\$ 43,582	\$ 355,829
Special Revenue - Aidable	Physical Plant	\$ 4,755	\$ 113,798
Capital Projects	Student Services	\$ 6,345	\$ 13,172
Capital Projects	Auxiliary Services	\$ 5,500	\$ 5,500
Enterprise	Auxiliary Services	\$ 3,492	\$ 2,434,342
Internal Service	Operating Transfers Out	\$ 150,000	\$ 150,000

Ayes: All. Nays: None. Motion carried.

- B. Motion by Ms. Mathews, seconded by Mr. Mitchell, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2009 audit as issued by Wipfli, LLP, be accepted as presented and submitted to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

- C. Mr. Huffcutt explained that the Board reviewed leadership compensation in April and decided at that time to postpone action on this until the fall.

(Mr. Bucheger arrived at 5:52 p.m.)

Motion by Mr. Hagness, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the following for Leadership staff: implement a merit pool equal to 1.5 percent of leadership payroll effective the beginning of the first pay period in January 2010. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report

- A. Mr. Mitchell and Mr. Barker will attend the ACCT National Legislative Summit in Washington, D.C., February 8-11, 2010.
- B. Due to the Boards Association Winter Conference conflicting with the regular Board meeting date, it was decided to have one Board meeting in January on the 14th.

(Ms. Bates arrived at 5:58 p.m.)

Two Board members will be unable to attend the meeting on the 14th and asked if arrangements could be made for them to participate either by phone or using other technologies. Ms. Johnson will look at different ways to accomplish this.

- C. Mr. Mitchell, Mr. Brummeyer, Ms. Gullicksrud, and Ms. Bates will attend the Boards Association Winter Conference.
- D. Ms. Pavelski explained that in the past the CVTC Board has not made a practice of submitting a nomination for the Boards Association Media Award. This year, however, she is recommending the Board considering submitting an article that appeared in the *Leader Telegram* on the CVTC Dental Clinic written by Christena T. O'Brien. The Board agreed with the recommendation and will submit this article for the award.

8. President's Report

- A. Mr. Moist reviewed the financial indicators for the month.
- B. Mr. Olson explained that Districts Mutual Insurance (DMI) was created to curb the loss high loss ratio, to control risk management, and provide consistent coverage. The DMI program covers workers compensation, property, casualty, equipment breakdown, and campus violent acts. Rates have not changed since 2004; deductibles have not changed from what was in effect before DMI was started.
- C. Mr. Barker reported on the following items:

- Five-year anniversary celebration for the Chippewa Job Center was held December 15th.
- River Falls graduation is scheduled for Monday, December 21st. Mr. Brummeyer will represent the Board.
- Eau Claire graduation is scheduled for Tuesday, December 22nd. Ms. Gullicksrud will represent the Board.
- The Chippewa Valley Rally is scheduled for January 27th. CVTC's Energy Education Center is one of the key topics of the Rally.
- CVTC received a \$35,000 grant from the Otto Bremer Foundation for instruction in the Eau Claire County Jail. Literacy Volunteers-Chippewa Valley will provide the training in a cooperative effort.
- Board members received a letter from Representative Marlin Schneider regarding Assembly Bill 51 which addresses the need for evening classes. The Board asked Mr. Barker to respond to Rep. Schneider on their behalf.
- John LaPorte, the new news director at WEAU TV 13, met with Mr. Barker and the vice presidents on December 11th.
- Demolition is completed for the Learning Center remodeling project.
- CVTC will be the site for a USDA Jobs Forum on January 26th. More information to come on this event.

9. There were no announcements or requests.
10. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.
11. Motion by Ms. Mathews, seconded by Ms. Kucera, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 7:01 p.m.
12. The meeting returned to open session at 7:35 p.m. Motion by Mr. Bucheger, seconded by Ms. Gullicksrud, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:35 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chair

Secretary