The meeting was called to order at 5:31 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on January 28, 2016.


   Also present: Bruce Barker, Tom Huffcutt, Julie Furst-Bowe, Candy Johnson, Kirk Moist, Pam Haller, Margaret Dickens, Jeff Sullivan, Tam Burgau, Paige Wegner, Barb Cloutier, Tom Lange, Adam Wehling, Bandi Henke, Jonnie Hilbert, Elijah Hinze, Dave Freyholtz, and Collin Western.

2. Motion by Mr. Bartels, seconded by Mr. Ratsch, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Katrina Heller, Student Government Association (SGA) president, presented the SGA report. She indicated there are four new officers who started last week. SGA reps attended the Wisconsin Student Government (WSG) meeting in Wausau in January and are preparing to go to the WSG legislative seminar in Madison in February. Topics the WSG will be bringing forward are college affordability and transferability of credits. SGA is sponsoring a blood drive on February 4. On February 9 and 12 career search expert, Chris Czarnick, will be at CVTC to talk about the 14 traits of leadership, resume refresher, soft skills don’t have to be hard, and job search reinvented. This is the third time Mr. Czarnick will be at CVTC due to outstanding feedback from faculty and students. SGA is hosting a photo program at ESEC and River Falls where students can make a dry erase board or a ceramic tile with a photo of their choosing.

   Adam Wehling, associate dean of ag and energy, introduced Electrical Power Distribution (EPD) Program Director, Bandi Henke. Mr. Henke introduced four students (Jonnie Hilbert, Elijah Hinze, Dave Freyholtz, and Collin Western) who gave a presentation on the EPD program. The students indicated they chose CVTC because the program has such a great reputation, new state-of-the-art lab facilities, and a large pole yard. They indicated they like that the program includes commercial driver’s license, CPR, and first aid/AED training. Placement is at 90 percent and starting wages average $26 per hour. Following the presentation, the board toured the EPD hot lab.

   (Ms. Bates arrived at 6:10 p.m.)

4. There were no delegations or petitions.

5. Motion by Dr. Schley, seconded by Ms. Bates, that the following resolution be adopted:
BE IT RESOLVED by the Chippewa Valley Technical College District Board that
the following consent agenda items are approved as presented and recommended:

Minutes of the January 3, 2016, Regular meeting.

Personnel Matters – Employment: Adjunct Instructors as listed; Diane Hausler, Academic Advisor, 1/21/16; Charissa Jakusz, Academic Advisor/Student Success Specialist, 2/8/16; Rolf Mosbach, Custodian, 1/31/16; and Angela Steinmetz, Nursing Instructor, 12/29/15. Resignations: Daniel Konwinski, Custodian, 1/21/16; Carla Schwab, Credit & Collections Associate, 1/18/16; Rebecca Shannon, Grants Accounting Specialist, 2/29/16; and Timothy Vassios, Electrical Power Distribution Instructor, 1/15/16. Retirement: Candace Johnson, Executive Assistant to the President, 6/30/16.

Financial Report: Payroll Direct Deposit in the amount of $1,676,353.31; Accounts Payable Checks in the amount of $2,140,803.61; Refunds in the amount of $3,598,730.87; Bank Transfers in the amount of $1,999,104.25; and Direct Deposit Travel in the amount of $33,896.11 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for January 2016 as presented.

Thirty-four (34) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Jeff Sullivan, Dean of Industry, Ag, and Energy, explained that he and Dr. Furst-Bowe have been invited by FESTO Didactic to attend the 2016 Hanover Fair in Hanover, Germany. CVTC would pay for airfare to Hanover, but FESTO will cover food and accommodations. The Hanover Fair is the world’s largest industrial technology show. The United States is the partner for this event and President Obama will be the keynote speaker on the opening day. Along with the trade show, there will be discussions on global economy and business, creation of industrial startups, and career development for young people in STEM fields. In addition to airfare, the College has to take out an insurance rider through DMI for the international travel. Cost of the rider is $2500. The rider is good for a year. Motion by Mr. Ostermann, seconded by Dr. Schley, that the following resolution be approved:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves international travel for Julie Furst-Bowe and Jeff Sullivan to attend the 2016 Hanover Fair in Hanover, Germany, April 22-30, 2016. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

A. Ms. Johnson reported that the board appointment process has started. The notice of pending vacancies was mailed Monday. Notices to interested parties will be sent next week. News release will be sent late this week. Legal notice announcing vacancies will be published February 22. Applications are due by 4 p.m. on Monday, March 7. Appointment hearing is set of Monday, March 28, 1 p.m., at CVTC.
B. The Board members who attended the Boards Association spring conference were Mr. Bartels, Ms. Garcia, Ms. Mathews, Mr. Ratsch, and Dr. Schley. They indicated that the emphasis of the presentation by Western Technical College was on recruitment. Mr. Bartels indicated he would have liked to hear more about what they do for business and industry. Another topic that was presented was the MATC Promise (free tuition for qualified high school graduates).

C. Mr. Ostermann reported that the next Foundation Board meeting will be held on May 26, 2016, at the Chippewa Falls Campus. Following the meeting, there will be a tour of Advanced Laser Machining. The Foundation Board is starting a Tell 3 campaign where Foundation board members are asked to make contact with three potential donor sources. Upcoming events include the Freeze Fest on February 17, Spring Gala on April 7, and the Scholarship Reception on April 27. CVTC Board members are invited to all of these events. Mr. Barker indicated that Ms. Crowe and Mr. Huffcutt attending a conference in Denver recently to learn about public/private partnerships to develop dorms. The next step in that process is to conduct a feasibility study.

D. Mr. Barker indicated CVTC has been contacted by a citizen’s group called “Register And Vote Eau Claire (RAVE).” They are a non-partisan group dedicated to encouraging people to register and vote. They requested that the Board approve a resolution in support of their efforts. They have already scheduled several dates to be on campus to do voter registration. The Board felt there was no need to pass a resolution since the college is already supporting the effort. They suggested that the group reach out to the campuses in other counties to do voter registration as well.

8. President’s Report

A. Barb Cloutier, financial aid manager, gave a presentation on a summary of Federal and State grant/loan funding levels over the past ten years, the cohort default rates for the last three years, and unofficial withdrawals for the past 10 years. (The budget preview/timeline was moved forward to this point in the meeting.)

C. Mr. Moist presented a timeline of budget activities for the next five months. The timeline is similar to the past several years.

B. Mr. Moist reviewed the college enterprise funds. This report is presented to the Board in preparation for upcoming budget discussions. There are three types of enterprise funds: direct program connection (Bridgeport, Shear Inspiration), internal focus (parking, stores), and dual focus (applied technology center, dental clinic, medical clinic, fire training center, and Chippewa County job center). The total enterprise fund balance in FY15 is $1.2 million. These funds are used to make improvements in enterprise-related areas (parking lots, building improvements, etc.).

D. Dr. Dickens presented the student success report. The report included student demographic information and FTE and enrollment information. It also included
student success measures, such as course and program completion, retention, and transfer and graduation rates. Mr. Barker indicated this information is used in developing the strategic plan.

E. Mr. Barker reported on the following items:

- Faculty inservice was held January 6-7. New this year was a dinner for adjunct faculty.
- The Faculty Quality Assurance System (FQAS) is replacing the state certification process, so the focus of inservice was on the use of data, which is one of the FQAS courses faculty are required to take.
- The Governor introduced college completion legislation which includes $500,000 for emergency grants, $3 million in Blueprint for Prosperity grants focusing on transcripted credit, and $1 million for Wisconsin Grants (formerly Wisconsin Higher Education Grants).
- Later in February CVTC is hosting a dinner for Hmong leaders to inform them of opportunities for involvement with CVTC. Opportunities include the CVTC Board, advisory committees, and adjunct instructors.

9. Ms. Mathews encouraged the Board members to complete the Plus/Delta evaluation.

10. Motion by Dr. Schley, seconded by Mr. Bartels, to adjourn to Executive Session to discuss Wis. Stats. 19.85(1)(e) - Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and Wis. Stats. 19.85(1)(g) - Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (pending EEOC cases). Ayes: All. Nays: None. Motion carried. The meeting adjourned to closed session at 8:25 p.m.

The meeting returned to open session at 8:48 p.m.

11. The meeting adjourned at 8:48 p.m.

Recorded by: Submitted by:

Candace S. Johnson        Gwen Southard, Secretary
Executive Assistant to the President        Chippewa Valley Technical College District Board

________________________________________        ______________________________
Date        Secretary

________________________________________
Chairperson