The organizational and regular meeting was called to order at 5:30 p.m. by Board Member Gwen Southard. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on July 7, 2014.


   Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Roger Stanford, Candy Johnson, Jon Brutlag, Kurt Carlson, Tom Lange, Kirk Moist, Debby Schuffetowski, Tam Burgau, Margaret Dickens, Dan Wenger, and Anthony Helwig.

2. **Motion by Ms. Vogler, seconded by Mr. Bartels, to approve the agenda as presented.**

   **Ayes:** All. **Nays:** None. Motion carried.

**Organizational Meeting**

A. **Oaths of Office** were signed by Board members Bates, Garcia, and Walton.

B. **Election of Officers**

   (1) **Chairperson.** Ms. Bates nominated Ms. Mathews as chairperson. Seconded by Ms. Vogler. Following three requests for further nominations and hearing none, Ms. Bates moved, seconded by Ms. Vogler, that nominations be closed and that a unanimous ballot be cast for Ms. Mathews as chairperson of the Board. **Ayes:** All. **Nays:** None. Motion carried.

   (2) **Vice-Chairperson.** Ms. Southard nominated Ms. Bates as vice-chairperson. Seconded by Ms. Vogler. Following three requests for further nominations and hearing none, Ms. Southard moved, seconded by Ms. Vogler, that nominations be closed and that a unanimous ballot be cast for Ms. Bates as vice-chairperson of the Board. **Ayes:** All. **Nays:** None. Motion carried.

   (3) **Secretary.** Mr. Bartels nominated Ms. Southard as secretary. Seconded by Mr. Walton. Following three requests for further nominations and hearing none, Ms. Bates moved, seconded by Mr. Walton, that nominations be closed and that a unanimous ballot be cast for Ms. Southard as secretary of the Board. **Ayes:** All. **Nays:** None. Motion carried.

   (4) **Treasurer.** Ms. Bates nominated Ms. Vogler as treasurer. Seconded by Ms. Southard. Following three requests for further nominations and hearing none, Mr. Bartels moved, seconded by Ms. Southard, that nominations be closed and that a unanimous ballot be cast for Ms. Vogler as treasurer of the Board. **Ayes:** All. **Nays:** None. Motion carried.
C. Public Depository Designation – Mr. Moist explained that this is a standard resolution that is passed each year in which the district names its public depository. Motion by Ms. Southard, seconded by Ms. Garcia, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that U.S. Bank, National Association, qualified as a public depository under Chapter 34 of the Wisconsin Statutes, shall be and is hereby designated, until further action, as a public depository for all public monies into the hands of the treasurer of the Chippewa Valley Technical College District, Eau Claire County, State of Wisconsin, and

BE IT FURTHER RESOLVED that withdrawal or disbursement from the above-named depository shall be as provided in s.66.042 of the Wisconsin Statutes; that in accordance therewith, all checks shall be signed by the following persons: Ramona J. Mathews, Chairperson; Jennifer L. Vogler, Treasurer; and Gwen Southard, Secretary; and shall be so honored, and

BE IT FURTHER RESOLVED, that in lieu of their personal signature(s), the following facsimile signatures, which have been adopted by them as shown below

/s/ Ramona J. Mathews
/s/ Jennifer L. Vogler
/s/ Gwen Southard

may be affixed on such order check(s); that the above-named depository shall be fully warranted and protected in making payment on any order check bearing such facsimile(s) notwithstanding that the name may have been placed thereon without the authority of the designated person or persons; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the above-named depository, and said depository may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the Cashier of the above-named depository. Ayes: All. Nays: None. Motion carried.

D. Mr. Barker reviewed the Board memberships: Association of Community College Trustees, Wisconsin Technical College District Boards Association, and the Alliance for Strong Communities (ASC). It was suggested that a representative from the ASC be invited to a future meeting to give an update on that organization.

E. Representatives for Committees of the WTC District Boards Association

(1) Board of Directors Delegate – No Appointment: Ms. Mathews serves as Vice President.

(2) Standing Committees:
   Bylaws, Policies & Procedures: Garcia, Ratsch
   Legislative: Bartels, Bates
   Program: Vogler, Southard
   Human Resources: Walton, Vogler
   Marketing/Public Relations & Awards: Southard, Garcia
   Interdistrict/Interagency: Bartels, Walton
F. 2014-15 CVTC Foundation Board Liaison – Dan Ostermann

G. 2014-15 Applied Technology Center Advisory Board Liaison – tabled until a later date.

H. Monthly Meeting Date/Time/Location: 3rd Thursday of each month, 5:30 p.m.

I. Annual Board Retreat: After much discussion it was decided to hold the retreat on Thursday, October 16, starting at noon, with the regular board meeting held that evening at 5:30 pm. Topics of discussion will be board structure and organization and board evaluation. It was suggested we ask Paul Gabriel to facilitate the meeting.

J. Annual Board Evaluation: It was suggested the evaluation be part of the retreat and that we ask Paul Gabriel to provide sample evaluations for the Board to review.

Regular Board Meeting

3. Jon Brutlag, president of the faculty union, welcomed the new board members and thanked all board members for their service. He indicated the union contract has been settled and it will be brought to the membership at their meeting in August.

4. There were no reports or forums.

5. Motion by Ms. Vogler, seconded by Mr. Ratsch, that the following resolution be adopted:

   BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the June 19, 2014, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; James Bockenfeld, Academic Services Developmental Math Instructor, 7/1/14; Kaylene Hanson, part-time Office Assistant – HEC, 6/18/14; Keith Karr, Welding Fabrication Instructor, 8/7/14; James Klink, HVAC Technician, 6/30/14; Ryan Lewallen, Mechanical Drafting Instructor, 8/7/14; Todd Meyer, Adult Education Services Instructor, 7/1/14; Vincent Mussehl, Library Services Specialist, 7/14/14; and Jonathan Sylte, Accounting Instructor, 8/7/14. Retirement: Steve Durbin, Maintenance-Electrician, 2/10/15.

Financial Report: Payroll Direct Deposit in the amount of $1,569,558.19; Accounts Payable Checks in the amount of $1,920,912.57; Refund in the amount of $353,214.31; Bank Transfers in the amount of $1,350,435.74; and Direct Deposit Travel in the amount of $36,700.90 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for June 2014 as presented.

Nineteen (19) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Debby Schufletowski, School Business Specialist from R.W. Baird, reported that they received four bids for the $4,395,000 general obligation promissory notes,
Series 2014B. The winning bid was from Jefferies, LLC, with an interest rate of 1.7896 percent. This is a good interest rate based on CVTC’s Aa1 rating from Moody’s, albeit slightly higher than last month’s rate. The funds from this borrowing will be used to acquire moveable equipment, for building remodeling and improvement projects, and for paying the cost of construction of buildings on the Eau Claire Campus. Motion by Ms. Southard, seconded by Mr. Bartels, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of $4,395,000 General Obligation Promissory Notes, Series 2014B, be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

B. Mr. Moist indicated this is the third borrowing that will occur in 2014. The funds from this borrowing will be for building remodeling and improvement projects. Motion by Ms. Bates, seconded by Mr. Ratsch, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed $1,500,00 General Obligation Promissory Notes, Series 2014C; and Setting the Sale Therefor be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

C. Mr. Huffcutt explained that the state requires the college to submit a three-year facilities plan each year by August 1st. When submitting a request to the State Board for remodeling or construction, the System Office looks at the college’s three-year plan to verify that the project is in the plan. The projects included in the first year of CVTC’s plan are construction of the Energy Education Center and remodeling of the College Professional Development office, and remodeling of the Adult Education Services lab. Motion by Ms. Garcia, seconded by Mr. Bartels, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the three-year facility plan as presented and also approves submitting the plan to the Wisconsin Technical College System State Board as required by Administrative Bulletin 04-01. Ayes: All. Nays: None. Motion carried.

D. Ms. Burgau explained that union contracts include a recognition clause and information regarding compensation. Administration has reached agreement with the support staff union and the faculty union for a 1.46 percent increase as mandated by law. Motion by Ms. Bates, seconded by Ms. Vogler, that the following resolutions be adopted:
BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Chairperson and Secretary are authorized and herewith directed to sign the contract with the Chippewa Valley Technical College Teachers' Union, WEAC, NEA, for the period of July 1, 2014, through June 30, 2015, contingent upon ratification by the faculty union.

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Chairperson and Secretary are authorized and herewith directed to sign the contract with the Chippewa Valley Technical College Staff and Clerical Federation, Local #2398, AFT, AFT-Wisconsin, AFL-CIO, for the period of July 1, 2014, through June 30, 2015, contingent upon ratification by the staff and clerical union. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report
   A. Ms. Bates, Ms. Mathews, and Ms. Vogler indicated they would like to attend the ACCT Conference in Chicago. Because the conference is in Chicago, the Board agreed to waive the policy that states only two members can attend a given conference. Any other Board members interested in attending should let Ms. Johnson know as soon as possible to be registered at the early bird rate.

   B. Ms. Vogler will represent the Board at summer graduation on July 24th.

8. President's Report

   Mr. Barker reported on the following items:
   • July 18 – Governor Walker will be on campus to make an announcement about Blueprint for Prosperity grant awards.
   • CVTC received an NSF grant that awards 20, $5,000 scholarships, each year for five years, to students in the STEM areas.
   • DOL TAACCCT IV grant that CVTC led was successfully submitted on July 3rd. The focus of this grant is health care.
   • Another NSF grant funded a mobile lab and the lab arrived this morning.
   • Representatives from Underwriters Laboratory (UL) met with Fire Safety Center staff last week to tour the center. It is our intention to become a UL certified test site.
   • July 7-8 – CVTC hosted the Wisconsin Technology Council (WTC) board for a reception on July 7th and a board meeting on the 8th. Ms. Garcia and Ms. Mathews attended the reception. The WTC Board toured the Health Education Center and the Manufacturing Education Center.
   • Legislative Study Committee on Technical College Funding and Governance. Mr. Barker is a member of this committee. Their first meeting is July 24th in Madison. The college is working to get on agendas for chamber and EDC board meetings to ask for support to keep our funding and governance model.

9. There were no announcements or requests.

10. Ms. Mathews encouraged Board members to complete the Plus/Delta evaluation form.
11. Motion by Mr. Bartels, seconded by Ms. Southard, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (president’s evaluation); Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (flood house); and Wis. Stats. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (employment discrimination claims). Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 6:55 p.m.

12. The meeting returned to open session at 7:55 p.m. Motion by Mr. Walton, seconded by Ms. Vogler, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:55 p.m.

Recorded by: Submitted by:

Candace S. Johnson Gwen Southard, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board

Date

Chairperson Secretary