The regular meeting was called to order at 5:31 p.m. by Board Chair Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on August 15, 2014.


   Also present: Bruce Barker, Tom Huffcutt, Roger Stanford, Candy Johnson, Nancy Heller, Jon Brutlag, Kurt Carlson, Tom Lange, Kirk Moist, Tam Burgau, Margaret Dickens, Kendra Weber, Leigh Barker, Al Dohm, Terry Nichols, Pam Owen, Lisa Voisin, Cynthia Burton, Peter Bartl, Mary Jo Cohen

2. **Motion by Mr. Walton, seconded by Mr. Ratsch to amend the agenda, moving 8D to before the Delegations and Petitions. Ayes: All. Nays: None. Motion carried.**

3. **8D. TID/TIF Districts** was moved to this point in the meeting. Mr. Huffcutt shared basic information on Tax Increment Financing (TIF) districts, described the process of TIF formation, provided an update on TIF #8 & 10, and discussed that the Board should review the TIF proposals. Additional input may be presented at the September Board meeting. The Joint Review Board Action on TIF #8 will be within 14 days of 9/9/14. Pam Owen represents CVTC on the Joint Review Board.

3. **Cynthia Burton, Peter Bartl, and Mary Jo Cohen joined the meeting representing Voters With Facts. They shared their concerns about TIF #8 and TIF #10, so that the CVTC Board can make an informed decision about the TIFs.**

   Mr. Brutlag indicated that he met with the faculty union today and that they are not ratifying the contract. They feel that the way the wage increase was distributed is not fair to faculty. Mr. Huffcutt and Mr. Barker said that they would meet with Mr. Brutlag to address the concerns of the union members.

   Mr. Carlson indicated the support staff agree with the faculty in that the increase was not distributed fairly.

4. **There were no reports of forums.**

5. **Motion by Ms. Vogler, seconded by Ms. Southard, that the following resolution be adopted:**

   **BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:**

   Minutes of the July 14, 2014, Regular meeting.
Personnel Matters – Employment: Adjunct Instructors as listed; Mitchell Baroni, halftime Spanish Instructor, 8/18/14; William Briggs, limited-term Machine Tool Instructor, 8/7/14; Bao Chang-Xiong, Cashier’s Office Representative, 7/28/14; Stacy Doering, Diagnostic Medical Sonography Instructor/Clinical Coordinator, 8/7/14; Vince Fiorani, Electromechanical and Industrial Maintenance Trainer/Consultant, 8/4/14; Ana-Ramona Gilbert, PT College Navigator – Eau Claire Campus, 8/20/14; Jody Graese, Nursing Instructor, 8/7/14; Heather Grande, Speech Communications Instructor, 8/7/14; Jodi Hanson Rasmussen, Nursing Instructor, 8/7/14; Anthony Helwig, User Services Technician, 7/28/14; Megan Hesselman, PT Office Assistant – Menomonie Campus, 8/25/14; Lori Kimble, Program Assistant– Academic Development and Services, 8/11/14; James Klink, HVAC Technician, 6/30/14; Trent Lewis, Welding Instructor, 8/7/14; Matthew Lind, Safety Trainer/Instructor, 8/7/14; Daniel Lytle, Menomonie Campus Manager, 8/25/14; Jennifer McSorley, Associate Dean of Health, 7/15/14; Tennille O’Connor, Nursing Instructor, 8/7/14; John Paulus, PT limited-term Manufacturing Mobile Lab Technician, 7/28/14; Mary Pomietlo, Nursing Instructor, 8/7/14; Alexandra Randall, Career Services Specialist, 8/7/14; Gwen Sweeney, PT College Navigator – Menomonie Campus, 8/19/14; and Pamela Terwilliger, limited-term College Navigator – River Falls Campus, 8/26/14. Resignations: Jeffrey Asher, Paramedic Instructor, 8/22/14, and Amy Ledin, Program Assistant, 7/11/14. Retirement: Victor A. Sippel, Custodian, 10/3/14.

Financial Report: Payroll Direct Deposit in the amount of $1,651,828.70; Accounts Payable Checks in the amount of $3,700,684.32; Refund in the amount of $328,628.23; Bank Transfers in the amount of $1,262,029.36; and Direct Deposit Travel in the amount of $39,617.45 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for July 2014 as presented.

Twenty-nine (29) contracts for services are approved as recommended and presented on the attached list.

Ayes. All, Nays: None. Motion carried.

6. Action Items

A. Lisa Voisin, director at Robert W. Baird, reported that they received three bids for the $1,500,000 general obligation promissory notes, Series 2014C. The winning bid was from Hutchinson, Shockey, Erley & Co., with an interest rate of 1.612 percent. This is a good interest rate based on CVTC’s Aa1 rating from Moody’s. The funds will be used for building remodeling. Motion by Ms. Southard, seconded by Mr. Ratsch, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014C, be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

B. Ms. Voisin indicated that this is the fourth borrowing that will occur in 2014. The funds from this borrowing will be for building remodeling and equipment
purchase. Motion by Mr. Walton, seconded by Ms. Garcia, that the following resolution be adopted:

**BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed $1,500,000 General Obligation Promissory Notes, Series 2014; and Setting the Sale Therefor be approved as presented. Ayes: All. Nays: None. Motion carried.**

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

7. Board Chairperson’s Report

A. Ms. Garcia, Mr. Ostermann, and Ms. Mathews attended the Boards Association Summer Conference on July 17-19, 2014. Mr. Ostermann reported that they obtained information about how to effectively evaluate the president and board members, so that better relationships can be built between the board members and the president. Ms. Mathews and Ms. Garcia agreed with Mr. Ostermann and would like to have this be part of their Board Retreat. Ms. Garcia recommended this conference to the other Board members.

B. Mr. Barker suggested that the next Board Retreat be held at CVTC’s Chippewa campus. The Board Retreat is to be held on the afternoon of October 16, 2014, followed by the Board meeting.

Ms. Mathews listed five agenda items for the Board Retreat:

1. Board structure and organization
2. Strategic view of what’s important to the Board of Trustees
3. Strengthen and build the relationship between the President and the Board
4. Evolve the Presidential Evaluation process using some of the ACCT tools
5. Board assessment

Paul Gabriel will help facilitate the Board Retreat.

8. Presidents Report

A. Dr. Dickens shared the following graduate placement/employer satisfaction information based on 5 years of data:

- 91 percent of graduates are employed
- 86 percent of employed graduates are in jobs related to their training, compared to WTCS at 74 percent
- 88 percent of graduates are employed in Wisconsin; 69 percent in the CVTC district
- $38,136 is the median annual salary of associate degree graduates
- 93 percent of employers would hire CVTC graduates

B. Kendra Weber shared the 2013-2014 High School Annual Report. You can access this document from CVTC’s public website; click *High School Staff* in the
lower left corner of the home page and then click View 2013-2014 Report. She shared that high school credit options have expanded; the number of transcripted credits have increased. CVTC has partnered with 30 high schools (refer to page 4 of the report). Page 11 of the report lists the total enrollment at CVTC by high schools within the CVTC district. Mr. Barker mentioned that when a high school doesn’t offer a course, but CVTC does offer it, the high school will pay for the student tuition (Youth Options).

C. Mr. Barker reported that Scott Simpson has invited CVTC to be part of the River Falls Industrial Park. They are submitting a grant request to help fund a 20,000 square foot building in the industrial park. For ~$12,000/year, CVTC can rent space to expand our B&I presence and to offer other classes in River Falls. CVTC will investigate and make recommendations to the Board in September or October.

D. TID/TIF Districts was moved to an earlier location in the meeting. Some discussion did occur at this time. Mr. Barker mentioned that our past practice has been to support the TIF districts. Representation from the city will be invited to the September board meeting so that the Board hears from both sides before making their decision.

E. The Legislative Study Committee will meet on September 18, 2014. We have started a letter writing campaign. CVTC has presented to several EDC and Chamber Boards and has had a positive response in support of local governance and local funding. The plan is to continue to meet with other EDC and Chamber Boards.

Mr. Barker also reported on the following items:

- The $500,000 grant/loan for the Applied Technology Center has been forgiven by the city, county, and Gateway Corporation.
- July 24 – Summer Commencement: Mr. Stanford spoke in place of Mr. Barker and Ms. Vogler handed out diplomas.
- HR hired 70 new people. Some of the new positions were created due to grants. Orientation was offered to all new employees.
- August 20-21 – In-Service took place for faculty.
- August 19 – Groundbreaking for the Energy Education Center took place. Approximately 120 people attended.
- August 19 – Congressman Kind held an import/export workshop for 50 local businesses.
- Fire Safety Center has been used by Presto for 30 - 40 tests. Revenue is starting to come in. We are working towards UL certification.

9. There were no announcements or requests.

10. Ms. Mathews recommends that all Board members complete the Plus/Delta Evaluation.

11. Motion by Mr. Ostermann, seconded by Mr. Bartels, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body
has jurisdiction or exercises responsibility and Wis. Stats. 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Employee Discipline). The meeting adjourned to closed session at 7:26 p.m.

12. The meeting returned to open session at 8:10 p.m. Motion by Mr. Bartels, seconded by Ms. Garcia, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:10 p.m.

Recorded by:                                Submitted by:

Candace S. Johnson                               Gwen Southard, Secretary
Executive Assistant to the President                Chippewa Valley Technical College District Board

Date

Chairperson                                    Secretary