

**COMMITTEE-OF-THE-WHOLE MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

May 11, 2011

The committee-of-the-whole meeting was called to order at 5:33 p.m. by Chairman Gary Brummeyer. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on May 6, 2011.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger, Larry Hagness, and Judy Kucera. Absent: Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel.

Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Ellen Kirking, Candy Johnson, Tracy Drier, Kirk Moist, Margaret Dickens, Cathy Peck, and Mary Casey.

2. Motion by Ms. Bates, seconded by Mr. Bucheger, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. There were no delegations or petitions.

4. Discussion Items.

A. **Budget Appropriation Adjustments.** Mr. Moist explained that State statute requires the district board to approve any modifications to the original adopted budget. Projections for FY'11 expenditures have been made and it is anticipated that some amounts could exceed the original budget. In order to receive state aid for the expenditures, a budget either equal to or in excess of the actual amount expended must be approved by the district board. The two special revenue aidable amounts are due to higher allocation to grants the general institutional amount is related to grant software). The special revenue non-aidable is due to Pell grants—we are a pass through for these funds. Capital projects is for software that was designed for us and paid for this fiscal year, but was budgeted for in last fiscal year. The RFP process took longer than anticipate and the process was delayed causing the timing difference.

B. **Authorization to Publish FY'12 Budget.** Mr. Moist distributed a copy of the budget that will be published. He indicated the operational mill rate will be 1.46873, which is within the parameters of the budget bill. Board members questioned why there was such a large balance in the student activity fund and asked if it would be possible to lower the percentage amount paid by students. This will be looked at for next year.

C. **Resolution Awarding the Sale of \$3,500,000 General Obligation Promissory Notes, Series 2011B.** Mr. Moist explained that in April the Board authorized the sale of the notes for the first half of the capital borrowing for FY'12. The funds will be used for remodeling and to purchase capital equipment.

- D. **Resolution Authorizing the Issuance of Not to Exceed \$2,490,000 General Obligation Promissory Notes; and Setting the Sale Therefor.** Mr. Moist explained that this is the first step of the second half of the capital borrowing for FY'12. He explained that regulations allow for borrowing \$1.5 million at one time for remodeling. Because of the remodeling projects in progress, we need to borrow the second half of the capital plan dollars at this time.
- E. **Student Fees for 2011-12.** Ms. Keys presented the proposed student fees for FY'12. She indicated there is very little change from FY'11 to FY'12. In the area of HSED testing, it is noted that students are charged \$15 per test, plus \$15 for a credentialing fee. This is NOT NEW. The HSED students always paid those fees; it is just being spelled out in the fee list to be clearer. A \$5 fee has been added if students request their COMPASS test results be sent to another institution if the request comes in after they take the test. The fee for the student payment plan has been reduced \$5 (from \$30 to \$25).
- F. **Leadership Compensation Program.** Mr. Huffcutt distributed copies of the proposed leadership salary ranges. There is no change since it was presented in April.

Mr. Huffcutt distributed copies of the proposed compensation program. The proposal is for a three percent merit pool; the opportunity for leadership staff to "sell back" one week of vacation to mitigate the effects of retirement payments; and a modest tuition reimbursement program.

5. Announcements

- Mr. Barker announced that graduations are scheduled for May 12th in River Falls and May 13th in Eau Claire.

6. Mr. Brummeyer encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.
7. Motion by Mr. Bucheger, seconded by Ms. Kucera, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 6:37 p.m. The meeting returned to open session at 7:02 p.m.

8. Motion by Mr. Hagness, seconded by Ms. Bates, to adjourn. Ayes: All. Nays: None. Motion carried. The regular meeting adjourned at 7:02 p.m.

Recorded by:

Submitted by:

Candace S. Johnson
Executive Assistant to the President

Ramona J. Mathews, Secretary
Chippewa Valley Technical College District Board

Date

Chairperson

Secretary