

**REGULAR MEETING OF THE  
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

**November 17, 2011**

The regular meeting was called to order at 5:32 p.m. by Chairman Gary Mitchell. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on November 10, 2011.

1. Roll Call: Present: Colleen Bates, Gary Brummeyer, Francis Bucheger (arrived at 5:35 p.m.), Cheryl Gullicksrud, Larry Hagness, Gary Mitchell, and Gwen Southard-Schuppel. Absent: Judy Kucera and Ramona Mathews.

Also present: Bruce Barker, Tom Huffcutt, Candy Johnson, Margo Keys, Ellen Kirking, Margaret Dickens, Sara Nick, Tom Lange, Kirk Moist, Jeff Wolfgram, Brandson Wolfgram, Shelly Olson, Craig Everson, Jon Brutlag, Doug Olson, Heidi Fisher, Kathy Goodman, Al Dohm, Rusty Naylor, Dave Vollmer, Dan Walker, Jon Will, Daniel Endl, Rob Stephens, Jesse Madlon, and Josh Solofra.

2. Mr. Mitchell indicated the preliminary review of the FY'11 audit will be moved forward to after the tour of the welding lab. Motion by Ms. Gullicksrud, seconded by Mr. Hagness, to approve the agenda as revised. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.
4. There was no Student Government report.

(Mr. Bucheger arrived at 5:35 p.m.)

Welding students gave a presentation on their program. The students explained why they chose the program and their career goals. They explained they learn about blueprint reading, layout and fabrication, forklift and rigging, and safety in addition to the different types of welding.

Jon Will, Welding Instructor, and Mark Hendrickson, Dean of Manufacturing took the Board members on a tour of the new welding fabrication lab.

(Item 8A – Preliminary Review of 2010-11 Audit was moved forward to this point in the meeting.)

Mr. Dan Walker, Auditor from Wipfli, LLP, presented the FY'11 preliminary audit report. He indicated it was a good, clean audit report. He attributed this to the fine accounting staff at the college. The Board will approve the audit report at the December meeting. If Board members have questions they can direct them to Mr. Moist. Mr. Barker thanked Mr. Moist and his staff for their work on the audit.

5. Motion by Mr. Hagness, seconded by Mr. Bucheger, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the October 20, 2011, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Jon Leenhouts, Safety Trainer/Consultant, 11/14/11; and Greg Weber, Grounds Assistant (PT, flex union), 10/23/11. Resignations: Lori Ferrar, Central Service/Surgical Technologist Instructor, 12/30/11; Stephen Secraw, Nursing Instructor-River Falls, 12/2/11; and Patrick Neuenfeldt, Customer Service Representative, 11/17/11. Retirements: Brian Beckwith, Custodian, 1/3/12; and Rodney K. Schultz, Business Management Instructor, 12/31/11.

Financial Report: Payroll Direct Deposit in the amount of \$1,741,067.02; Accounts Payable Checks in the amount of \$2,695,565.82; Refund Disbursements in the amount of \$38,988.46; Financial Aid Disbursements in the amount of \$1,470,008.23; Bank Transfers in the amount of \$1,016,895.58; and Direct Deposit Travel in the amount of \$27,640.19 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for October 2011.

Twenty-five (25) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

## 6. Action Items

- A. Mr. Olson explained that the college is considering leasing a facility on Arbor Court to house the Diesel program at approximately \$3.25 per square foot. The college would have first right of refusal to purchase the building. The landlord will cover the cost of remodeling. This facility will allow the Diesel program to expand from 18 to 24 students. Motion by Mr. Bucheger, seconded by Ms. Bates, that the following resolutions be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to lease buildings and land at 2720 Arbor Ct, Eau Claire, WI 54701, contingent upon State Board approval, to accommodate its expanded Diesel Technician diploma program.

BE IT RESOLVED by the Chippewa Valley Technical College District Board that a request be submitted to the State Board to lease buildings and land at 2720 Arbor Ct, Eau Claire, WI 54701, to accommodate its expanded Diesel Technician diploma program. Ayes: All. Nays: None. Motion carried.

- B. Ms. Dickens presented the recommended changes in the college's mission and vision. Motion by Mr. Hagness, seconded by Mr. Brummeyer, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following mission and vision be adopted:

**Mission:** *CVTC delivers innovative and applied education that supports the workforce needs of the region, improves the lives of students and adds value to our communities.*

**Vision:** *CVTC is a dynamic partner for students, employers and communities to learn, train, and succeed.* Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report

- A. Mr. Brummeyer reported on the Boards Association Fall Conference. He attended a session on health care benefit changes that covered ways to reduce costs, such as offering plans from various providers and wellness programs.

Mr. Barker attended a session behavioral intervention issues with students. The presentation emphasized the importance of reporting the behaviors and the need for a team to be involved to assess behaviors. He explained that CVTC has a team in place and the college is also part of a community team along with UW-Eau Claire and the City. Mr. Barker also reported on legislative issues affecting the technical college system: voter ID, concealed carry, and board composition.

- B. The ACCT National Legislative Seminar is scheduled for February 12-15, 2012, in Washington. Mr. Barker is attending. Board members interested in attending should let Ms. Johnson know before December 16<sup>th</sup>.
- C. Board representatives for December 2011 graduations are as follows: River Falls – Mr. Bucheger; Eau Claire – Ms. Bates.
- D. The Board holiday dinner will be held at the Green Mill on December 15<sup>th</sup>.

8. President's Report

- A. The preliminary review of the 2010-11 audit occurred earlier in the meeting.
- B. Heidi Fisher, Director of the CVTC Foundation and Alumni Association, presented the FY'11 Foundation/College Annual Report. She indicated the format continues to be a calendar, and this year's focus is CVTC's centennial. Ms. Fisher also distributed a copy of the brochure for centennial circle. She indicated the Foundation has received 35 reservations for pavers so far.
- C. Shelly Olson, Dean-Health, presented the annual Applied Technology Center (ATC) report. She explained that the ATC funding allowed for the partnerships with UW Health and Marquette School of Dentistry and for the college to increase the number of health programs; and provide dental care and services.
- D. Tom Lange, Director of Information Technology, reviewed CVTC's involvement in the Chippewa Valley Internetworking Consortium (CINC). CINC began in 1999 as a loosely formed group of IT professionals and has grown in size and scope over the years. In October 2011 an agreement of association was developed and CINC is now an unincorporated association with bylaws and an executive committee. The benefits of being a member of CINC include: freeing up operational dollars, more control over the network, and access to service levels that otherwise would be unaffordable or unavailable. The network is now expanding, due to CINC receiving an \$11.5 million Building Community Capacity through Broadband (BCCB) grant to add 200+ miles of fiber in the Chippewa Valley. Mr. Hagness expressed concern that the college became involved in CINC without Board approval. He asked that the Board get an accounting of what has been spent on CINC and how it directly helps CVTC.

E. Mr. Huffcutt reviewed the proposal to utilize space in NanoRite for a data center and business and industry training lab. The proposal will be presented to the NanoRite Advisory Board at their December meeting. More information will be brought back to this Board in January or February.

F. Mr. Barker reported on the following activities:

- November 7-8 - Mr. Barker, Dr. Kirking, and Mr. Hendrickson visited Haas Automation in Oxnard, CA, to talk about continuing the entrustment agreements that have been in effect since 2000.
- November 11 – CVTC held a Veterans’ Day program. Five CVTC student vets acted as a color guard. One of the students, Jared Myers, gave an inspirational speech. The Eau Claire Exchange Clubs presented a new Freedom Shrine to the college.
- November 14 – Student Government held a Packer/Viking party in the commons. Over \$800 was raised for the Student Emergency Fund.
- Received a complaint from Eau Claire firefighters about a certification issue and a copyright violation. Both issues have been resolved.
- Energy Education Center - Met with electric co-op executives and will begin meeting individually with energy co-ops soon. Sponsored an energy demo at Mayo Health Systems on October 27. Will be meeting with leaders from the financial sector tomorrow and with contractors and builders in December.
- October 27 – Mr. Barker was a guest on Wisconsin Public Radio’s The West Side to discuss waiting lists and the impact of the budget on waiting lists.
- Have been meeting with the editorial board from WEAU TV.
- March 8, 2012 – Manufacturing Show at Gateway Campus
- December 13-14 – Governor’s Northern Wisconsin Economic Development Summit in Minocqua. Mr. Huffcutt will attend representing CVTC. Board members are encouraged to attend.

9. There were no announcements or requests.

10. Mr. Mitchell encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.

11. Motion by Ms. Schuppel, seconded by Ms. Bates. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:23 p.m.

Recorded by:

Candace S. Johnson  
Executive Assistant to the President

Submitted by:

Gwen Southard-Schuppel, Secretary  
Chippewa Valley Technical College District Board

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Date

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Chairperson

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Secretary