

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

February 18, 2010

The regular meeting was called to order at 5:32 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on February 12, 2010.

1. Roll Call: Present: Colleen Bates (arrived at 5:33 p.m.), Gary Brummeyer, Cheryl Gullicksrud, Larry Hagness, Judy Kucera, Gary Mitchell, and Gwen Southard-Schuppel (arrived at 5:52 p.m.).

Also present: Bruce Barker, Tom Huffcutt, Ellen Kirking, Katy Rand, JoEllen Johnson, Dave Carle, Randy Knowlton, Mary Casey, Diane Pavelski, Rhonda Goss, Aliesha Crowe, Margaret Dickens, Doug Olson, Jerry Bishop, Al Dohm, Brian Schwahn, Mark Puig, Christine Amidon, Jennifer Berg, Bradley Elkins, Eric Gunderson, Eric Smugala, Michael Steinhauer, and Brandon Szews.

2. Motion by Mr. Mitchell, seconded by Ms. Kucera, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.

(Ms. Bates arrived at 5:33 p.m.)

4. Reports/Forums
 - a. Mr. Barker introduced Katy Rand, interim Student Life Specialist while Ms. Hoepner is on leave. JoEllen Johnson, Student Government Association (SGA) Vice President, reported on the following items: 1/26 – Barry Scott, speaker and authority on Martin Luther King; 2/17 – 14 student clubs participate in Club Day—a day for clubs to set up displays and recruit members; 2/18 – Red Cross Blood Drive. Elections were held on 2/2. Ms. Johnson is the new Vice President and Sarah Hazuga is the new secretary. SGA is collecting monetary donations for two students whose home burned. SGA is also planning to run a campaign to help United Way meet its goal. The WSG Legislative Seminar is scheduled for next week. Issues to be discussed with legislators include increased state funding for the WTC System, improving financial aid resources, increased credit mobility, and adequate state funding and clarification for veterans education benefits.
 - b. Information Technology-Network Specialist students gave a brief presentation on their program. It is a two-year associate degree program that began in the fall of 1999. Enrollment exceeds 70 students per year; courses are offered at the Business Education Center and the Manufacturing Education Center; over 75 percent of graduates are employed (average salary - \$38,000/year); nearly 15 percent of graduates have continued their education.

5. Motion by Ms. Bates, seconded by Ms. Kucera, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items be approved as presented and recommended:

Minutes of the December 17, 2009, Regular Meeting.

Personnel Matters – Adjunct Instructors as listed. Employment: Mike Ojibway, Diversity/Equal Opportunity Specialist, 1/11/10. Retirement: Diane Pavelski, Director of Marketing and Legislative Affairs, 3/4/10.

Financial Report: Payroll Direct Deposit in the amount of \$1,463,572.06; Accounts Payable Checks 30009098 - 30009588 in the amount of \$3,520,736.38; Refund Checks 80002905 - 80003239 in the amount of \$96,116.98; Financial Aid Checks 20015235 - 20018431 in the amount of \$4,958,537.77; Bank Transfers 2656 - 2664 in the amount of \$1,087,775.20; and Direct Deposit Travel in the amount of \$16,385.03 drawn on the Chippewa Valley Technical College District for the various amounts and the Financial Reports for January 2010 as presented.

Twenty-eight (28) contracts for services are approved as recommended and presented on the attached list.

Mr. Barker took a moment to recognize and thank Diane Pavelski for her assistance to him personally when he became president and to the college over the years.

Ayes: All. Nays: None. Motion carried.

6. Motion by Ms. Kucera, seconded by Mr. Mitchell, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 5:50 p.m.

(Ms. Southard-Schuppel arrived at 5:52 p.m.)

The meeting returned to open session at 6:02 p.m.

7. Action Items

- A. Motion by Mr. Hagness, seconded by Ms. Gullicksrud, that the following resolutions be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the vice presidents on the attached list who were employed during 2009 - 2010 and who are eligible and certifiable for re-employment be issued a two-year contract for the 2010-2011 and 2011-2012 fiscal years as recommended, and

BE IT FURTHER RESOLVED by the Chippewa Valley Technical College District Board that the leadership team members on the attached list who were employed during 2009-2010 and who are eligible and certifiable for re-

employment in 2010-2011 be issued contracts for the 2010-2011 year as recommended.

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the faculty on the attached list, who were employed during 2009-2010 and who are eligible and certifiable for re-employment in 2010-2011, be issued contracts for the 2010-2011 fiscal year as recommended.

Ayes: All. Nays: None. Motion carried.

- B. Mr. Barker explained that there are two resolutions for the Board to approve for remodeling projects. The first approves the project; the second approves submitting the project to the State Board for review and approval. Randy Knowlton, Facilities Manager, showed drawings of proposed layouts for the new Student Commons and explained that this project will remodel about 16,300 sq. ft. of the Business Education Center and will create a new student commons that will include food service and a student lounge. This area has not been renovated since it was constructed in 1966, and the plumbing and electrical systems are due for replacement to meet code and provide a healthy environment. Motion by Ms. Bates, seconded by Ms. Kucera, that the following resolutions be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that a request be submitted to the State Board for approval to remodel the Clairemont Campus to accommodate creating the Student Commons and to upgrade the facilities to continue to fulfill our focused learning center concept.

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel the Clairemont Campus, contingent upon State Board approval, to accommodate creating the Student Commons and to upgrade the facilities to continue to fulfill our focused learning center concept.

Ayes: All. Nays: None. Motion carried.

- C. Mr. Barker explained that the Board discussed a salary increase for him in closed session last month and decided on a four percent increase effective January 1, 2010. Motion by Ms. Schuppel, seconded by Mr. Mitchell that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves a four (4) percent salary increase for Bruce A. Barker, President of Chippewa Valley Technical College, effective January 1, 2010.

Ayes: All. Nays: None. Motion carried.

8. Board Chairperson's Report

- A. Ms. Johnson reported that notices and news releases have been sent of openings on the Board. The legal notice will appear in the *Leader Telegram* on February 22nd. Ms. Johnson has received one inquiry so far.

- B. The report out on the January Boards Association Conference was tabled until the next meeting.
- C. The ACCT National Legislative Seminar in Washington, D.C., was cancelled due to extreme weather conditions. It is being rescheduled for March 10-12. Mr. Mitchell and Mr. Barker will not attend the March session.
- D. Mr. Barker gave the Foundation Board meeting report. Dan Market is the Foundation Board Chair. He represented the Foundation Board at the December graduation ceremony. The phonathon has been discontinued because it was not profitable. The Foundation will be looking at new and better ways of raising funds. Several endowed funds have fallen below the endowed level, so Ms. Fisher is contacting donors to ask what they want to do about their funds.

9. President's Report

(Review of PACE Survey Results was moved forward to this point in the meeting.)

- B. Margaret Dickens, Director of Institutional Planning, Research & Grants, gave a presentation on the Personal Assessment of the College Environment (PACE) survey. The purpose of the survey was to obtain the perceptions of staff concerning the college climate. The overall results of the survey indicated a healthy campus climate.
- A. Mr. Barker reviewed the strategic planning process and showed a flow chart of how the plan is created and communicated. He then reviewed the five strategic goals: (1) Quality: Meet or exceed recognized quality standards for college programs and services. (2) Alternative Delivery: Expand alternative delivery of courses, programs, and services. (3) Student Success: Increase the number of graduates with degrees or industry recognized certificates. (4) Job Growth: Expand and align programs with high demand, high job growth industries. (5) Effectiveness & Efficiencies: Increase effectiveness and efficiency of programs and services.
- C. Mr. Barker reported on the following items:
 - Approximately 80 people attended the USDA Rural Development Jobs Forum held at the CVTC Gateway Campus on January 26th.
 - Governor Doyle was at the Gateway Campus on February 4th to promote the Clean Jobs Act and to meet with NanoRite tenant, Evrisko.
 - The Wisconsin Partnership for a Stronger Economy Committee held a hearing at the Gateway Campus on February 8th. Reps. Dexter and Smith were instrumental in getting the group to CVTC.
 - CVTC staff members participated in the Chippewa Valley Rally on January 27th and the Momentum West Legislative Day on February 16th.
 - Mr. Bucheger gave an update to Congressman Obey on Resonant Microsystems. Mr. Barker also spoke in support of the partnership between CVTC and Resonant Microsystems.
 - On February 24th, students will be inducted into the Phi Theta Kappa Honor Society. Board members are invited to attend.

- CVTC was once again honored to be in the United Way's Business Best 25. He thanked CVTC staff for their generosity.
- CVTC is collaborating with WITC on CAD classes and possible Mechanical Design.
- Dental Hygienist students won a video contest with a first prize of \$750. Video can be seen on YouTube.
- Mr. Barker has been invited to participate in a National Science Foundation Site Visit at Purdue University in April.

10. Announcements

- Ms. Bates attended the Community Day at the Community Table and talked with a client who was having financial aid difficulties. She connected him with Mary Gorud who was able to help him.

11. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.

12. Motion by Ms. Schuppel, seconded by Ms. Kucera, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 8:08 p.m.

13. The meeting returned to open session at 9:13 p.m. Motion by Ms. Gullicksrud, seconded by Ms. Schuppel, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 9:13 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chair

Secretary