REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
CVTC Business Education Center – Room 100A

December 2, 2015

The meeting was called to order at 5:30 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on November 25, 2015.


Also present: Bruce Barker, Tom Huffcutt, Margo Keys, Candy Johnson, Margaret Dickens, Pam Haller, Tom Lange, Kirk Moist, Shelly Olson, Tam Burgau, Sara Nick, Pam Entorf, Jennifer Heinz, Rhea Crawford, Marie Hessler, Brittany Krieg, Brittany Bayliss, Alisa Schley, Katrina Heller, and Dan Walker.

2. Motion by Dr. Schley, seconded by Ms. Bates, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Pam Entorf, dental hygienist (DH) program director, indicated the DH program has a 90 to 100 percent graduation trend within CVTC. This is one of the highest in the college. The graduates have a 100 percent first-time pass rate on the national boards. Placement is steady with 1.5 jobs per graduate. The starting wage in the Chippewa Valley for graduates is $21-$25 per hour. Ms. Entorf introduced four students (Rhea Crawford, Marie Hessler, Brittany Krieg, and Brittany Bayliss) who gave a presentation on the dental hygienist program. The students spoke about the partnership with Marquette Dental School and how the experience of dentists, residents, hygienists, and assistants working together benefits everyone. The students talked about the 100 hours of community service required by the program and how they benefit from it. The latest community service event in which the students participated was the “Give Vets a Smile Day” on November 14 where dental care was provided to 60 veterans. The students also talked about interdisciplinary education with the DH and Respiratory Therapy programs.

Katrina Heller, Student Government Association (SGA) president presented the SGA report. Ms. Heller indicated SGA approved a proposal to provide student health services to students taking five or more credits per semester (previously six credits). The financial impact is about $10,000 per year. A second proposal to fund tier one computer helpdesk support was also approved—financial impact is $10,000 per year. Ms. Heller attended the Wisconsin Student Government (WSG) meeting in Appleton in November. The purpose of the meeting was to determine issues for the WSG position paper that will be presented to legislators in February. The three issues identified were: college affordability, tax break for businesses that employ technical college students, and ease of transferring credits from prior learning. Student engagement activities offered in October and November included the following: volunteer fair, family night (magician), Veterans Day speaker, speaker on digital privacy, and Asian word art.

4. There were no delegations or petitions.
5. Motion by Dr. Schley, seconded by Mr. Walton, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the November 4, 2015, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Amanda Fischer, Information & Services Center Representative, 12/21/15; Jenna Nievinski, Pre-College Specialist, 11/30/15; and Andrew Taylor, Technology Professional Developer, 12/16/15. Resignations: Venessa Decosse, HR/Business Management Instructor, 12/15/15; Jill Einum, Academic Advisor, 11/11/15; Ann Gerrits, Nursing Instructor, 1/8/16; Susan Johnson, Nursing Instructor, 10/26/15; Karin Rassbach, System Configuration Supervisor, 12/14/15; and Debra Wilson, Nursing Assistant Instructor, 12/14/15.

Financial Report: Payroll Direct Deposit in the amount of $2,608,010.65; Accounts Payable Checks in the amount of $2,006,437.46; Refunds in the amount of $909,106.54; Bank Transfers in the amount of $1,940,590.42; and Direct Deposit Travel in the amount of $21,803.13 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for November 2015 as presented.

Twenty-nine (29) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Dan Walker thanked CVTC finance staff for their cooperation and respect during the audit process. He also thanked Kristi Erickson for her assistance in financial aid compliance. He reviewed the audit report and indicated it was a clean, unmodified opinion with no errors or omissions. Motion by Ms. Bates, seconded by Ms. Garcia, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2015 audit as issued by Wipfli, LLP, be accepted as presented and submitted to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Garcia, Mr. Ratsch, Mr. Bartels, and Ms. Mathews attended the Boards Association Fall Conference and Legal Issues Seminar. They all reported that the keynote speaker on threat assessment fundamentals was excellent and was a reminder for all to check the systems in place at each college. Mr. Huffcutt indicated that the college is doing a threat assessment tabletop exercise on December 7. Ms. Mathews attended the Human Resources Committee meeting where Dr. Keys gave a presentation on CVTC’s early alert system. Ms. Mathews reminded the board members that the presentations are available online.
B. Ms. Mathews and Mr. Barker will be attending the ACCT National Legislative Summit in Washington, D.C., February 8-11. If anyone else is interested in attending, they should let Ms. Johnson know before December 14.

C. The Boards Association winter conference will be January 14-16, in LaCrosse. Board members interested in attending should let Ms. Johnson know by December 14.

8. President’s Report

A. Ms. Burgau gave an update on CVTC’s affirmative action plan. She outlined the WTCS goals and CVTC’s goals and initiatives for both employment and students. She indicated the Academic Diversity Inclusion Committee does a great job informing students and staff of diversity holidays and activities.

B. Dr. Keys gave a presentation on the Accelerated Developmental Education (ADE) process being implemented next semester. The ADE process is being put in place to accelerate completion for students. It includes a restructure of program admission requirements and a redesign of developmental education. For the past several years CVTC has used the COMPASS test as an admissions requirement and if scores were below a certain level, students had to take prepared learner courses before taking core courses. With ADE, there is no entrance exam and students take co-requisites instead of prerequisites. The co-requisites use standardized curriculum from the Carnegie Foundation for the Advancement of Teaching.

C. Mr. Barker reported on the following items:

- Mr. Huffcutt indicated that the health insurance carrier changed from Security Health to WEA Trust. There’s been an increase in the number of employees and retirees enrolled in the high deductible plan (vs. the traditional plan).
- Board members were given a handout of the WTCS System strategic directions for 2016-2020.
- The CVTC chili challenge was held earlier in the day. Mr. Huffcutt’s elk chili won the people’s choice award. Mary Felton-Kolstad, won the judges choice.

9. Ms. Mathews encouraged the Board members to complete the Plus/Delta evaluation.

10. There were no announcements or requests.

11. The meeting adjourned at 7:05 p.m.