The meeting was called to order at 4:30 p.m. by Board Chair Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on October 9, 2014.


2. Ms. Mathews indicated that Paul Gabriel will not be giving a Boards Association report as originally planned and that Item 6F – Approval of City of Eau Claire Creation of TIF District #10 would be moved forward in the agenda ahead of 6A. Motion by Ms. Southard, seconded by Mr. Walton, to approve the agenda as amended. Ayes: All. Nays: None. Motion carried.

3. Alisa Schley introduced Kyle Hammon, Vice President of Student Government Association (SGA). Mr. Hammon shared the recent activities of SGA. Elections for officers were held a couple of weeks ago; a club fair took place week five of the semester—15 clubs participated and 125 student attended the event. A mini leadership conference was held and the keynote speaker was Dr. Jermaine Davis. Tasha Schuh spoke to the students on “little is big” and she provided many examples of this quote through sharing her life story. Two speakers presented on the negative working conditions of Columbian flower workers and its impact on the US Free Trade Agreement. All three of these presentations are available through links on E-Notes.

The Boards Association presentation was cancelled. It will be rescheduled at a later date.

4. Jay Winzenz, Finance Director for the City of Eau Claire, reviewed the definition of a Tax Incremental District (TID) and showed a map that outlined the borders for the proposed TIF #10 district. He summarized the project costs and indicated that the City would recover the costs in the 25th year of the TIF. The Joint Review Board hearing on this project is scheduled for Wednesday, October 22nd.

Maryjo Cohen, Pete Bartl, Cyndi Burton, and Janeway Riley, representing Voters with Facts, shared their concerns about TID #10. They believe this TID will cause too much debt for the city and question why the city is subsidizing private developers. Ms. Cohen indicated that the Wisconsin Institute for Law and Liberty (WILL) has sent a letter to the City Council and is indicating they may bring legal action against the city if TID #10 is approved.

5. Motion by Mr. Ratsch, seconded by Ms. Vogler, that the following resolution be adopted:
BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the September 18, 2014, Regular meeting.

Personnel Matters: Employment: Adjunct Instructors as listed; Kelly Austin, Learning Center Assistant – Adult Education Services, 9/15/14; Lisa Davis, Custodian, 10/21/14; Darren Gilgen, Facility Supervisor, 9/22/14; Sadie Kirby, PT Information and Service Center Representative, 10/13/14; Michael McCleary, PT Information and Service Center Representative, 9/22/14; Rachel Swatloski, 2-year LTE Student Success Coach/Recruiter, 9/30/14; and Bradford Walley, Groundskeeper, 10/6/14. Resignation: Eric Konsela, Assistant Registrar, 10/7/14.

Financial Report: Payroll Direct Deposit in the amount of $1,638,330.56; Accounts Payable Checks in the amount of $1,993,804.75; Refunds in the amount of $4,548,654.21; Bank Transfers in the amount of $1,923,731.59; and Direct Deposit Travel in the amount of $33,389.77 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for September 2014 as presented.

Thirty-six (36) contracts for services are approved as recommended and presented on the attached list.

Ethics Code – Designation of Vice Presidents: For purposes of Wisconsin’s Code of Ethics for Public Officials and Employes, sec. 19.41 through 19.59, Stats., the Chippewa Valley Technical College District Board designates the following positions (vice presidents) and indicates its understanding that the current occupants of those positions and their successors to those positions are state public officials to whom Wisconsin’s Ethics Code applies: Vice President-Operations, Vice President-Instruction, and Vice President-Student Services. Ayes: All. Nays: None. Motion carried.

6. Action Items

(Item 6F – Approval of City of Eau Claire Creation of TIF District #10 was moved forward to this point in the meeting.)

F. Mr. Barker explained that the past practice regarding TIFs is that the college votes in favor of the TIF. He added that no action by the Board on TID #10 means that the college would follow past practice. Mr. Bartels asked for clarification if the project has been approved by the City Council and the City Planning Commission. Mr. Winzenz responded that it has been approved by both groups. Mr. Winzenz added that the other two taxing authorities on the Joint Review Board (Eau Claire County and Eau Claire Area School District) chose not to act on the issue. Chairperson Mathews asked for a motion. No motion was made. No action was taken by the Board.

A. Lisa Voisin, Director at Robert W. Baird & Co., reported that they received four bids for the $1,500,000 general obligation promissory notes, Series 2014E. The winning bid was from FTN Financial Capital Markets, with an interest rate of 1.3960 percent. This is an excellent interest rate based on CVTC’s Aa1 rating
from Moody’s. The funds will be used for building remodeling and improvements. She indicated that it is board policy to keep debt service between 10 and 15 percent of the operating budget. With all the borrowings that have occurred this year, the debt service rate is at 12 percent which is a good level and within policy. Motion by Mr. Bartels, seconded by Ms. Vogler, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of $1,500,000 General Obligation Promissory Notes, Series 2014E, be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

B. Tracy Drier, Budget Manager, reviewed the annual purchasing report. Administrative Rule TCS 6.05(2)(h) requires that district staff prepare a review of all annual procurements of $50,000 or less of similar goods, supplies, or services from a single vendor to determine if a more competitive process should be used in succeeding years. CVTC had two purchases made with suppliers that surpassed the $50,000 limit. One was for a consulting service used by two separate departments on multiple occasions for the website projects. The second was for fire equipment that was reimbursed by a Foundation gift. Motion by Ms. Garcia, seconded by Mr. Ratsch, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the 2013-2014 procurement report as presented. Wisconsin Administrative Code TCS6.05(2)(h). Ayes: All. Nays: None. Motion carried.

C. Mr. Moist explained that state statute requires the district board to approve any modifications to the original adopted budget. Projections for FY’14 expenditures have been made and it is anticipated that some amounts exceeded the original budget. In order to receive state aid for the expenditures a budget either equal to or in excess of the actual amount expended must be approved. Motion by Mr. Walton, seconded by Ms. Garcia that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2013-2014 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2013-2014 budget appropriation be modified as follows:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Function Resource</th>
<th>Appropriation Change</th>
<th>Modified Appropriation</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Instruction</td>
<td>$-356,548</td>
<td>$34,600,675</td>
</tr>
<tr>
<td>General</td>
<td>Student Services</td>
<td>$ 77,260</td>
<td>$ 3,606,940</td>
</tr>
</tbody>
</table>

3
### General Physical Plant
- $279,288
- $4,316,754

### General Other Funding Sources
- $400,000
- $400,000

### Special Revenue-Operational Other Funding Uses
- -$400,000
- -$400,000

### Special Revenue-Operational Instruction
- $284,892
- $2,983,338

### Special Revenue-Operational Student Services
- $296,499
- $1,850,068

### Special Revenue-Operational General Institutional
- $11,607
- $47,495

### Capital Projects Instruction
- $344,748
- $2,153,128

### Capital Projects General Institutional
- $533,038
- $2,185,575

### Capital Projects Physical Plant
- -$877,786
- $7,061,940

### Special Revenue-Nonaidable Instruction
- $14,708
- $50,781

### Special Revenue-Nonaidable Student Services
- $14,708
- $11,550,368

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Ayes: All. Nays: Motion carried.

D. Mr. Barker explained that one of the most important responsibilities of the Board is to set the tax levy. A provision in the law allows districts to increase the operational levy based upon the amount of net new construction. The net new construction increment for CVTC was 1.26 percent. The total tax levy for operations and debt service is $18,784,193. The mill rate for operations is 0.57256; debt service is 0.32488; making the total mill rate 0.89744. This is a decrease of 46.83 percent in tax levy. Motion by Ms. Southard, seconded by Ms. Vogler, that the following resolution be adopted.

**WHEREAS**, the Chippewa Valley Technical College District Board adopted the budget for FY 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Chippewa Valley Technical College District Board authorizes a tax levy of eighteen million, seven hundred eighty four thousand, one hundred ninety three ($18,784,193) on the full value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of making capital improvements, acquiring equipment, operating and maintaining the schools of the District, and for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2014, and

**BE IT FURTHER RESOLVED** that the Chippewa Valley Technical College District Board, pursuant to s.38.16, Wis. Stats., authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for the collection in each city, village, and town, or portion thereof within the District boundaries, and that the respective clerks be informed of this action prior to the last working day in October 2014, or ten days after receipt of District valuation, whichever is later. Ayes: All. Nays: None. Motion carried.

E. Aliesha Crowe, Director of CVTC Foundation, reviewed the Energy Education Center floor plan and new naming rights opportunities. Motion by Mr. Bartels, seconded by Mr. Ratsch, that the following resolution be adopted:

**WHEREAS**, Chippewa Valley Technical College’s Commemorative Philanthropic Naming Opportunity Policy allows opportunities to recognize and honor individuals, businesses, and groups for providing funding to support CVTC buildings, facilities, rooms, and equipment; and
WHEREAS, the named individuals and organizations are strong supporters of Chippewa Valley Technical College and have pledged amounts toward the Energy Education Center qualifying them for naming opportunities;

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that in accordance with the College’s Commemorative Philanthropic Naming Opportunity Policy, the following naming opportunities are approved as presented:

<table>
<thead>
<tr>
<th>Individual/Organization</th>
<th>EEC Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Ethanol, LLC</td>
<td>Agricultural Outdoor Learning Center</td>
</tr>
<tr>
<td>Market &amp; Johnson</td>
<td>Horticulture Lab</td>
</tr>
<tr>
<td>Xcel Energy</td>
<td>Demonstration Gallery</td>
</tr>
<tr>
<td>American Structures Inc.</td>
<td>Agronomy Learning Center</td>
</tr>
<tr>
<td>AgStar Financial Services</td>
<td>Civil Lab #2</td>
</tr>
</tbody>
</table>

Ayes: All. Nays: None. Motion carried.

(Item 6F – Approval of City of Eau Claire Creation of TIF District #10 occurred earlier.)

7. Board Chairperson’s Report

A. Ms. Garcia reported that the keynote speaker at the Boards Association Fall Conference spoke on research regarding what impacts student graduation and completion. Ms. Mathews announced that the Boards Association hired a new executive assistant, Christopher Johll. The next Boards Association conference will be held in Madison in January and will have a legislative focus.

B. Mr. Barker reported that the Foundation elected new officers at their annual meeting in September: Mike Berg, President; Paul Kohler, Vice President; and Jerry Shea, Treasurer/Secretary. New to the Foundation Board this year is Joan Coffman, CEO of St. Joseph’s Hospital in Chippewa Falls. The Foundation Board approved naming rights for the Energy Education Center, three scholarships as endowments, and the renewal of the Chippewa Falls building and land leases.

C. Changes were made for the dates of two upcoming CVTC board meetings: January 8, 2015, (instead of the 15th) and April 23, 2015, (instead of the 16th).

D. The Board agreed to submit a nomination for Colleen Bates for the Boards Association 2015 Board Member of the Year.

8. President’s Report

A. Roxann Vanderwyst, Dean of Business & Industry (B&I) Services, presented the annual B&I report. CVTC contracted with 124 different organizations in FY’14 (60 new, 64 returning), and 5,808 incumbent workers were trained. Total revenue is down by two percent, which is in large part due to staffing issues during the year. The number of professional development seminars offered has
increased, but revenue decreased. This is due to two high cost seminars that were offered in FY’13, but not in FY’14. The B&I team is fully staffed now and has goals of $900,000 in FY’15 and $1 million in FY’16.

B. Rod Bagley, Director of Facilities, gave an update on the Energy Education Center construction project. Outer walls are up and they are hoping to have the roof completed by mid-November.

C. Mr. Barker reported on the following items:
   - 9/30/14 – Career tours were held. 117 attended.
   - 10/7/14 – Retiree Open House. Approximately 100 retirees and staff attended an open house to honor the most recent group of retirees.
   - 10/9/14 – CVTC 2nd Annual Safety Day held at the Chippewa Campus. Over 100 people attended.
   - 10/16/14 – CVTC/Eau Claire Chamber Community breakfast highlighting the emergency services areas of the college. Over 120 community members attended this event.
   - 10/28/14 – Health Education Center and UW Health open house. Board members were invited to attend.
   - 10/15/15 – Job Fair at Business, Health, and Manufacturing Centers. A total of 129 employers set up booths and over 400 students attended.

9. There were no announcements or requests.

10. Ms. Mathews encourages the Board members to complete the Plus/Delta Evaluation.

11. Motion by Ms. Garcia, seconded by Mr. Ratsch, to discuss Wis. Stats. 19.85(1)(e) – Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (renewal of lease with UW Health). Ayes: All. Nays: None. Motion carried. The Board adjourned to closed session at 7:30 p.m.

12. The Board returned to open session at 7:51 p.m. Motion by Ms. Vogler, seconded by Mr. Ratsch, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:51 p.m.

Recorded by: Submitted by:
Candace S. Johnson Gwen Southard, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board