

# Point of Contact Sanitizing

*CVTC classroom and lab sanitizing practices*



**CVTC Facilities Department**

8/5/2020

## INTRODUCTION

The purpose of this document is to provide guidance for sanitizing and disinfecting in CVTC classrooms, labs, and offices. This guidance is based on the Centers for Disease Control and Prevention (CDC) recommendations for schools, workplaces, and community locations.

## HOW COVID-19 SPREADS

The virus that causes COVID-19 is mainly spread by respiratory droplets. When someone infected with COVID-19 coughs or sneezes, respiratory droplets that contain the virus are expelled and can be breathed in by someone nearby. Although the virus cannot enter the body through the skin, the respiratory droplets carrying the virus can get into your airways or mucous membranes of your eyes, nose, or mouth to infect you. The virus can also be spread if you touch a surface contaminated with the virus and then touch your eyes, nose or mouth, although this is not the primary way the virus spreads.

## GUIDANCE FOR CLEANING VS. DISINFECTING

Routine cleaning and disinfecting is key to maintaining a safe environment for faculty, students, and staff.

### PLEASE NOTE:

**All after hours deep cleaning and disinfecting will be conducted, per CDC guidelines, on a routine schedule by the Facilities Custodial Team.**

**It is expected that sanitizing will need to occur in between class sessions and it will be the responsibility of the instructor to-do-so.**

- Cleaning removes dirt and most germs and is usually done with soap and water.
- Disinfecting kills most germs, depending on the type of chemical, and only when the chemical product is used as directed on the label.

## SUPPLIES

1. CVTC Facilities will provide cleaning solutions and cloth rags that will be laundered and reused. If you need supplies or refills, please contact Brian Schwechel at [bschwechel@cvtc.edu](mailto:bschwechel@cvtc.edu) OR [facilities@cvtc.edu](mailto:facilities@cvtc.edu)

## PRODUCT INFO



## Re-Juv-Nal®

A phosphate-free, pH neutral formulation designed to provide effective cleaning, deodorizing, and disinfection where housekeeping is of prime importance in controlling cross-contamination from treated surfaces.

SDS - <https://images.hillyard.com/IMAGES/MSDS/MSDSHIL00816.pdf>

Label - <https://www.hillyard.com/MediaCenter/Documents/RTU/HIL00816.pdf>

## PROCEDURE

1. Use it-Clean it mentality should be followed similar to at a gym
  - Persons utilizing a CVTC space (office, classroom, lab, conference room, etc.) must wipe down the area they have used prior to exiting the room. This includes the desk, table and any equipment used after each individual use. This helps ensure the next person(s) or class coming into the room has a sanitized area.

2. Using the spray bottle provided by CVTC Facilities, spray the rag with disinfectant, wipe down all touch points within the classroom, lab, or conference room and let air dry.
  - Examples of touch points are:
    - Door handles
    - Table tops/desktops
    - Light switches
    - Instructional equipment (especially if shared) including technology
    - Chairs
      - Arms, backs, seats
    - Keyboards & mice

**PLEASE NOTE:**

1. Computer keyboards are difficult to clean. Shared computers will have signs posted instructing proper hand hygiene before and after using them to minimize disease transmission.
2. It is not necessary to routinely apply disinfectants to surfaces that are not high-touch or high-risk (e.g., floors, bookcases, tops of filing cabinets). Soft surfaces such as carpets, rugs, and drapes will be routinely cleaned by CVTC custodial staff or contracted staff at regional sites.

## **SHARED RESPONSIBILITY**

Just as there is no single control strategy that is effective in and of itself, there is no single entity that is solely responsible for keeping everyone safe. Successfully reopening CVTC will require continual collaboration between administrators, staff, and faculty and ongoing cooperation among Faculty, students, and staff. Everyone has a critical role to play. Getting through this pandemic will require a great deal of social trust, ingenuity, and collaboration amongst all CVTC employees.

