The meeting was called to order at 5:30 p.m. by Board Chair Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on November 13, 2014.


   Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Roger Stanford, Candy Johnson, Kyle Gruber, Alisa Schley, Kyle Hammon, Jeff Sullivan, Tam Burgau, Sara Nick, Tom Lange, Kirk Moist, Margaret Dickens, Aliesha Crowe, Jon Brutlag, Tim Stanton, Karl Pinter, Matt Krumrie, and Sherry Hackel.

2. Motion by Ms. Bates, seconded by Mr. Ratsch, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Alisa Schley introduced Kyle Hammon, Vice President of Student Government Association (SGA). Mr. Hammon shared the recent activities of SGA: The SGA Cabinet participated in strengths training and goal setting with Dr. Keys; attended the WI Student Government (WSG) meeting in Wausau and discussed legislative discussion points for a position paper. The three points are increased budget for the Wisconsin Grant, local funding and governance for technical colleges, and state funding for special initiatives. Campus picnics were held at Gateway Diesel, ESEC, and New Truax campuses. SGA is sponsoring Light Up a Child’s Heart for the 22nd year. SGA is hosting a Local Author Series this year. So far Michael Perry and BJ Hollars have presented.

   Tim Stanton introduced the Truck Driving program instructors Karl Pinter and Matt Krumrie. Mr. Pinter explained that the program is offered two ways: one is 10 weeks in length, held 5 days a week, and is offered four times a year. The other is 16 weeks in length and held Tuesday and Thursday evenings and Saturdays. Students are eligible for financial aid (loans). Placement is at 90 percent and starting salaries range from $35,00 to $60,000 per year. Sherry Hackel spoke about the program from a student’s perspective. She indicated her experiences at CVTC have been positive and she complimented her instructors for their knowledge and professionalism. She indicated safety is emphasized in the program and she is grateful for that. Ms. Hackel is graduating in December and is looking forward to getting a job and driving a big rig.

4. Jon Brutlag, president of the faculty union, indicated classes are in their 13th week and faculty are helping students make it through. He also indicated that he is getting questions and hearing concerns about open enrollment for health insurance. He also indicated faculty and staff are concerned about funding. Ms. Bates asked how the board can help and what the role of the board is. Mr. Brutlag responded that the board should be visible and supportive.
5. Ms. Johnson made a correction to the October 16, 2104, minutes. In item 6C the motion and second are missing, so she indicated the following will be added to the minutes: “Motion by Mr. Walton, seconded by Ms. Garcia, that the following resolution be adopted:” Mr. Barker indicated that listing Melissa Thornton as a resignation was in error as her separation from the college was a termination. Motion by Mr. Ratsch, seconded by Ms. Garcia, to approve the consent agenda as modified:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the October 16, 2014, Retreat and Regular meeting.

Personnel Matters: Employment: Adjunct Instructors as listed; Kasey Carlson, Simulation Curriculum Specialist, 11/17/14; Joseph Gunderson, Custodian, 10/27/14; Lance Klukas, Safety and Security Officer, 10/30/14; Amy Moore, Records and Registration Assistant, 11/3/14; Claire Roder, Assistant Registrar, 11/17/14; and Adam Wehling, Associate Dean – Agriculture and Energy, 1/5/15. Resignation: Karen Callaway, Professional Development Specialist, 12/1/14; Laura King, Research and Planning Analyst, 12/5/14; Brandon Schroeder, Senior Systems Analyst, 10/31/14; Katherine Sell, Nursing Instructor, 12/31/14; and Melissa Thornton, Registration/Records Assistant, 8/26/14. Retirement: Marcy Bruflat, FireMedic Instructor, 6/30/15.

Financial Report: Payroll Direct Deposit in the amount of $1,638,330.56; Accounts Payable Checks in the amount of $1,993,804.75; Refunds in the amount of $4,548,654.21; Bank Transfers in the amount of $1,923,731.59; and Direct Deposit Travel in the amount of $33,389.77 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for October 2014 as presented.

Thirty-six (36) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Sara Nick, Controller, introduced Kyle Gruber, Auditor from Wipfli, LLC. Mr. Gruber thanked Mr. Moist, Ms. Nick, and Mr. Kauffman for their cooperation and respect during the audit process. Mr. Gruber reviewed the audit report and indicated it was a clean report. Mr. Ostermann requested that in the future the Board receive the audit in advance of the meeting so Board members have time to review it before approving it. Motion by Ms. Southard, seconded by Ms. Bates, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2014 audit as issued by Wipfli, LLP, be accepted as presented and submitted to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

B. Mr. Barker explained that CVTC’s Plan of Representation includes a term limit for the school district administrator position on the Board. It has been suggested that the term-limit be removed. Mr. Ostermann suggested changing it to two.
three-year terms instead of one term. Motion by Mr. Bartels, seconded by Ms. Southard, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board recommends revising the CVTC Plan of Representation to read as follows: *The term of the school district administrator is limited to two consecutive three-year terms; an exception will be made in the case of an interim appointment where two full three-year terms may immediately follow.* Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Vogler’s report of the ACCT conference in Chicago has been posted online for Board members to read. Ms. Bates thanked the Board for the opportunity to attend the conference. She attended sessions on MOOCs and generational differences. Ms. Mathews reported that Vernon Jung from the Moraine Park District was elected to the ACCT Board of Directors. Ms. Mathews also attended a presentation by Lakeshore Technical College (LTC) about Jake’s Café: A Creative Community that gives internships to LTC students.

B. Ms. Mathews asked if any Board members were interested in going to the ACCT National Legislative Seminar, February 9-12, 2015, in Washington, D.C. Ms. Mathews is interested in attending if no other Board members want to go.

C. Mr. Bartels will represent the Board at the December 15th River Falls graduation ceremony. Ms. Vogler will represent the Board at the December 16th Eau Claire graduation ceremony.

D. The Board holiday dinner will be at Fanny Hill following the December Board meeting.

E. Ms. Garcia, Ms. Mathews, Ms. Bates, and Mr. Ratsch volunteered to be on the President’s/Board Evaluation Ad Hoc Committee.

It was decided to do a verbal Plus/Delta at the end of each meeting with the option to submit a plus/delta in writing.

The Board asked Ms. Johnson to post a list of upcoming events on the Board webpage and to give Board members notice on topics of interest.

8. President’s Report

A. Mr. Barker explained that the Health Education Center (HEC) was built using Applied Technology Center funding which allowed technical colleges to borrow $5 million (instead of $1 million). The Applied Technology Center statute has sunsetting, however, the requirement to submit a report to the district board and System Office remains in effect. The report was included in the agenda packet for review. Mr. Bartels asked why there was a drop in patient visits from FY’13 to FY’14. The decrease was due to fewer dental residents in the clinic, therefore, fewer patients could be seen.
B. Dr. Dickens reviewed the results of the Community College Survey of Student Engagement (CCSSE) which was administered in the spring of 2014. The survey is administered every two years. She indicated it was important to note that the survey measured student engagement, not satisfaction. Students report an 82 percent satisfaction with the quality of instruction (which is a slight decrease from 85 percent). Student effort and student support have decreased to bring CVTC below the national cohort. Academic advising and peer tutoring are opportunities for improvement.

C. Ms. Crowe reported on the Foundation activities for the year: Energy Education Center (EEC) added five new naming opportunities and expanded two naming opportunities. Need approximately $92,000 to reach the EEC campaign goal. Added two new scholarships in FY’14 and five new scholarships are in process. Foundation and Alumni are featured in each issue of the CVTC Magazine.

D. Mr. Barker explained that in the past CVTC’s policy was absolutely no alcohol could be served on campus. In 2008, the college reviewed the policy and determined there are occasions (community functions) where it would be beneficial to serve alcohol. This was brought to the Board for review and approval and the Board added the statement, “Under no circumstances is alcohol to be served at student events.” In 2014, students in the Entertainment/Sports/Events Marketing class were planning a fundraiser on campus and asked if alcohol (wine and beer) could be served. The Board supported moving forward with revising the policy.

E. Mr. Barker reported on the following items:

- 10/28/14 – CVTC Fall Open House held at the Business and Health Education Centers. UW Health also held an open house to celebrate their 40 years in Eau Claire and 10 years as a partner with CVTC.
- 11/6/14 – Minnesota Department of Transportation (MnDOT) held a meeting at CVTC regarding passenger rail service between Minnesota and Wisconsin. Over 100 people attended.
- 11/12/14 – Jeff Sullivan, Dean of Manufacturing, attended a conference to accept an award on behalf of the college. The award is the “Standing Up for Rural Wisconsin Schools, Libraries, and Communities Award for CDM Manufacturing Pathways.” The award was presented to CVTC, and Durand and Mondovi School Districts.
- The CVTC EMT/Paramedic programs received national accreditation.
- 11/12/14 – Career Tours were held for 162 prospective students from 23 high schools.
- 11/18/14 – CVTC hosted an open house for entrepreneurs highlighting the equipment access program.
- State level issues:
  - Qualified Staff Initiative (simplified certification) will go to the Legislature this spring.
  - Property tax will probably remain.
  - Tuition freeze for technical colleges is likely.
• President’s Cabinet has started strategic planning and budgeting process for FY’16.
• No report on the Legislative Study Committee. They met twice in the summer/fall, but have not met again.
• CVTC’s Academic Services Department received the WEAU Sunshine Award.
• Mr. Ostermann asked if there was any fallout on the TIF 10 issue. Mr. Barker indicated that the Voters with Facts group has to make a claim against the City, then they can file a lawsuit.

9. Ms. Mathews asked Ms. Johnson to schedule a meeting of the President/Board Evaluation Ad Hoc Committee.

   Ms. Mathews asked if there were any Plus/Deltas other than the request to get the audit report ahead of time next year.

10. Motion by Mr. Bartels, seconded by Ms. Garcia, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:28 pm.

Recorded by:                           Submitted by:

Candace S. Johnson                   Gwen Southard, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board

Date

Chairperson                           Secretary