The meeting was called to order at 4:33 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on August 28, 2015.


   Also present: Bruce Barker, Julie Furst-Bowe, Tom Huffcutt, Margo Keys, Candy Johnson, Pam Haller, Tom Lange, Kirk Moist, Margaret Dickens, Lynette Livingston, Cherrie Bergandi, Jon Brutlag, Jackie Justice-Brown, and Robert Osborne.

2. Motion by Mr. Schley, seconded by Ms. Southard, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Jon Brutlag reported that faculty were excited to be back in the classroom. He also welcomed Julie Furst-Bowe to CVTC.

4. There were no reports or forums.

5. Motion by Mr. Schley, seconded by Ms. Bates, to approve the consent agenda as presented.

   BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

   Minutes of the August 5, 2015, Regular meeting.

   Personnel Matters – Employment: Adjunct Instructors as listed; Andrew Baus, Emergency Services Instructor, 8/6/15; Brent Christianson, Agriscience Instructor, 8/17/15; Barbara Cloutier, Financial Aid Manager, 8/31/15; Christine Dachel, Recruitment Coordinator, 9/14/15; Michael Nickels, limited-term Developmental Math Instructor, 8/5/15; Carla Schwab, Credit and Collections Associate, 9/8/15; Stephanie Vobornik, LTE E-Learning Specialist, 8/24/15; and Debra Wilson, Nursing Assistant Instructor, 8/17/15. Resignations: Eric Niemi, Developmental Education Writing Instructor, 8/19/15.

   Financial Report: Payroll Direct Deposit in the amount of $1,726,525.48; Accounts Payable Checks in the amount of $3,375,215.17; Refund in the amount of $133,141.36; Bank Transfers in the amount of $1,958,096.69; and Direct Deposit Travel in the amount of $35,177.47 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for August 2015 as presented.
Twenty-two (22) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Dr. Dickens explained that the college is planning to submit a request for a new associate degree program in Technical and Media Communications. This program would be in the Liberal Arts/General Education cluster of programs. Graduates would find jobs in education, government, manufacturing, nonprofit organizations, journalism and broadcast media, and marketing/public relations. Data shows there are 80 annual openings in this field within the CVTC district. Starting salary is $15 to $18 per hour. CVTC would apply for a GPR grant in the new markets category to fund this program. The courses can be taught by current instructors. All courses would be offered online. Motion by Mr. Schley, seconded by Ms. Southard, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the submission of the concept review for the two-year associate degree program Technical and Media Communications to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Johnson indicated that six Board members will attend the fall Boards Association Conference/Legal Issues Seminar. Ms. Mathews reminded board members to fill out the registration form.

B. The Board agreed to submit a nomination for Mona Mathews for the Boards Association 2016 Board Member of the Year.

8. President’s Report

A. Mr. Barker reported on the following items:

- 8/19-20/15 – Faculty Inservice. There were formal pre- and post-inservice activities offered for faculty. Forty breakout sessions offered during inservice—many of which were taught by CVTC instructors. Gail Kinney, AODA instructor, and Jane Scheuermann, life science instructor, received the Fuerstenberg Award.
- 8/19/15 - Senator Tammy Baldwin held a listening session at CVTC regarding the America’s Promise Act and proposed legislation to allow for refinancing of student loans.
- 8/12/15 – Natalie Mamerow, Congressman Ron Kind’s education aide met with staff and toured the Energy Education Center.
- Laurie Boettcher, CVTC Marketing instructor, is the Association for Career and Technical Education’s (ACTE) Region III New Instructor of the Year. She is eligible to move into ACTE’s national competition in November in New Orleans.
- 8/28/15 – Mr. Barker attended the graduation at Windy Meadows School at Stanley Correctional Institution.
• Reminder of the following upcoming events: 9/28 – Energy Education Center Ribbon Cutting and Open House; 10/6 – CVTC Retiree Recognition and Open House; and 10/13 – CVTC/Eau Claire Chamber Community Breakfast. Board members are invited to participate in all these events.

9. There were no announcements or requests.

10. Ms. Mathews encouraged the Board members to complete the Plus/Delta Evaluation.

11. Ms. Mathews indicated the Board would be going into closed session for a hearing on an employee layoff. She reviewed the procedures that would be followed in the hearing:

   1. A representative of administration will give an opening statement; this will count against a one-hour time limit on initial presentation.
   2. A representative of the employee will give an opening statement; this will count against a one-hour time limit on initial presentation.
   3. Administration has the remainder of its hour to present information in support of its recommendation to non-renew.
   4. The employee will have the remainder of her hour to present information in opposition to Administration’s recommendation.
   5. Administration will be given an opportunity to rebut the employee’s information.
   6. The employee will be given an opportunity to rebut Administration’s rebuttal.
   7. Administration will be given an opportunity to make a closing argument; rebuttal and closing argument shall not exceed 30 minutes.
   8. The employee will be given an opportunity to make a closing argument; the rebuttal and closing argument shall not exceed 30 minutes.
   9. The Board members may ask questions of any witnesses; questions should be related to specific information provided by the witness.
  10. Deliberation by the board will take place in closed session.
  11. The Board will return to open session and announce its decision.
  12. A majority of the full Board is required to uphold Administration’s recommendation.

Motion by Ms. Bates, seconded by Mr. Ratsch, to adjourn to Executive session to discuss Wis. Stats. 19.85(1)(a) – Deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body and Wis Stats 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (employee layoff and president’s compensation). Ayes: All. Nays: None. Motion carried. The Board adjourned to closed session at 5:05 p.m.

At 5:40 p.m. the Board reconvened in open session and announced their decision to not extend Ms. Justice-Brown’s contract.

The Board continued their closed session to discuss Wis. Stats. 19.85(1)(c) (president’s compensation).

The Board adjourned to open session at 6:05 p.m. to announce that they’ve concluded negotiations with President Barker on his contract. Mr. Huffcutt will update Mr. Barker’s contract for signature.
12. The meeting adjourned at 6:05 p.m.

Recorded by:                       Submitted by:

Candace S. Johnson                     Gwen Southard, Secretary
Executive Assistant to the President  Chippewa Valley Technical College District Board

Date

Chairperson                      Secretary