



# CVTC Foundation Scholarship Instructor Recommendation Form No. 1

**To be completed by student:**

Student's Name: \_\_\_\_\_ Student's ID # \_\_\_\_\_

Program: \_\_\_\_\_ Expected Mo./Yr. of Graduation: \_\_\_\_\_

I hereby grant \_\_\_\_\_ (instructor's name) permission to discuss my academic performance and abilities for the Scholarship Program.

\_\_\_\_\_  
Student's Signature Date Signed

**To be completed by instructor:**

**The Following Criteria are Used to Evaluate Student Performance**

	Exceptional (4)	Above Average (3)	Average (2)	Below Average (1)
Working Productively/Assuring Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Learning Effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicating Clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working Cooperatively and Demonstrating Global Awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acting Responsibly/Acting With Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thinking Critically and Creatively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applying Technology (as it relates to the student's program)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Comments:** \_\_\_\_\_  
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\_\_\_\_\_  
Instructor's Signature Date Signed

**INSTRUCTORS:** Return completed form to student before the February 26, 2010, deadline date.

**STUDENTS:** Your **two (2)** completed Instructor Recommendation Forms should be turned in at the Information and Service Center of the Clairemont Campus.

**The last page of the Recommendation Form ("Indicators Related to Levels of Achievement") is for informational purposes only. Please do not print or submit this page.**



# CVTC Foundation Scholarship Instructor Recommendation Form No. 2

**To be completed by student:**

Student's Name: \_\_\_\_\_ Student's ID # \_\_\_\_\_

Program: \_\_\_\_\_ Expected Mo./Yr. of Graduation: \_\_\_\_\_

I hereby grant \_\_\_\_\_ (instructor's name) permission to discuss my academic performance and abilities for the Scholarship Program.

\_\_\_\_\_  
Student's Signature Date Signed

**To be completed by instructor:**

**The Following Criteria are Used to Evaluate Student Performance**

	Exceptional (4)	Above Average (3)	Average (2)	Below Average (1)
Working Productively/Assuring Quality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Learning Effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicating Clearly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working Cooperatively and Demonstrating Global Awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Acting Responsibly/Acting With Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thinking Critically and Creatively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applying Technology (as it relates to the student's program)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Comments:** \_\_\_\_\_

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\_\_\_\_\_  
Instructor's Signature Date Signed

**INSTRUCTORS:** Return completed form to student before the February 26, 2010, deadline date.

**STUDENTS:** Your **two (2)** completed Instructor Recommendation Forms should be turned in at the Information and Service Center of the Clairemont Campus.

**The last page of the Recommendation Form ("Indicators Related to Levels of Achievement") is for informational purposes only. Please do not print or submit this page.**

## **INDICATORS RELATED TO LEVELS OF ACHIEVEMENT**

### **Working Productively/Assuring Quality**

An individual possesses and applies effective work habits and attitudes within an organizational (classroom, lab, or shop) setting.

- Manages time and workload (assignments, projects)
- Follows safety procedures/rules
- Handles responsibility in a dependable manner
- Carries out instructions

### **Learning Effectively**

An individual possesses necessary basic skills in reading, writing, and computing; applies skills in acquiring information; uses learning tools and strategies.

- Listens carefully
- Uses learning resources
- Organizes information
- Asks questions

### **Communicating Clearly**

An individual is able to apply appropriate writing, speaking, and listening skills in order to precisely convey information, ideas, and opinions

- Applies the English language correctly (spelling, grammar, structure)
- Speaks understandably
- Writes understandably
- Demonstrates ability to listen effectively
- Uses language appropriate to situation

### **Working Cooperatively and Demonstrating Global Awareness**

An individual is capable of working with others to complete tasks, solve problems, resolve conflicts, provide information and offer support; demonstrates effective interpersonal and intergroup behaviors, and effective social interaction in a variety of situations.

- Works cooperatively with others (classroom, shop, practicing)
- Demonstrates respect for others through word and action
- Provides and accepts feedback
- Respects cultural differences
- Communicates in a culturally sensitive manner

### **Acting Responsibly/Acting With Integrity**

An individual recognizes an obligation to self and others for his or her decisions and actions.

- Attends class regularly and punctually
- Assumes responsibility for completing assignments
- Performs assigned tasks
- Works productively and stays on task

### **Thinking Critically and Creatively**

An individual applies the principles and strategies of purposeful, active, organized thinking.

- Demonstrates willingness to recognize others' point of view
- Recognizes the difference between facts and opinions

### **Applying Technology**

An individual uses the principles of science and recognizes the impact of technology.

- Uses appropriate scientific equipment, methods, and safety precautions
- Demonstrates technological literacy