The meeting was called to order at 12:30 p.m. by Board Chair Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on August 27, 2015.


Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Julie Furst-Bowe, Candy Johnson, Margaret Dickens, and Deb Leslie.

2. The Board participated in professional development activities and discussion in regard to board self-assessment, labor data and business needs, facilities, and enterprise funds.

**Board Self-Assessment:**

Discussed ways to make meetings more meaningful and productive—suggestions included: go back to having two meetings, get more meaningful information ahead of time, have an electronic meeting to share information on action items.

Discussed board appointment process—not getting enough candidates; are we getting the kinds of candidates we need; need more effective interview questions (such as how will you be an advocate for CVTC?). It was suggested the board members meet with Gregg Moore after the November 4 board meeting. It was also suggested that Layla Merrifield talk about board appointment when she meets with the Board in October.

Board needs to identify one to three items the board can do differently (actionable items) to work on in 2015-2016.

It was decided to continue board self-assessment discussion on November 4, 5:30 p.m. Instead of having a regular board meeting; we will have a facilitated discussion on the retreat topic of board self-assessment.

**Labor Data and Business Needs**

Margaret Dickens shared information with the board on 2015 Chippewa Valley jobs by industry. One of the larger sections of available jobs is in the accommodation and food service area, which led to a discussion on the feasibility of offering a culinary arts program considering factors such as number of jobs, laddering certificates to a degree, location of program, and cost of remodeling. Dr. Dickens also reviewed the changes in the Health Information Technology field and how the college is revamping the program to meet those changes.

Deb Leslie, CEO of Workforce Resource, Inc. presented information on the programs and services offered to their clients.
Facilities Plan

Tom Huffcutt reviewed construction/remodeling projects that were recently completed and some of the projects that are occurring now or will be shortly. He then reviewed some potential projects:

- Energy Education Center-Phase II – Board supported this project.
- Culinary Remodel – Board tentatively supported, but wanted the college to research more before they would give final approval.
- River Falls Addition – Board tentatively supported, but had questions about return on investment, need a direction on the Foundation purchasing homes next to the campus. Mr. Ostermann suggested talking with Scot Simpson, city manager, about the city buying the current campus and CVTC building elsewhere.
- Transportation Center and Dorms – building these would require a referendum, and the board did not support a referendum at this time.

Enterprise Funds

Mr. Huffcutt reviewed three key enterprises that may be in jeopardy.

- UW Health – UW Madison is considering closing their family medicine clinics, one of which is in Eau Claire attached to CVTC’s Health Education Center. They occupy 20,500 square feet and generate $239,000 in annual rental income. The Board discussed options for that space if the clinic closes, such as another medical clinic, UWEC/CVTC clinic partnership, city/county health department, or expansion of CVTC health programs. No decision was reached.
- Chippewa Falls Regional Campus – CVTC has three major tenants that generate $117,000 in annual rental income. One tenant (Chippewa County EDC) has vacated the premises. Lakeland College has a five-year lease, but could leave at the end of 2017. The board was asked to recommend what types of tenants the college should consider. They supported other publically funded organizations or other non-profits. They did not support commercial types of business.
- Applied Technology Center – At the current time this facility is close to 100% occupied with the regional data center, cleanroom, and incubation space. The question to the board is, is this the best use of the space? The data center and incubation space are clearly sustainable. The cleanroom is underutilized and could perhaps be repurposed to expand Machine Tool. The board supported repurposing the cleanroom.

Post-Retirement Benefits

The post-retirement benefits presentation was tabled due to lack of time and will be discussed at the retreat planned for November 4.

3. Motion by Ms. Bates, seconded by Ms. Garcia, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 4:20 p.m.

Recorded by: Candace S. Johnson
Executive Assistant to the President

Submitted by: Gwen Southard, Secretary
Chippewa Valley Technical College District Board

Chairperson

Date

Secretary

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