

Confidentiality and Acceptable Use Statement

I, _____ (*please print full name*), understand that by virtue of my work study employment at Chippewa Valley Technical College I may have access to College-owned software and hardware residing on the College's network. I understand and hereby acknowledge that any use of such software and hardware that falls outside of the tasks associated with my work study employment could result in criminal and civil penalties imposed by law.

Further, I acknowledge that such willful unauthorized disclosure of information and improper use of the network also violates Chippewa Valley Technical College policy and could constitute just cause for disciplinary action including termination of my work study employment and suspension or dismissal from my educational program, regardless of whether criminal or civil penalties are imposed.

I also understand I may have access to records (personnel, employment, students, administrative, etc.) that contain individually identifiable information. The disclosure of such information is prohibited by the Family Educational Rights and Privacy Act (FERPA) of 1974. Also, I understand and hereby acknowledge that the intentional disclosure of this information by me to any unauthorized person could result in criminal and civil penalties imposed by law.

Signature: _____

Student ID #: _____

Date: _____