

**REGULAR MEETING OF THE  
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

**October 20, 2011**

The regular meeting was called to order at 5:31 p.m. by Chairman Gary Mitchell. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on October 14, 2011.

1. Roll Call: Present: Colleen Bates, Francis Bucheger, Cheryl Gullicksrud, Judy Kucera, Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel (arrived at 5:55 p.m.)  
Absent: Gary Brummeyer and Larry Hagness.

Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Ellen Kirking, Candy Johnson, Doug Olson, Kathy Goodman, Jon Brutlag, Kevin Hulke, Tom Lange, Margaret Dickens, Tracy Drier, Kirk Moist, Mary Casey, Mark Hendrickson, Arturo Schwencke, Alisa Hoepner, Eddieberto Sanchez, Dave Vollmer, Bob Christopher, Al Dohm, Eric Lindquist, Dave Thompson, Wade Latz, Wade Reese, Zachery (Zach) Martino, Tucker Rockwell, Brier Bergerson, and David Hehl.

2. Motion by Ms. Kucera, seconded by Ms. Mathews, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.
4. Arturo Schwencke, Governor for Wisconsin Student Government, gave the Student Government Association (SGA) report. Mr. Schwencke reported on the SGA sponsored events that occurred since the start of classes: welcome on first day of school; welcome picnic; comedian Jim Tavare; Hispanic Heritage month celebration; Constitution Day observance; speaker Matt Glowacki; musician Griffin Alexander; speaker Michael Miller; uWEc Lead leadership conference; and musician Brett Hite. SGA will holding elections for vice president and director of IT positions; they asked for feedback from students on the new commons then met with the Sodexo manager to share the student feedback; and they are advocating is support of using tech college IDs for voting.

Machine Tool students gave a presentation on their program. It is a two-year technical diploma with a 34-year history of multiple entry. The students explained why they chose the program and the equipment they work on as they progress through the program. They indicated that jobs are plentiful; they pay well, and come with good benefits.

5. Motion by Mr. Bucheger, seconded by Ms. Kucera, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the following meetings: September 8, 2011, Committee-of-the-Whole Meeting, and September 15, 2011, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Matt Hondel, Security Officer (1 year LTE), 10/17/11; and Doug Rhoten, Web Developer/Administrator, 9/30/11. Resignations: Rorey Pritchard, Nursing Instructor, 11/14/11.

Financial Report-August: Payroll Direct Deposit in the amount of \$1,650,189.83; Accounts Payable Checks in the amount of \$3,391,699.76; Refund Disbursements in the amount of \$103,610.02; Financial Aid Disbursements in the amount of \$4,872,464.80; Bank Transfers in the amount of \$1,034,007.68; and Direct Deposit Travel in the amount of \$19,932.82 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for September 2011.

Thirty-four (34) contracts for services are approved as recommended and presented on the attached list.

Ethics Code – Designation of Vice Presidents: For purposes of Wisconsin’s Code of Ethics for Public Officials and Employees, sec. 19.41 through 19.59, Stats., the Chippewa Valley Technical College District Board designates the following positions (vice presidents) and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin’s Ethics Code applies: Vice President–Operations, Vice President–Education, and Vice President-Student Services. Ayes: All. Nays: None. Motion carried.

6. Action Items

(Item 6C was moved forward to this point in the meeting.)

- C. Mary Casey, Human Resources Director, explained that in response to the concealed carry law, the college revised its weapons possession policy.

(Ms. Schuppel arrived at 5:55 p.m.)

The college will post “no weapons allowed” signs on all entrances prior to November 1, 2011. Motion by Ms. Gullicksrud, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the college’s *Weapons Possession* policy and procedure as presented. Ayes: All. Nays: None. Motion carried.

- A. Mr. Moist reviewed the budget for the Board. He indicated that the equalized valuation decreased by 1.16 percent; the operational levy stayed the same as last year because of the new law. The mill rate for operations is 1.45631, which down from last year. Ms. Bates commented that the budget looks good, but the need for training is out there as shown by the waiting lists. Motion by Ms. Bates, seconded by Mr. Bucheger, that the following resolution be adopted:

WHEREAS, the Chippewa Valley Technical College District Board adopted the budget for FY 2012.

NOW, THEREFORE, BE IT RESOLVED that the Chippewa Valley Technical College District Board authorizes a tax levy of thirty five million, three

hundred ninety nine thousand, eight (\$35,399,008) on the full value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of making capital improvements, acquiring equipment, operating and maintaining the schools of the District, and for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2011, and

BE IT FURTHER RESOLVED that the Chippewa Valley Technical College District Board, pursuant to s.38.16, Wis. Stats., authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for the collection in each city, village, and town, or portion thereof within the District boundaries, and that the respective clerks be informed of this action prior to the last working day in October 2011, or ten days after receipt of District valuation, whichever is later. Ayes: All. Nays: None. Motion carried.

- B. Tracy Drier, Budget Manager, presented the FY'11 procurement report. The purpose of the report is to review purchases of \$25,000 or less of similar goods, supplies, or services from a single vendor to determine if a more competitive process should be used in succeeding years. In FY'11 the college spent \$21 million on purchases and \$105,000 with three vendors was found during the review.

The college has expanded participation in cooperative purchasing with other technical colleges, municipalities, and purchasing consortiums and has saved approximately \$144,286 by participating in the consortium. Motion by Mr. Bucheger, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the 2010-2011 procurement report as presented. Wisconsin Administrative Code TCS6.05(2)(h). Ayes: All. Nays: None. Motion carried.

(Item 6C – Approval of College Policy-Weapons Possession was moved earlier in the meeting.)

- D. Mr. Huffcutt explained that the president's contract is a three-year rolling contract and the compensation that is being presented applies to the first year of that three-year contract. The compensation recommendation is a 5.0 percent increase to the base salary (which is within the merit parameters) and a cash contribution of \$12,527 to a tax-sheltered annuity. The car allowance amount is \$13,815, which is based on 90 percent of last year's actual miles. His contribution towards health insurance premiums is 10 percent, which is higher than the rest of the staff. Motion by Mr. Bucheger, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the contract with Bruce A. Barker, as President of Chippewa Valley Technical College, for the period of July 1, 2011, to June 30, 2014, be approved with a salary increase of 5.0 percent and a cash contribution of \$12,527 into a tax sheltered annuity for the fiscal 2011-2012 year. Ayes: All. Nays: None. Motion carried.

## 7. Board Chairperson's Report

- A. Mr. Barker and Ms. Mathews reported on the September 22, 2011, CVTC Foundation Board Annual and Regular meeting. New members joined the Board: Paul Bauer, CEO/Manager of Ellsworth Cooperative Creamery, and Jim Fey, Vice President of Eau Claire Student Transit; renewal of three-year terms by Roy Fuerstenberg, Lee Mayer, and Mike Berg; Mona Mathews was appointed at the CVTC District Board representative. New officers were elected: President – Mel Jahnke, Vice President-Melissa Ostertag, Treasurer – Roy Fuerstenberg, and Secretary – Mike Berg. Outgoing board members were honored: Jerry Jacobson and Dan Market. Culture of Excellence Award report by CVTC Life Science instructor Diane Peterson.
- B. Ms. Mathews and Ms. Schuppel reported on the 2011 ACCT Annual Conference in Dallas. Ms. Mathews attended sessions on transfer dilemma, Blackboard remedial training, and green economy. Ms. Schuppel attended sessions on entrepreneurship, economy, and workforce development. Ms. Schuppel distributed copies of a handout on the services offered by ACCT and a booklet on the economic impact of Hillsborough Community College.
- C. Mr. Barker reported on proposed legislation that affects the technical college system: Voter ID, restoration of funds to the WTCS, high school vocational diploma, and elected boards.

#### 8. President's Report

- A. Ms. Dickens gave a presentation on student demographics. College is on target for 4757 FTEs in FY'12; unduplicated headcount in 2011 was 15,063; the college offers 61 programs; there were 1286 graduates in FY'11; enrollment in Academic Services is returning to pre-recession (2008) levels; and program and resource alignment with regional jobs is a continuing priority.
- B. Ms. Dickens gave a presentation on recent grants awarded to the college. The Department of Labor (DOL) TAACCT Grants is called Bridges2HealthCare and serves low-wage, unskilled, unemployed, and dislocated workers. The goal is to train these workers for high-demand, high-wage healthcare jobs. Partners in this grant include three Wisconsin Technical Colleges, technical colleges from Iowa and Minnesota, and Workforce Resource. CVTC's budget for the DOL grant will be approximately \$1,914,194 over three years. The second grant is a Title III grant from the Department of Education (DOE). This grant serves at-risk CVTC program students. The goal of the DOE grant is to increase the retention rate of program students from 48 percent to 55 percent and to increase the graduation rate from 45 to 50 percent. CVTC's budget for the DOE grant will be approximately \$1,978,053 over five years. The Wisconsin Department of Human Services (DHS) awarded a \$98,504 grant to the college to expand dental services and provide an interdisciplinary access dental care model.
- C. The financial outlook was not presented this month. The preliminary audit will be presented in November.
- D. Mr. Barker reported on the Clearvision initiative as it relates to the recommendation for the community to build a fine arts center in conjunction with

UW-Eau Claire. Mr. Barker has attended several meetings of community leaders to discuss the potential uses.

E. Mr. Barker reported on the following activities:

- Annual Agency/Counselor Conference was held on September 30, 2011. Tours of the new facilities were given.
- Graduation at the Stanley Correctional Institution is scheduled for October 28, 2011. They are offering courses in custodial services, Microsoft Office Suite, and are starting to work with them on CAD classes.
- The college is moving to a new learning management system. After a thorough RFP and selection process, Edvance360 was selected. The transition from Blackboard to Edvance 360 will occur over the next year.
- The Chippewa Valley Internetworking Consortium (CINC) will be used to connect to our Menomonie and River Falls campuses. This should allow for faster service to those campuses. CVTC received the 2011 Chancellors Award for our participation in the CINC network.
- CVTC hosted the annual community breakfast on October 12, 2011. Over 120 Chamber members attended.
- CVTC hosted a meeting for electric co-op leaders on October 14, 2011, in our Energy Lab. The energy trailer will be taken to Mayo Health System for an energy demo for the staff to show what we are doing. It is also a good way to reconnect with our alumni.
- President Barker's Chili Challenge was held on October 13, 2011. Karen Bowe is the winner of this year's challenge.

9. There were no announcements or requests.

10. Mr. Mitchell encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.

11. Motion by Ms. Schuppel, seconded by Mr. Bucheger, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 7:50 p.m.

12. The meeting returned to open session at 9:02 p.m. Motion by Ms. Kucera, seconded by Ms. Mathews, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 9:02 p.m.

Recorded by:  
Candace S. Johnson  
Executive Assistant to the President

Submitted by:  
Gwen Southard-Schuppel, Secretary  
Chippewa Valley Technical College District Board

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Date

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Chairperson

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Secretary

October 20, 2011

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