

**COMMITTEE-OF-THE-WHOLE MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

April 14, 2011

The committee-of-the-whole meeting was called to order at 5:33 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on April 7, 2011.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger, Cheryl Gullicksrud, Larry Hagness, Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel. Absent: Judy Kucera.

Also present: Bruce Barker, Tom Huffcutt, Ellen Kirking, Candy Johnson, Mary Casey, Margaret Dickens, Mark Hendrickson, Kirk Moist, and Al Dohm.

2. Motion by Mr. Mitchell, seconded by Ms. Mathews, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. **Delegations and Petitions.** There were no delegations or petitions.

4. Discussion Items

- A. **Resolution Authorizing the Issuance of Not to Exceed \$3,500,000 General Obligation Promissory Notes; and Setting the Sale Therefor.** Mr. Barker explained that the funds from this borrowing will be used for the student commons remodeling project, the Gateway Campus expansion, and acquiring moveable equipment. He explained that the cost of remodeling was divided into two separate borrowings to be in compliance with the Board's policy to keep borrowing for remodeling under \$1,000,000.

- B. **Review of Auditing Services RFP.** Mr. Barker explained that state law requires we bid out for auditing services every five years. Mr. Moist indicated that five colleges in the region (Chippewa Valley, Wisconsin Indianhead, Northcentral, Western, and Nicolet) joined together to bid on auditing services. Four bids were received and were evaluated on the following criteria: qualification of the firm, relevant experience, and responsiveness to the RFP. Each college made their own independent review of the bids and all selected Wipfli.

- C. **Review of Leadership Compensation Structure.** Mr. Huffcutt distributed a spreadsheet showing current leadership salary ranges, benchmarks from other technical colleges, and the proposed salary ranges for FY'12.

Mr. Huffcutt presented a leadership compensation proposal for FY'12. The proposal included a merit pool of 3.5 percent of the leadership payroll. This does not mean that every leadership staff would get a 3.5 percent raise—it would allow for merit increases from zero to potentially five percent. Other proposals would be to allow leadership staff a one-time, non-precedent setting, opportunity to “sell

back” one week of non-contract time to soften the impact of the retirement contribution and the creation tuition reimbursement program.

- D. **Review of 38.14 Contracting Rates for 2011-12.** Mr. Huffcutt presented the proposed 38.14 contract rates for FY’12. The proposal is to keep the same rates as last year.
 - E. **Review of 2011-12 Operating Budget.** Mr. Moist reviewed the proposed FY’12 operating budget. He reviewed the sources of revenue and the expenditures. Using assumptions that current state budget proposals will become enacted, the draft CVTC operating budget would result in a shortfall of approximately \$2.8 million in FY’12. The budget would be balanced by using accumulated fund balance. The year ending fund balance is estimated to exceed the Board guideline of 21 percent.
- 5. There were no announcements or requests.
 - 6. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.
 - 7. Motion by Mr. Bucheger, seconded by Mr. Hagness to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The meeting adjourned to closed session at 7:01 p.m. The meeting returned to open session at 8:43 p.m.
 - 8. Motion by Ms. Gullicksrud, seconded by Mr. Bucheger, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:44 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chairperson

Secretary