The meeting was called to order at 5:30 p.m. by Board Chair Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on December 15, 2014.


   Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Roger Stanford, Candy Johnson, Tom Lange, Terry Nichols, Jon Brutlag, Beth Hein, Margaret Dickens, Brenda Scheurer, Jeff Sullivan, Kirk Moist, and Tam Burgau.

2. Ms. Mathews announced that Item 8A – Bridges to Healthcare Project Closure would be moved forward on the agenda and would occur after Item 5 – Consent Agenda. Motion by Ms. Bates, seconded by Ms. Vogler, to approve the agenda as amended. Ayes: All. Nays: None. Motion carried.

3. There were no reports or forums.

4. Terry Nichols expressed concern that the new program Organizational Leadership be different from current programs offered at CVTC like Human Resources or Business Management and that it should stand out.

   Jon Brutlag, President of the Faculty Union, wished the Board members Merry Christmas and Happy New Year. He also indicated that the faculty wanted him to thank Roger Stanford for his leadership at the college and wished him good luck in his new job.

5. Motion by Ms. Southard, seconded by Ms. Bates, that Roger Stanford’s resignation be removed from the consent agenda and acted upon separately. Ayes: All. Nays: None. Motion carried.

   Motion by Mr. Walton, seconded by Ms. Vogler, that the following resolution be adopted:

   **BE IT RESOLVED** by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the November 20, 2014, Regular meeting.

Personnel Matters: Employment: Adjunct Instructors as listed; Patricia Campbell, Grant Project Lead, 12/29/14; Cindy Meyer, PT Office Assistant-Academic Support, 1/5/15; Kimberly Pick, Financial Aid Assistant, 12/8/14; Brenda Scheurer, Consortium Project Director, 12/1/15; Rebecca Shannon, Grants Accounting Specialist, 12/29/14; and Mai Bao Vang, Financial Aid Assistant, 1/5/15.
Financial Report: Payroll Direct Deposit in the amount of $1,767,211.29; Accounts Payable Checks in the amount of $2,849,002.13; Refunds in the amount of $281,807.20; Bank Transfers in the amount of $1,807,822.05; and Direct Deposit Travel in the amount of $57,539.99 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for November 2014 as presented.

Eighteen (18) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

Mr. Barker thanked Dr. Stanford his work at the college. He indicated that Dr. Stanford is a CVTC alumnus, he taught at the college, he was the director of the professional development department, and is the Vice President of Instruction. Dr. Barker wished Dr. Stanford the best in his new job. Dr. Stanford thanked the Board, Vice Presidents, and Dr. Barker for taking a chance on him. He explained that he is getting married in May and looking forward to a new life in LaCrosse. Ms. Mathews thanked Dr. Stanford for taking academics to a new level. Motion by Ms. Bates, seconded by Mr. Ratsch, to accept the resignation of Dr. Roger Stanford, effective 1/9/15. Ayes: All. Nays: None. Motion carried.

(Item 8A – Bridges to Healthcare Project Closure was moved to this point in the agenda.)

8A. Brenda Scheurer, Career Pathways Coordinator for the Bridges to Healthcare grant, reported that the grant helped over 400 students over three years. She showed a video highlighting several students who participated in the project.

6. Action Items

A. Beth Hein, River Falls Campus Manager/Dean, explained that the Organizational Leadership program is a two-year associate degree program, but would have a one-year technical diploma embedded within the two year degree. The program is designed to meet the increasing demand for trained supervisors/leaders and is designed for working adults. All the core courses will be broken into one-credit modules of learning to create opportunities for more customized training and shorter courses to meet the needs of the working adult. CVTC will be applying for a GPR grant to fund the launch of the program. Multiple needs assessment methods were conducted, such as an employer survey, ad hoc advisory committee, and employer interviews. Motion by Mr. Bartels, seconded by Ms. Southard, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the submission of the concept review for the two-year associate degree program Supervisory Management: Organizational Leadership to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Mathews asked if any Board members were interested in attending the 2015 ACCT National Legislative Summit. No other Board members expressed an interest, so Ms. Mathews indicated she would attend.
B. It was recommended by the Board that CVTC submit the TV 13 news story by Jenny You on the Fire Safety Center for the Boards Association’s 2015 Media Award.

8. President’s Report

A. The Bridges to Healthcare Project Closure report was presented earlier in the meeting.

B. Kirk Moist, Director of Finance and Budgeting, presented a report on the college’s enterprise funds. He explained that enterprise funds are business-type activities where costs are covered by user fees, donations, or grants—no tax levy funds are used. Some of the enterprises have an external focus (Job Center, Applied Technology Center, Medical Clinic); some are connected to a program (Bridgeport, Shear Inspiration, Girls on Fire); some have an internal focus (parking, stores, cafeteria); and some have a dual focus (dental clinic, regional data center, and fire safety center). Mr. Moist focused on the Applied Technology Center (ATC) as an example of a successful enterprise fund. It’s purpose is to create a place for innovation, research, and economic development centered around manufacturing. The occupancy level is currently at 95 percent and the ATC offers a successful equipment access program. Current tenants include Super Vitamin D, Fiberstar Bio, Heartland Business Systems, Wisconsin Economic Development Corporation, Sconnie Foods, Innovative Machining Solutions, and Coating Tech Slot Dies.

C. Mr. Barker reported on the following items:

- Graduations were held at River Falls and Eau Claire earlier in the week.
- The WTCS presidents met on December 11th, and it is looking like the Governor will be announcing a tuition freeze for the technical college system.
- Met with Gregg Moore, Chair of the CVTC Board Appointment Committee, to talk about revising the plan of representation to change the term limit for the school district administrator from one term to two. He was supportive and asked Ms. Johnson to schedule a meeting for the committee to discuss it.
- The Respiratory Therapy program received reaccreditation status. The program is limited to 18 students per the accreditation agency.
- Chippewa County EDC held a skills gap event on December 17th for service providers and businesses.
- The WTCS/UW Colleges Collaboration Committee met earlier today in Waunakee. They are working on a 30-credit Bachelor of Applied Arts and Sciences degree collaboration between the two systems.

9. Ms. Mathews reminded the Board members to submit any plus/delta comments.

10. There were no announcements or requests.

11. Motion by Ms. Southard, seconded by Ms. Vogler, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(g) – Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the
body with respect to litigation in which it is or is likely to become involved. (discrimination lawsuit). Ayes: All. Nays: None. Motion carried. The Board adjourned to closed session at 7:04 p.m.

12. The Board returned to open session at 7:16 p.m. Motion by Mr. Bartels, seconded by Mr. Ratsch, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 7:17 p.m.

Recorded by: Candace S. Johnson
Submit by: Gwen Southard, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board

Date

Chairperson

Secretary