



SUPPLEMENTAL APPLICATION FORM

YOU MUST COMPLETE THIS FORM TO BE CONSIDERED AS AN APPLICANT FOR THE CITIES OF MARSHFIELD, RED WING, OR SUPERIOR

**CITY OF MARSHFIELD/CITY OF RED WING/CITY OF SUPERIOR
ELECTION OF VETERAN'S PREFERENCE**

NAME: _____
(First, Middle, and Last Name)

Do you wish to claim a veteran's preference? Yes No

If yes, please check the preference you are claiming:

- Veteran** (defined as person separated under honorable conditions who has served on active duty for at least 181 days, or honorably discharged by reason of disability incurred while on active duty).
- Disabled Veteran** (a veteran having a compensable service connected disability as adjudicated by the U.S. Veterans Administration or the retirement board of one of the branches of the Armed Forces, which disability is currently existing).
- Spouse of deceased veteran.**
- Spouse of disabled veteran** who is unable to use preference due to disability.

● If you elect to use a veteran's preference, you must attach a copy of your DD214 form.

Signature

Date

***The following information is for Red Wing applicants only. Include with your Red Wing application.**



NOTICE TO APPLICANT

The Minnesota Government Data Practices Act (Minnesota Statutes 13.01-13.88) has two sections that affect applicants seeking employment with the City of Red Wing.

First, under "Rights of Subjects of Data," (MN 13.04) when an applicant is asked to provide personal data, the City must advise you of:

- The purpose and intended use of the data;
- Whether you may refuse or are legally required to supply the requested data;
- Any known consequence arising from your supplying or refusing to supply the data; and
- The identity of other persons or organizations authorized by State or Federal Law to receive the data you provide.

Second, under "Personnel Data," (MN Statute 13.43) the following data as an applicant for employment by a public agency is automatically public:

- Your veterans status;
- Your job history;
- Your education and training;
- Your relevant test scores;
- Your rank on our eligibility list; and
- Work availability.

As an applicant, your name is considered private until you are certified as eligible for appointment to a position or are considered by the appointing authority to be a finalist for a position in public employment.

If you are hired, the following additional data about you will be public:

- Your name;
- Your city and county of residence;
- Your actual gross salary, salary range, and actual gross pension;
- The value and nature of employer paid benefits, including the basis for and the amount of any added remuneration to your salary;
- Your job title and job description;
- The dates of your first and last employment with us;
- The status of any written complaints or charges against you while you work for the City of Red Wing, and whether or not they resulted in disciplinary action;
- Your work location and work telephone number;
- Your education and training background;
- Honors and awards you have received;
- Time sheets or other comparable data that are only used to account for your work time for payroll purposes; and
- Your previous work experience.

All data concerning you which is placed in your personnel file and which is not listed above is private data. This private data will be available to you and to those members of City staff needing it to process City records. In addition, the following persons or organizations are authorized by State and Federal Law to receive some or all of this data if they so request:

- The Bureau of Census
- Federal, State, and County auditors
- The State Department of Public Welfare
- The Department of Human Rights
- Federal Officials investigating compliance of Affirmative Action and Equal Employment Opportunities
- Labor Organizations and The Bureau of Mediation Services
- Data may also be made available through court order.