The meeting was called to order at 5:30 p.m. by Vice Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on April 11, 2014.


Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Roger Stanford, Candy Johnson, Margaret Dickens, Rod Bagley, Beth Hein, Kirk Moist, Aliesha Crowe, Shelly Olson, Juli Cross, Kyle Eaton, Taylor Petricka, Chase Paulson, Aaron Thibault, Scott Simpson, Chris Blasius, Jamie Benson, and Tom Gunderson.

2. Motion by Ms. Bates, seconded by Ms. Vogler, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Scot Simpson, River Falls City Administrator, thanked the Board for holding their meeting in River Falls. He spoke about the growth and development that is occurring in River Falls and asked for support from the Board for the proposed regional incubation center in the industrial park.

Jamie Benson, River Falls School District Administrator, also thanked the Board for coming to River Falls. He indicated that RFSD enjoys partnering with CVTC and he is eager interested in ways to collaborate with CVTC.

Julie Cross, CVTC Business Management Instructor, introduced four Business Management/Marketing Management students who spoke about their experiences at CVTC: Taylor Petricka, Chase Paulson, Aaron Thibault, and Kyle Eaton.

4. The Board toured the River Falls Campus with Beth Hein, River Falls Campus Administrator.

5. Motion by Ms. Kucera, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the March 27, 2014, Regular meeting.

Personnel Matters – Employment: Adjunct instructors as listed; Kristi Erickson, Financial Aid Lead, 4/7/14; Meghan Fisher, Student Success Specialist, 3/31/14; William Henning, Safety and Security Manager, 4/7/14; and Bao Sengkhammee, Title III Transition

Financial Reports – Payroll Direct Deposit in the amount of $1,692,545.09; Accounts Payable Checks in the amount of $2,774,098.61; Refunds in the amount of $386,169.26; Bank Transfers in the amount of $6,416,246.00; and Direct Deposit Travel in the amount of $45,839.60 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for March 2014 as presented.

Forty (40) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. A&B. Mr. Barker explained that approval of the Energy Education Center new construction and approval of the revised costs for the Energy Education Center remodeling is tabled until the May meeting. We are still waiting for a better estimation of costs for both projects.

C. Mr. Huffcutt reviewed the 38.14 contract rates and indicated administration is recommending no changes to the rates. He indicated that it has been the Board’s past practice to set rates at 100 percent cost recovery, reserving the right to have flexibility in lowering prices for businesses/organizations that provide services to the community such as police and fire. Motion by Ms. Bates, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the hourly rate for contracts with business and industry under Section 38.14(3) of the Wisconsin Statutes beginning June 1, 2014, be approved as presented. Ayes: All. Nays: None. Motion carried.

D. Mr. Huffcutt presented the proposed changes in the salary ranges for the four employee groups. For the administrative employees (management and professional), the proposal is to increase by 1.5 percent on all cells. For all other groups (faculty, support staff, and custodial/maintenance), the proposal is to increase the maximum by 1.5 percent. He reminded the Board that what they are approving tonight is salary ranges only—not pay increases, and that next month the merit budget will be brought forward for approval. Motion by Mr. Brummeyer, seconded by Ms. Kucera, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the FY’15 employee ranges as presented. Ayes: All. Nays: None. Motion carried.

E. Dr. Keys reviewed the proposed changes in student fees: proficiency exams from 25 percent of tuition to $30 per credit; challenge exams, portfolio, and/or verifiable work experience from 25 percent of tuition to $30 per credit; addition of a $20 fee for adding or switching programs; and removal of the fee to print a duplicate class schedule. Motion by Mr. Ostermann, seconded by Mr. Ratsch, that the following resolution be adopted:
BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the FY’15 student fees as presented. Ayes: All. Nays: None. Motion carried.

F. Mr. Barker indicated that each year the Board needs to approve contract renewals for Vice Presidents, management employees, and faculty. There are no non-renewals this year. Motion by Ms. Vogler, seconded by Ms. Kucera, that the following resolutions be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the vice presidents on the attached list who were employed during 2013-2014 and who are eligible and certifiable for re-employment be issued a two-year contract for the 2014-2015 and 2015-2016 fiscal years as recommended, and

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the management team members on the attached list who were employed during 2013-2014 and who are eligible and certifiable for re-employment in 2014-2015 be issued contracts for the 2014-2015 year as recommended.

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the faculty on the attached list, who were employed during 2013-2014 and who are eligible and certifiable for re-employment in 2014-2015, be issued contracts for the 2014-2015 fiscal year as recommended. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Mr. Bartels will represent the Board at the River Falls graduation ceremony on May 8th and Ms. Bates will represent the Board at the Eau Claire graduation ceremony on May 9th.

8. President’s Report

A. Dr. Dickens presented an overview of the FY’15 Strategic Plan. Goals for FY’15 are quality, student success, program alignment, cohesive culture, and business and community partnerships.

B. Mr. Moist reviewed the factors major revenue sources: tax levy (includes estimate for new construction), performance based funding at 10 percent, tuition increase of 3 percent, student FTEs are flat, state grants are still being finalized, and no change in federal grants. Net change in revenue will be minimal. Approval to publish the budget hearing announcement occurs at the May meeting and the public hearing and passage of the budget occurs at the June meeting.

C. Mr. Barker gave an update on the Alliance for Strong Communities (ASC). The ASC has endorsed Project $13. Project $13 is based on the assumption that residents received an average of $13 reduction on their 2013 school property taxes and asks residents to voluntarily give $13 to the Eau Claire Area School.
District to make up for the reduction in revenue. Mr. Barker reminded the Board the ASC is one of three organizations to which the Board belongs. These memberships will be reviewed at the July organizational meeting.

D. Mr. Barker reported on the following items:

- Truck Driving program students are now eligible to receive financial aid (loans).
- River Falls Campus is hosting an open house on April 24, 4 to 7 p.m. This is the first time an open house is being held at River Falls.
- Career tours were held in Eau Claire on April 15. Ninety-eight prospective students from 14 high schools participated.
- Child Care students put on the annual puppet show April 8-10.
- Spring Career Fair was held on April 9. Eighty employer booths were set up at three centers (Business, Health, Manufacturing).
- CVTC hosted the Wisconsin Women in Higher Education Leadership (WWHEL) conference on April 2.
- ESEC Open House and Fire Safety Center Ribbon Cutting scheduled for Thursday, May 1, 4 to 7 p.m.
- GED Graduation is scheduled for Wednesday, May 7, 6 pm, student commons.

9. There were no announcements or requests.

10. Ms. Mathews encouraged Board members to complete the Plus/Delta evaluation form.

11. Motion by Ms. Kucera, seconded by Mr. Bartels, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:16 p.m.

Recorded by: Submitted by:  
Candace S. Johnson Colleen A. Bates, Secretary  
Executive Assistant to the President Chippewa Valley Technical College District Board