

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**

December 15, 2011

The regular meeting was called to order at 5:31 p.m. by Chairman Gary Mitchell. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on December 8, 2011.

1. Roll Call: Present: Gary Brummeyer, Francis Bucheger, Cheryl Gullicksrud, Larry Hagness, Judy Kucera, Ramona Mathews, Gary Mitchell, and Gwen Southard-Schuppel. Absent: Colleen Bates.

Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Ellen Kirking, Candy Johnson, Doug Olson, Aliesha Crowe, Margaret Dickens, Tom Lange, Kirk Moist, Jon Brutlag, Al Dohm, Kathy Goodman, Mary Casey, Shamus Funk, and Dave Vollmer.

2. Motion by Ms. Kucera, seconded by Mr. Brummeyer, to approve the agenda as revised. Ayes: All. Nays: None. Motion carried.
3. There were no delegations or petitions.
4. There was no Student Government Report.
5. Motion by Mr. Hagness, seconded by Mr. Bucheger, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the November 17, 2011, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Cecelia Turner, Senior Systems Analyst, 11/28/11; Kaylene Hanson, Customer Service Representative (part-time flex union) 11/21/11; Meghan Fisher, Program Counselor–River Falls, 12/7/11; Kim Nimsgern, Title III Director, 12/5/11; and Brenda Scheurer, Career Pathways Coordinator, 12/1/11. Resignations: My Nou Yang, Instructional Assistant, 12/2/11.

Financial Report: Payroll Direct Deposit in the amount of \$1,762,373.93; Accounts Payable Checks in the amount of \$3,005,121.23; Refund Disbursements in the amount of \$22,894.23; Financial Aid Disbursements in the amount of \$599,131.69; Bank Transfers in the amount of \$1,025,986.25; and Direct Deposit Travel in the amount of \$57,244.90 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for November 2011.

Fifteen (15) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

- A. Mr. Moist presented the budget appropriations adjustments. He explained that state statute requires the district board to approve any modifications to the original adopted budget. In order to receive state aid for the expenditures a budget either equal to or in excess of the actual amount expended must be approved by the district board. Motion by Mr. Bucheger, seconded by Ms. Mathews that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2010-2011 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2010-2011 budget appropriation be modified as follows:

<u>Fund</u>	<u>Function Resource</u>	<u>Appropriation Change</u>	<u>Modified Appropriation</u>
General	Instruction	\$ -1,031,129	\$ 36,054,321
General	Student Services	\$ 69,633	\$ 3,728,189
General	General Institutional	\$ 913,339	\$ 9,471,237
General	Physical Plant	\$ 48,157	\$ 3,478,072
Special Revenue – Aidable	State Revenue	\$ 227,091	\$ 826,654
Special Revenue – Aidable	Instruction	\$ 289,590	\$ 2,193,017
Special Revenue – Aidable	Instructional Resources	\$ 4,474	\$ 29,954
Special Revenue – Aidable	Student Services	\$ -86,600	\$ 1,200,891
Special Revenue – Aidable	General Institutional	\$ 6,840	\$ 15,904
Special Revenue – Aidable	Physical Plant	\$ 12,787	\$ 112,833
Special Revenue – Non-Aidable	Federal Revenue	\$ 42,990	\$ 8,842,990
Special Revenue – Non-Aidable	Instruction	\$ -23,913	\$ 101,087
Special Revenue – Non-Aidable	Student Services	\$ 66,903	\$ 12,023,128
Capital Projects	Instruction	\$ -257,894	\$ 1,162,056
Capital Projects	Instructional Resources	\$ -171,093	\$ 192,407
Capital Projects	Student Services	\$ 7,695	\$ 43,127
Capital Projects	General Institutional	\$ -244,768	\$ 1,611,732
Capital Projects	Physical Plant	\$ 666,060	\$ 4,011,060
Internal Service	Institutional Revenue	\$ 22,671	\$ 1,108,801
Internal Service	Auxiliary Services	\$ 22,671	\$ 1,108,801

Ayes: All. Nays: None. Motion carried.

- B. Motion by Ms. Schuppel, seconded by Ms. Gullicksrud, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2011 audit as issued by Wipfli, LLP, be accepted as

presented and submitted to the Wisconsin Technical College System Board.
Ayes: All. Nays: None. Motion carried.

- C. Aliessa Crowe, Dean, explained that Sustainable Facilities Operations is a program of study designed to prepare students to manage an entire facility, with an added focus towards energy efficiency. The program includes instruction in building systems, electricity, HVAC fundamentals, safety, management, renewable energy, energy auditing and managing, project management, sustainable business, energy management systems, building commissioning, sustainable operations, and preparation for relevant certification exams. The program is a two-year associate degree. She also explained that there would be an advanced placement component to the program, where people who work in the facility management field could attend one year and get their degree. Motion by Mr. Bucheger, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the program proposal for the Sustainable Facilities Operations Associate Degree program and sending the program proposal to the Wisconsin Technical College System State Board for review. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report

- A. Mr. Olson recommended that the Board submit the article, *Training for the Hot Jobs*, and writer Mark Gunderman for the Boards Association 2012 Media Award. The article appeared in the spring 2011 issue of the Chippewa Valley Business Report. The Board agreed with the recommendation.
- B. Ms. Mathews and Mr. Bucheger will be attending the Boards Association Winter Conference in Elkhart Lake, January 19-21, 2012.
- C. Mr. Barker will attend the ACCT National Legislative Seminar in Washington, D.C., February 13-15, 2012. Ms. Mathews is considering attending.
- D. The board meeting schedule for January through July 2012 was reviewed. The revised schedule is as follows: January 12 (regular meeting—no committee meeting); no change in February (committee meeting on the 9th and the regular meeting on the 16th); no change in March (committee meeting on the 8th at the Gateway Campus; regular meeting on the 15th); April 19 (regular meeting—no committee meeting); May (committee meeting on the 17th; regular meeting on the 24th); no change in June (committee meeting on the 14th; regular meeting on the 21st); no change in July (by statute—organizational and regular meeting on the 2nd Monday—the 9th).

8. President's Report

- A. Mr. Barker reported on the following activities:
- 11/1 – Career Fair held at Business Education Center, Health Education Center, and Manufacturing Education Center

- 11/18 – Met with leaders from four financial institutions regarding the Energy Education Center.
- 12/7 – CVTC held an ag marketing seminar.
- 12/13 – Reception for construction and mechanical contractors was held at CVTC; 25-30 people attended.
- 12/14 – Chippewa County EDC and CVTC Chippewa Campus sponsored a holiday open house; over 150 people attended. CVTC was presented with an award from the Mid-American Economic Development Council for our work with the Critical Core Manufacturing Skills program.
- 12/19 – Graduation in River Falls. Mr. Bucheger will represent the Board.
- 12/20 – Graduation in Eau Claire. Ms. Bates will represent the Board.
- CVTC will be featured every Tuesday in 2012 on the Moms Everyday program on WEAU TV 13 at 6:58 a.m.
- Momentum West is going through a reorganization. They laid off their director and assistant; formed a new Board with 11 members and UW-Stout has agreed to provide oversight and assistance.
- CVTC has received requests from Recall Walker petitioners to solicit signatures on campus. President's Cabinet agreed that student groups wishing to participate in this endeavor could do so in the student commons, but they couldn't interfere with the educational process or block entrances or traffic flow.

B. Mr. Barker reported that the NanoRite Advisory Board met on December 5, 2011, at which time he reviewed the tenant situation with them. They agreed that we need to play to our strengths and that we need to market with a broader advanced manufacturing focus. The Advisory Board supported the proposal to locate a data center in the center. They were not as supportive of using part of the center as a business and industry training center. The city and county representatives felt the focus would be more on education and less on employment and jobs. The center will continue to be a topic of discussion during strategic planning and budgeting.

9. There were no announcements or requests.

10. Mr. Mitchell encouraged the Board members to complete the Plus/Delta evaluation form before leaving the meeting.

11. Motion by Ms. Schupel, seconded by Ms. Kucera, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:54 p.m.

Recorded by:

Candace S. Johnson
Executive Assistant to the President

Submitted by:

Gwen Southard-Schuppel, Secretary
Chippewa Valley Technical College District Board

Date

Chairperson

Secretary