The Public Hearing was called to order at 5:30 p.m. by Chairperson Gwen Southard. She indicated that the purpose of the public hearing is to provide the public with an opportunity to react to the budget that has been prepared by the CVTC District Board, administration, faculty, and staff.

Present: Ron Bartels, Colleen Bates, Gary Brummeyer, Judy Kucera, Ramona Mathews, Gwen Southard, Jennifer Vogler, Bruce Barker, Candy Johnson, Tom Huffcutt, Margo Keys, Roger Stanford, Aliesha Crowe, Rod Bagley, Tracy Drier, Kirk Moist, Jon Brutlag, Tom Lange, Margaret Dickens, Dawn Garcia, Tam Burgau, Andrew Dowd, Terry Nichols, and Debby Schufletowski.

Mr. Barker reviewed the FY’15 budget and discussed the various revenue sources. This year CVTC received $18,233,715 in property tax relief aid which decreased the tax levy by almost 47 percent. This lowered the tax levy from 1.73627 in FY’14 to .9123 in FY’15.

The public hearing adjourned at 6:00 p.m.

The regular board meeting was called to order at 6:00 p.m. by Chairperson Gwen Southard. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on June 12, 2014.


    Also present: Bruce Barker, Candy Johnson, Tom Huffcutt, Margo Keys, Roger Stanford, Aliesha Crowe, Rod Bagley, Tracy Drier, Kirk Moist, Jon Brutlag, Tom Lange, Margaret Dickens, Dawn Garcia, Tam Burgau, Andrew Dowd, Terry Nichols, and Debby Schufletowski.

2. Motion by Ms. Bates, seconded by Ms. Kucera, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Jon Brutlag, president of the faculty union thanked the board members for their service.

4. There were no reports or forums.

5. Motion by Ms. Vogler, seconded by Mr. Brummeyer, that the following resolution be adopted:

    BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:
Minutes of the May 15, 2014, Regular meeting.


Financial Reports – Payroll Direct Deposit in the amount of $2,629,473.41; Accounts Payable Checks in the amount of $1,917,251.56; Refunds in the amount of $531,777.95; Bank Transfers in the amount of $1,145,064.09; and Direct Deposit Travel in the amount of $85,088.52 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for April 2014, as presented.

Forty (40) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Debby Schufletowski, School Business Specialist from R.W. Baird, reported that they received four bids for the $4,425,000 general obligation promissory notes, Series 2014A. The winning bid was from FTN Financial Capital Markets with an interest rate of 1.4452 percent. This is a good interest rate based on CVTC’s Aa1 rating from Moody’s. The funds from this borrowing will be used to purchase instructional equipment ($2,295,000) and for building remodeling and improvement projects in various facilities ($1,500,000). Motion by Ms. Vogler, seconded by Mr. Bartels, that the following resolution be adopted:

   BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of $4,425,000 General Obligation Promissory Notes, Series 2014A, be approved as presented. Ayes: All. Nays: None. Motion carried.

   (A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

B. Mr. Moist presented the reserves and designations for FY’15. Motion by Ms. Mathews, seconded by Ms. Bates, that the following resolution be adopted:

   BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following reserves and designations are hereby created and authorized for Fiscal Year 2015:

   **GENERAL FUND**

   Reserve for Encumbrances - a reserved portion of the fund balance equal to the outstanding encumbrances as of June 30, 2014, which is projected to be $666,912 and shall not exceed 10 percent of the budgeted expenditures over the next fiscal year.

   Designated for Operations - a designated portion of the unreserved fund balance, which provides for fluctuations in operating cash balances. The reserve will be $9,368,103 as of June 30, 2014. A portion of this, in the amount of $634,034, has been earmarked to establish a reserve when the District converts to self-insurance for health.

June 19, 2014
SPECIAL REVENUE FUND – NONAIDABLE

Reserve for Student Organizations - a reserved portion of the fund balance, which has been specified for use in carrying out student-related activities at some future time. It is projected to be $1,189,534 as of June 30, 2014.

Reserve for Student Financial Assistance - a reserved portion of the fund balance, which will provide matching funds for student financial aids. It is projected to be $27,827 as of June 30, 2014.

CAPITAL PROJECTS FUND

Reserve for Encumbrances - a reserved portion of the fund balance equal to the outstanding encumbrances as of June 30, 2014, which is projected to be $597,807.

Reserve for Capital Projects - a reserved portion of the fund balance for paying the cost of acquiring equipment, constructing new buildings, and making other capital improvements. The reserve will be the remaining fund balance after the reserve for encumbrances has been finalized. It is estimated to be $1,238,902 as of June 30, 2014.

DEBT SERVICE FUND

Reserve for Debt Service - a reserved portion of the fund balance, which will provide for debt obligations, maturing prior to January 1, 2015. It is projected to be $195,665 as of June 30, 2014, and shall not exceed 25 percent of the budgeted expenditures over the next fiscal year. Ayes: All. Nays: None. Motion carried.

C. Motion by Ms. Vogler, seconded by Ms. Kucera, that the following resolution be adopted:

WHEREAS, the notice of the public hearing on the proposed 2014-15 budget of the Chippewa Valley Technical College District was published in the Eau Claire Leader-Telegram on May 25, 2014, as a Class I Legal Notice, and

WHEREAS, the District Board has held, pursuant to s. 65.90, Wis. Stats., a public hearing on the proposed 2014-15 budget on June 19, 2014, in Eau Claire, Wisconsin, at Chippewa Valley Technical College, RCU Community Center (100A), 620 West Clairemont Avenue, at 5:30 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Chippewa Valley Technical College District Board hereby adopts, pursuant to Wis. Adm. Code TCS 7.05, the 2013-2014 District budget by fund type and function within a fund type as stated in the budget document which is hereby made a part of this resolution. Ayes: All. Nays: None. Motion carried.

D. Mr. Huffcutt explained that we are close to starting construction of the Energy Education Center. First, the CVTC Board needs to approve the new construction and the central stores remodeling project and submit it to the State Board. The State Board then needs to review and approve it at their July meeting.
The new construction will add 21,268 sq. ft. to the existing Transportation Education Center and will house two classrooms, four labs, a conference center, faculty offices, and a student commons. The cost of new construction is $4,562,620. $1.5 million of that will be borrowed; the rest comes from private donations and the CVTC Foundation.

The central stores remodeling project affects 3,347 sq. ft. of the former diesel lab. This area will house a central stores area that will support all programs housed at the Energy Education Center. The cost of remodeling is $512,525 and is funded by borrowed funds.

Motion by Mr. Brummeyer, seconded by Ms. Bates, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to build an Energy Education Center to create classrooms, labs, office and student space in support of Heating, Ventilating, Air Conditioning, Sustainable Facilities, Electrical Power Distribution, Electric Line Worker Apprenticeship, Landscape, Plant and Turf Management, Agriscience, and Farm Business Production Management programs, contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

E. Motion by Ms. Kucera, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 3,347 square feet of the former diesel lab at the Transportation Education Center to create a Central Stores area, contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

F. Mr. Moist indicated this is the second borrowing that will occur in 2014. The funds from this borrowing will be used to build the new portion of the Energy Education Center. Future borrowings will be used for Energy Education Center remodeling projects and equipment. Motion by Ms. Vogler, seconded by Mr. Brummeyer, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed $4,395,00 General Obligation Promissory Notes, Series 2014B; and Setting the Sale Therefor be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)
commitment to the Energy Education Center project. The date has been set for the next Gala: April 9, 2015.

C. Ms. Southard asked for input from retiring board members on board meeting structure and organization. Mr. Brummeyer indicated that he felt the current structure of one meeting per month worked well. It gives all the board members the opportunity to hear the presentations and discussions before taking action on an item. Ms. Kucera agreed with Mr. Brummeyer and added that she finds it very helpful to have program presentations by the students and that it is very positive to have meetings at other campuses. Ms. Mathews indicated that she’s spoken to Paul Gabriel from the Boards Association and he has indicated that he would be happy to meet with the Board at a meeting or retreat to share what other districts do. Ms. Southard indicated this would be a topic of discussion in July and at the annual board retreat.

8. President’s Report

A. Dr. Keys presented the following report on tuition remission to the Board:

OUT-OF-STATE TUITION REMISSION
2013-14 (06/14)

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<th>FTE’s</th>
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<table>
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<tr>
<th>Name</th>
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<th>Requested Credits</th>
<th>Amount</th>
<th>Actual Credits Attempted</th>
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<tr>
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B. Mr. Barker reported on the following items:

- June 16-17 – two day leadership retreat with management staff and department chairs/program directors.
- June 23-24 – Eau Claire City Council will determine if they will forgive the loan for the Applied Technology Center. There were three conditions set when they gave us the loan: 1) the center had to be built (it was completed in August 2007); 2) the city be given a seat on the advisory board (city manager sits on the board); and 3) the center demonstrates success consistent with the job creation guidelines of the City (over 50 jobs have been created).
- Mr. Barker has been appointed to the Special Legislative Study Committee on WTCS Funding and Governance. The first meeting is July 24th. The System Office and Boards Association are asking colleges to have their business and industry partners write letters of support to the committee.
Michael Burke, President of Milwaukee Area Technical College, is leaving to take a presidential position in California.

Elizabeth Burmaster, President of Nicolet Area Technical College, is leaving to take a position out east.

Bob Meyer, President of Wisconsin Indianhead Technical College, is leaving for the position of Chancellor of UW-Stout.

May 21 – CVTC hosted an Intentional Teaching Conference using funds from the Title III grant. Over 130 teachers from across the state attended.

July 7-8 – Wisconsin Technology Council Board reception and meeting. Board members are invited to attend the reception on the 7th, 5:30 to 7 p.m.

August 19 – Groundbreaking ceremony for the Energy Education Center at 3 p.m. Board members are invited to attend.

August 20 – Retiree recognition event, 4:30 p.m. Board members are invited to attend.

Ms. Mathews thanked Mr. Brummeyer and Ms. Kucera for their service on the board. She indicated she appreciated Mr. Brummeyer’s mentoring and Ms. Kucera’s knowledge of the college.

Mr. Brummeyer indicated it was his pleasure to serve with such great board members.

Ms. Kucera indicated she enjoyed working with the other board members and that she gained a different perspective of the college as a board member.

Ms. Southard encouraged board members to complete the Plus/Delta evaluation form.

Motion by Ms. Kucera; seconded by Mr. Brummeyer, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (President’s contract). Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 6:53 p.m.

The meeting returned to open session at 7:30 p.m. Ms. Southard announced that President Barker’s contract was renewed for the period of July 1, 2014, to June 30, 2017. Motion by Ms. Kucera, seconded by Mr. Brummeyer, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:31 p.m.

Recorded by: Candace S. Johnson
Executive Assistant to the President

Submitted by: Colleen A. Bates, Secretary
Chippewa Valley Technical College District Board

Date

Chairperson

Secretary

June 19, 2014