

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

January 14, 2010

The regular meeting was called to order at 6:01 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on January 7, 2010.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger, Cheryl Gullicksrud (arrived at 6:06 p.m.), Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel. Absent: Larry Hagness and Judith Kucera.

Also present: Bruce Barker, Tom Huffcutt, Ellen Kirking, Candy Johnson, Al Dohm, Carmen Waugh, Dan Raffesberger, Jerry Bishop, Mary Casey, Kirk Moist, Margaret Dickens, Doug Olson, and Roger Stanford.

2. Motion by Ms. Schuppel, seconded by Mr. Mitchell, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.
4. There were no reports or forums.
5. Motion by Mr. Bucheger, seconded by Ms. Bates, to approve the following resolution:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items be approved as presented and recommended:

Minutes of the December 17, 2009, Regular Meeting.

Personnel Matters – Shamus Funk, Science Instructor (LTE spring sem) 1/12/10; Heather Parker, Math Instructor (LTE spring sem) 1/12/10; Cherrie Bergandi, Education Director, 1/4/10; Jen Bremness, Foundation and Alumni Support Staff 1/12/10; and Annette Stoik, Admissions Assistant (flex-union) 1/4/10.

Financial Report: Payroll Direct Deposit in the amount of \$2,537,330.39; Accounts Payable Checks 30008552-30009097 in the amount of \$1,209,575.25; Refund Checks 80002777-80002904 in the amount of \$16,543.73; Financial Aid Checks 20015117-20015234 in the amount of \$200,684.96; Bank Transfers 2648-2655 in the amount of \$995,165.97; and Direct Deposit Travel in the amount of \$35,577.81 drawn on the Chippewa Valley Technical College District for the various amounts and the Financial Reports for December 2009 as presented.

Twenty-nine (29) contracts for services are approved as recommended and presented on the attached list.

Ayes: All. Nays: None. Motion carried.

6. There were no action items.
7. Board Chairperson's Report
 - A. Ms. Johnson gave the Board Appointment Update. The Board members whose terms are up are: Mr. Bucheger, Mr. Hagness, and Ms. Mathews. Notice of Pending Vacancies will be sent to the Appointment Committee on February 5th. The Notice to Interested Parties will be sent February 8th. The deadline for applying is March 8th. The appointment hearing is scheduled for March 29th at 1 p.m.

(Ms. Gullicksrud arrived at 6:06 p.m.)

- B. There is a conflict with the February 11th Committee meeting date. The Board decided to schedule one meeting in February on the 18th. Mr. Brummeyer and Mr. Barker will determine the meeting start time after reviewing the agenda.
8. President's Report
 - A. Phil Palsler, Assessment Coordinator, explained that CVTC uses a continuous improvement model to demonstrate and document institutional credibility and accountability. This is done through The Higher Learning Commission's Academic Quality Improvement Program (AQIP). The college needs to be accredited to qualify for transfer of credit and for our students to receive financial aid. He also reviewed the accreditation process.
 - B. Roger Stanford, Director of Staff Development, reviewed the staff inservice that was held in October ("Get on the Bus"). He indicated it was very successful and that employees enjoyed going to the West and Gateway Campuses and learning about the programs offered there. He indicated faculty inservice was held January 13-14; technology days will be offered for staff in February, and May Academy will be offered once school is out.
 - C. Jerry Bishop, CIO, reviewed the IT organizational chart, key accomplishments, and security services. He indicated that CVTC is spending near the national average for IT services; the IT department supports 553 different software applications; they implemented a new intranet portal; and moved the data center off-site over the New Years' weekend. He also indicated that CVTC is utilizing the CINC network to connect to the new data center location. Mr. Barker complimented the IT staff for their work in moving the data center off site.
 - D. Mr. Moist reviewed the financial indicators for the month.
 - E. Mr. Barker reported on the following items:
 - Approximately 373 students graduated in December. Mr. Brummeyer and Ms. Mathews represented the Board at the ceremonies in River Falls and Eau Claire respectively.
 - CVTC hosted a Legislative Breakfast in River Falls and a Legislative Luncheon in Eau Claire on January 11th. This was an opportunity for the

college to update state legislators on issues important to the college and for the legislators to update college staff on issues happening at the state level.

- CVTC is co-sponsoring a Jobs Forum with the USDA Rural Development on January 26th at the Gateway Campus.

9. Announcements

- Ms. Bates thanked Judi Anibas for attending the Mental Health and Drug Court.
- Ms. Bates also indicated that on certain Tuesdays, community agencies attend the Community Table meal so people can see what kinds of services are available to assist them. Ms. Bates suggested that CVTC participate in this.

10. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.

11. Motion by Mr. Bucheger, seconded by Mr. Mitchell to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 8:07 p.m.

12. The meeting returned to open session at 9:17 p.m. Motion by Mr. Bucheger, seconded by Ms. Mathews, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 9:18 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chair

Secretary