

Train the Trainer to Train (T5) (8 Hours)

Professional Development Seminar. Training geared to the working professional.

Thursday, December 3, 2009

8:30 a.m. - 5 p.m.

CRN: 80177, 0.8 CEUs, Cost per Person: \$196

Manufacturing Education Center, Room 130

2320 Alpine Road, Eau Claire, WI 54703

Training Focus:

Setting up employee training systems, including building training kits and matrices for measuring and tracking attendance. This involves outlining a training program, including an annual calendar and monthly training topics. Monthly training materials are prepared into kits for the staff to deliver. Audience: companies who do not have an organized training process, or who need assistance in identifying required training for their employees. A half hour break will be given for lunch on your own.



How do I Register?

Online: Visit www.cvtc.edu/pages/1317.asp to print the corresponding registration form

Mail: Chippewa Valley Technical College
620 W. Clairemont Avenue
Eau Claire, WI 54701

Call: (715) 833-6200
Toll Free: 1-800-547-CVTC
Please have your credit card ready

Fax: (715) 833-6470

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