The organizational and regular meeting was called to order at 12:00 p.m. by Board Member Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on July 6, 2015.


   Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Candy Johnson, Lynette Livingston, Kirk Moist, Debby Schufletowski, Tam Burgau, Margaret Dickens, Pam Haller, and Terry Nichols.

2. Motion by Ms. Southard, seconded by Ms. Garcia, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

**Organizational Meeting**

A. Oaths of Office were signed by Board members Ratsch, Schley, and Southard.

B. Election of Officers

   (1) **Chairperson.** Ms. Bates nominated Ms. Mathews as chairperson. Seconded by Ms. Southard. Following three requests for further nominations and hearing none, Ms. Bates moved, seconded by Ms. Garcia, that nominations be closed and that a unanimous ballot be cast for Ms. Mathews as chairperson of the Board. Ayes: All. Nays: None. Motion carried.

   (2) **Vice-Chairperson.** Ms. Southard nominated Ms. Bates as vice-chairperson. Seconded by Ms. Garcia. Following three requests for further nominations and hearing none, Mr. Bartels moved, seconded by Mr. Walton, that nominations be closed and that a unanimous ballot be cast for Ms. Bates as vice-chairperson of the Board. Ayes: All. Nays: None. Motion carried.

   (3) **Secretary.** Ms. Garcia nominated Ms. Southard as secretary. Seconded by Mr. Ratsch. Following three requests for further nominations and hearing none, Mr. Walton moved, seconded by Ms. Garcia, that nominations be closed and that a unanimous ballot be cast for Ms. Southard as secretary of the Board. Ayes: All. Nays: None. Motion carried.

   (4) **Treasurer.** Ms. Southard nominated Mr. Ratsch as treasurer. Seconded by Ms. Garcia. Following three requests for further nominations and hearing none, Mr. Bartels moved, seconded by Ms. Garcia, that nominations be closed and that a
unanimous ballot be cast for Mr. Ratsch as treasurer of the Board. Ayes: All. Nays: None. Motion carried.

C. Public Depository Designation – Mr. Moist explained that this is a standard resolution that is passed each year in which the district names its public depository. He indicated that U.S. Bank is part of the statewide contract. Motion by Ms. Southard, seconded by Mr. Ratsch, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that U.S. Bank, National Association, qualified as a public depository under Chapter 34 of the Wisconsin Statutes, shall be and is hereby designated, until further action, as a public depository for all public monies into the hands of the treasurer of the Chippewa Valley Technical College District, Eau Claire County, State of Wisconsin, and

BE IT FURTHER RESOLVED that withdrawal or disbursement from the above-named depository shall be as provided in s.66.042 of the Wisconsin Statutes; that in accordance therewith, all checks shall be signed by the following persons: Ramona J. Mathews, Chairperson; Russell Ratsch, Treasurer; and Gwen Southard, Secretary; and shall be so honored, and

BE IT FURTHER RESOLVED, that in lieu of their personal signature(s), the following facsimile signatures, which have been adopted by them as shown below

/s/ Ramona J. Mathews
/s/ Russell R. Ratsch
/s/ Gwen Southard

may be affixed on such order check(s); that the above-named depository shall be fully warranted and protected in making payment on any order check bearing such facsimile(s) notwithstanding that the name may have been placed thereon without the authority of the designated person or persons; and

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the above-named depository, and said depository may rely on this resolution until changed by lawful resolution and a certified copy of such resolution has been given to the Cashier of the above-named depository. Ayes: All. Nays: None. Motion carried.

D. Ms. Mathews reviewed the Board memberships: Association of Community College Trustees, Wisconsin Technical College District Boards Association, and the Alliance for Strong Communities (ASC). It was suggested that a representative from the ASC be invited to a future meeting or retreat to give an update on that organization.

E. Representatives for Committees of the WTC District Boards Association

(1) Board of Directors Delegate – No Appointment: Ms. Mathews serves as President.

(2) Standing Committees:
   Bylaws, Policies & Procedures: Ratsch, Garcia
   Legislative: Ratsch, Bates
   Program: Southard, Schley
   Human Resources: Schley, Southard
Marketing/Public Relations & Awards: Garcia, Walton
Interdistrict/Interagency: Bartels, Walton

F. 2014-15 CVTC Foundation Board Liaison – Dan Ostermann/Colleen Bates (co-reps)

G. Monthly Meeting Date/Time/Location: 1st Wednesday of each month, 5:30 p.m. The October meeting will have to be held later in the month because of timing for tax levy.

I. Annual Board Retreat: It was decided to hold the retreat on Wednesday, September 2, starting at noon, with the regular board meeting held that evening at 5:30 pm. Suggested topics included: facilities plan, labor data and business needs, post-retirement benefits, enterprise funds, and board evaluation.

J. Annual Board Evaluation: A link to the online evaluation instrument will be sent to the board members. They will be asked to complete it prior to the retreat.

**Regular Board Meeting**

3. Terry Nichols asked questions regarding employee raises.

4. There were no reports or forums.

5. Motion by Dr. Schley, seconded by Ms. Garcia, that the following resolution be adopted:

   BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

   Minutes of the June 19, 2014, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; James Bockenfeld, Academic Services Developmental Math Instructor, 7/1/14; Kaylene Hanson, part-time Office Assistant – HEC, 6/18/14; Keith Karr, Welding Fabrication Instructor, 8/7/14; James Klink, HVAC Technician, 6/30/14; Ryan Lewallen, Mechanical Drafting Instructor, 8/7/14; Todd Meyer, Adult Education Services Instructor, 7/1/14; Vincent Mussehl, Library Services Specialist, 7/14/14; and Jonathan Sylte, Accounting Instructor, 8/7/14. Retirement: Steve Durbin, Maintenance-Electrician, 2/10/15.

Financial Report: Payroll Direct Deposit in the amount of $1,569,558.19; Accounts Payable Checks in the amount of $1,920,912.57; Refund in the amount of $353,214.31; Bank Transfers in the amount of $1,350,435.74; and Direct Deposit Travel in the amount of $36,700.90 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for June 2014 as presented.

Nineteen (19) contracts for services are approved as recommended and presented on the attached list.

Mr. Barker pointed out that Julie Furst-Bowe, current Chancellor of Southern Illinois University-Edwardsville and former Provost at UW-Stout, has been hired as the new Vice President of Instruction. Mr. Barker thanked Ms. Livingston for serving as interim vice president. Ms. Mathews thanked Ms. Livingston on behalf of the board.
6. Action Items

A. Debby Schufletowski, School Business Specialist from Robert W. Baird, reported they received four bids for the $1,500,000 general obligation promissory notes, Series 2015B. The winning bid was from UMB Bank N.A., with an interest rate of 1.4547 percent. This is a good interest rate based on CVTC’s Aa1 rating from Moody’s. CVTC’s debt service rate is at 12 percent, which is within board policy of 10 to 15 percent. The funds from this borrowing will be used to purchase instructional equipment and facilities improvement. Motion by Dr. Schley, seconded by Ms. Bates, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of $1,500,000 General Obligation Promissory Notes, Series 2015B, be approved as presented. Ayes: All. Nays: None. Motion carried.

(A true copy of the resolution as adopted is attached hereto and incorporated herein by reference.)

B. Mr. Huffcutt explained that the state requires the college to submit a three-year facilities plan each year by August 1st. When submitting a request to the State Board for remodeling or construction, the System Office looks at the college’s three-year plan to verify that the project is in the plan. The projects included in the first year of CVTC’s plan are remodeling of the College Professional Development and curriculum offices, Adult Education Services lab, and the Executive Assistant lab. Motion by Mr. Bartels, seconded by Mr. Walton, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the three-year facility plan as presented and also approves submitting the plan to the Wisconsin Technical College System State Board as required by Administrative Bulletin 04-01. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

(Ms. Southard left at 1:04 p.m.)

A. Board members interested in attending the 2015 ACCT Leadership Congress, October 14-17, 2015, in San Diego, CA, should let Ms. Johnson know as soon as possible to be registered at the early bird rate. Ms. Garcia indicated that she is interested in attending.

B. Dr. Schley will represent the Board at summer graduation on July 23rd.

8. President’s Report

Mr. Barker reported on the following items:
July 23 – Special open house/preview at the Energy Education Center (EEC) for donors with naming rights. Board members are invited to attend. Dr. Schley, Mr. Ostermann, and Ms. Mathews indicated they would attend.

September 28 – EEC ribbon cutting at 3 p.m.; community open house from 4 to 7 p.m.

July 12 – Governor Walker signed the budget yesterday; WTCS is waiting for details.

9. There were no announcements or requests.

10. There were no Plus/Deltas.

11. Motion by Ms. Garcia, seconded by Mr. Bartels, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 1:20 p.m.

Recorded by: Submitted by:

Candace S. Johnson Gwen Southard, Secretary
Executive Assistant to the President Chippewa Valley Technical College District Board

Date

Chairperson Secretary