REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
CVTC Business Education Center – Room 100A

May 15, 2014

The meeting was called to order at 5:30 p.m. by Chairperson Gwen Southard. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on May 13, 2014.


   Also present: Bruce Barker, Tom Huffcutt, Candy Johnson, Margo Keys, Roger Stanford, Terry Nichols, Dawn Garcia, Jon Brutlag, Kirk Moist, Tom Lange, Tam Burgau, Alisa Schley, and Lee Vang.

2. Motion by Ms. Vogler, seconded by Mr. Ratsch, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Jon Brutlag, faculty union president, reported that the faculty union voted to recertify. Faculty members are happy the semester is done and are looking forward to rejuvenation time over the summer. There was negative feedback from some faculty regarding the termination clause in their contracts.

4. Lee Vang, Student Government Association secretary, reported on the following activities: Pow Wow Exhibition in April - Over 30 dancers performed. The flags were presented by American Indian veterans. SGA partnered with the Horticulture program to celebrate Earth Day by giving students a free plant cutting and to learn about worm composting. Also, the documentary *Crude Awakening* was shown. This film shows the impact that the Deepwater Horizon oil rig explosion in 2011 has had on the economy, wildlife, and region. SGA Recognition Banquet was held to honor students in clubs for their leadership and achievement. Elections were held and the positions of president, secretary, and governor were filled.

5. Motion by Ms. Vogler, seconded by Mr. Brummeyer, that the following resolution be adopted:

   Minutes of the April 17, 2014, Regular meeting.


   Financial Reports – Payroll Direct Deposit in the amount of $1,685,938.22; Accounts Payable Checks in the amount of $2,196,804.47; Refunds in the amount of $146,972.92; Bank Transfers in the amount of $1,307,117.32; and Direct Deposit Travel in the amount
Sixteen (16) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Mr. Moist explained that state statute requires the district board to approve any modifications to the original adopted budget. In order to receive state aid for the expenditures a budget either equal to or in excess of the actual amount expended must be approved by the district board. Motion by Mr. Bartels, seconded by Mr. Ratsch, that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2013-2014 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2013-2014 budget appropriation be modified as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Function Resource</th>
<th>Appropriation Change</th>
<th>Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Revenue – Nonaidable Instruction</td>
<td>$ 4,023</td>
<td>$ 36,073</td>
<td></td>
</tr>
<tr>
<td>Special Revenue – Nonaidable Student Services</td>
<td>$ -4,023</td>
<td>$ 11,565,076</td>
<td></td>
</tr>
</tbody>
</table>

Ayes: All. Nays: None. Motion carried.

B. Mr. Moist reviewed the five-year capital plan and explained that the funds from this borrowing will be used to purchase instructional equipment ($2,295,000) and for building remodeling and improvement projects in various facilities ($1,500,000). Motion by Ms. Vogler, seconded by Mr. Brummeyer, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed $4,425,00 General Obligation Promissory Notes; and Setting the Sale Therefor be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

C. Mr. Huffcutt presented the proposed compensation plan for 2014-15. The objectives are to implement a merit/market based compensation system that provides flexibility for managers to maintain the ability to attract and retain effective faculty and staff, and to be fiscally responsible. Administration is
proposing a 1.75 percent overall compensation budget. Motion by Mr. Ratsch, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the compensation plan as presented. Ayes: All. Nays: None. Motion carried.

D. Mr. Moist reviewed the seven funds that comprise the budget. He explained that we are required to publish a public notice of our budget. In June there will be a public hearing and the Board will approve the budget following the public hearing. Due to property tax relief measures by the legislature, the estimated operational mill rate is 0.58224 and the estimated debt service mill rate is 0.33006 for a total mill rate of 0.9123. This is a decrease of over 47 percent. Motion by Mr. Brummeyer, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fund appropriations presented in the proposed FY 2015 budget are hereby authorized for publication. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Vogler and Mr. Bartels reported on the Spring Boards Association Conference. The morning inservice session was on open meetings and public records. Following the presentation Ms. Vogler toured the Culinary Arts program area and Mr. Bartels toured the integrated manufacturing area. Legislative topics include Act 145 (property tax relief) and the special committee on the review of technical college system funding and governance.

B. The Board recommended submitting CVTC’s 2014 Distinguished Alumnus, Paula Kimblin, for the Boards Association award.

C. The Board retirement dinner will be held at Johnny’s Italian Restaurant following the June 19th Board meeting.

D. Ms. Southard asked if there were any Board members considering attending the 2014 ACCT Conference in Chicago, October 22-25. Mr. Ostermann and Ms. Vogler expressed an interest. Dawn Garcia, a new Board member, was also interested.

E. Ms. Southard asked that an item be added to the June agenda dealing with board meeting structure and organization.

8. President’s Report

A. Mr. Barker reported on the following items:

- 4/24 – River Falls Open House—1st open house to be held in River Falls; 60 people attended.
- 4/29 & 30 – Scholarship Receptions—260 scholarships were awarded for a total of $142,000.
- 5/1 – Fire Safety Center ribbon cutting and open house—450-500 people attended.
- 5/7 – GED Graduation-330 graduates; 60 walked across the stage. Thank you to Mr. Ostermann and Mr. Brummeyer for attending.
- 5/8 – River Falls Graduation-46 graduates; 42 walked across the stage. Thank you to Mr. Bartels for representing the Board.
- 5/9 – Eau Claire Graduation – 629 graduates; 431 walked across the stage. Thank you to Ms. Bates for representing the Board.
- Annual financial aid report has been posted on the Board website.
- Chippewa Valley Association for Career and Technical Education (CVACTE) award winners for 2014 are: Community Involvement-*Judi Anibas, Outstanding Instructor-*Marcy Bruflat, New Instructor-*Laurie Boettcher, and CTE Leader-Jerry Moldenhauer. *Denotes state award winners.
- New legislation - Wis. Stats 59.23(2)(s) requires county clerks to transmit to the Secretary of State the name, phone number, email address, and post office address of every elected or appointed official, so the college is required to provide them this information for board members.
- Both the faculty and support staff unions recertified in April.


10. Ms. Southard encouraged Board members to complete the Plus/Delta evaluation form.

11. Motion by Mr. Brummeyer, seconded by Mr. Bartels, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (President’s evaluation) and Wis. Stats. 1985(1)(e) – deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (union negotiations). Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 7:09 p.m.

12. The meeting returned to open session at 8:37 p.m. Motion by Mr. Brummeyer, seconded by Mr. Ratsch, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:37 p.m.

Recorded by: Submitted by:

Candace S. Johnson Colleen A. Bates, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board

Date

Chairperson Secretary
RESOLUTION NO. ____

RESOLUTION AUTHORIZING THE ISSUANCE OF
NOT TO EXCEED $4,425,000 GENERAL OBLIGATION PROMISSORY NOTES;
AND SETTING THE SALE THEREFOR

WHEREAS, the Chippewa Valley Technical College District, Chippewa, Dunn, Eau Claire, Pepin and Pierce Counties and portions of Buffalo, Clark, Jackson, Taylor, Trempealeau and St. Croix Counties, Wisconsin (the "District") is presently in need of $2,925,000 for the public purpose of paying the cost of acquiring moveable equipment; and $1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purposes.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed $2,925,000 for the public purpose of paying the cost of acquiring moveable equipment; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed $1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($4,425,000) from a purchaser to be determined by subsequent resolution of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed FOUR MILLION FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($4,425,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual, irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(c)(5), Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Eau Claire Leader-Telegram, the official newspaper of the District. The notices to electors shall be in substantially the form attached hereto as Exhibits A and B and incorporated herein by this reference (collectively, the "Notice").
Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notice to Electors provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Adopted, approved and recorded May 15, 2014.

Gwen Southard  
Chairperson

Attest:

Colleen A. Bates  
Secretary  
(SEAL)
EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT
CHIPPEWA, DUNN, EAU CLAIRE, PEPPIN AND PIERCE COUNTIES
AND PORTIONS OF BUFFALO, CLARK, JACKSON, TAYLOR,
TREMPEALEAU AND ST. CROIX COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a regular meeting duly called, noticed, held and conducted on May 15, 2014, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed $2,925,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of acquiring moveable equipment.

A copy of said resolution is on file in the District office, located at 620 West Clairemont Avenue, Eau Claire, Wisconsin 54701, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 15th day of May, 2014.

BY THE ORDER OF THE
DISTRICT BOARD

Colleen A. Bates
Secretary
NOTICE TO THE ELECTORS
OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT
CHIPPEWA, DUNN, EAU CLAIRE, PEPIN AND PIERCE COUNTIES
AND PORTIONS OF BUFFALO, CLARK, JACKSON, TAYLOR,
TREMPEALEAU AND ST. CROIX COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a regular
meeting duly called, noticed, held and conducted on May 15, 2014, adopted a resolution pursuant to the
provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed
$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying
the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 620 West Clairemont Avenue,
Eau Claire, Wisconsin 54701, and may be inspected weekdays, except holidays, between the hours of
9:00 a.m. and 4:00 p.m.

The District Board need not submit said resolution to the electors for approval unless within 30
days after the publication of this Notice there is filed with the Secretary of the District Board a petition
meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum
thereon at a special election. If no such petition is filed, then the resolution shall be effective without a
referendum.

Dated this 15th day of May, 2014.

BY THE ORDER OF THE
DISTRICT BOARD

Colleen A. Bates
Secretary