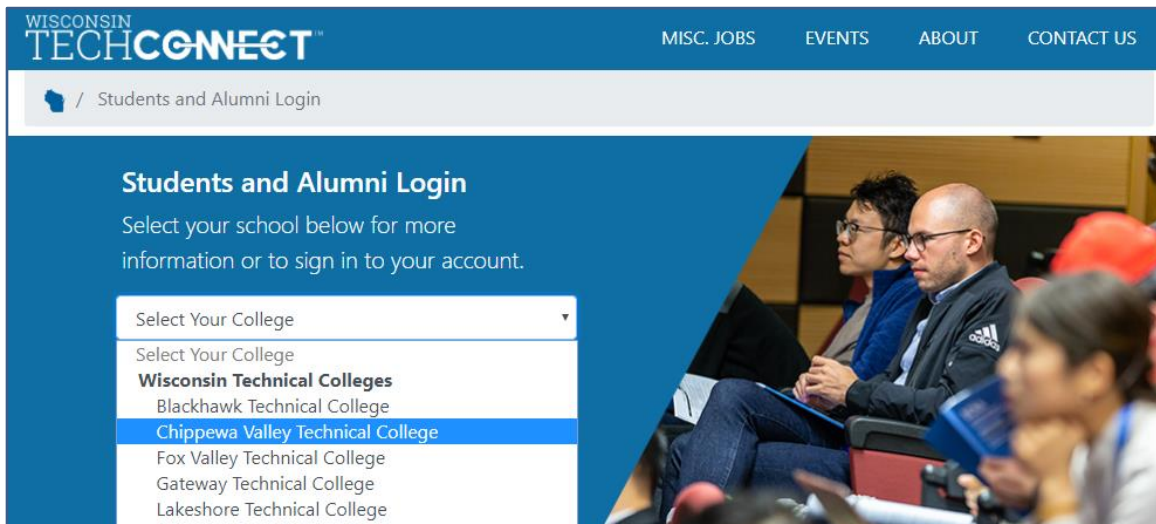


HOW TO CREATE AN ALUMNI ACCOUNT ON WISCONSIN TECHCONNECT

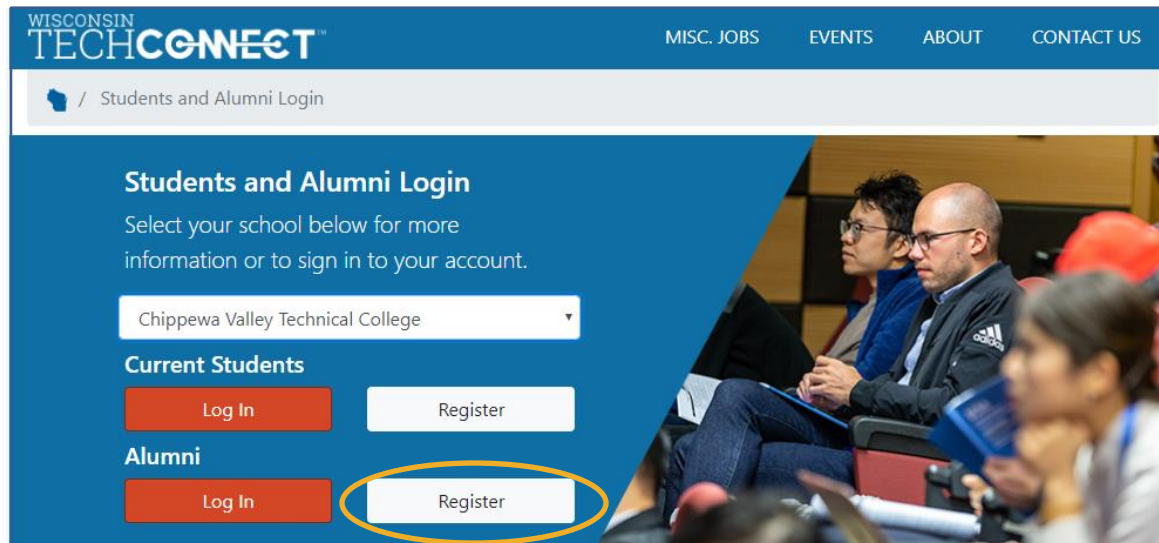
Step 1: Go to www.wisconsintechconnect.com and click on **“Students and Alumni.”**



Step 2: Choose **“Chippewa Valley Technical College”** from the **“Select Your College”** dropdown menu.



Step 3: Click on **“Register”** under **“Alumni.”**



WISCONSIN TECHCONNECT™

MISC. JOBS EVENTS ABOUT CONTACT US

WI / Students and Alumni Login

Students and Alumni Login

Select your school below for more information or to sign in to your account.

Chippewa Valley Technical College

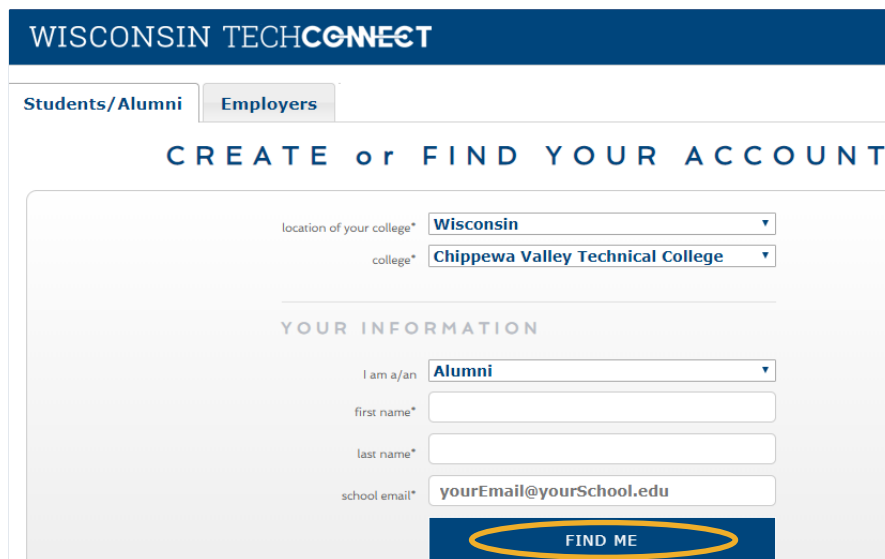
Current Students

Log In Register

Alumni

Log In **Register**

Step 4: Complete your information using your personal email address (do not use your CVTC email address), then click **“FIND ME.”**



WISCONSIN TECHCONNECT

Students/Alumni Employers

CREATE or FIND YOUR ACCOUNT

location of your college* Wisconsin

college* Chippewa Valley Technical College

YOUR INFORMATION

I am a/an Alumni

first name*

last name*

school email* yourEmail@yourSchool.edu

FIND ME

Step 5: Since you are creating a new account using a personal email address, click **“CREATE PENDING ACCOUNT.”**

YOUR INFORMATION

I am a/an **Alumni** ▼

first name*

last name*

school email* **yourEmail@yourSchool.edu**

TRY TO FIND ME AGAIN

Our records show that we cannot find an account associated with the entered email address. Please try again.

- O R -

CREATE PENDING ACCOUNT

create a New PENDING account

New accounts will be in a pending status until an admin from your University or College reviews this account and grants you access to the system.

Step 6: If your major is not listed in the dropdown menu, choose a major closely related or select ‘Undeclared.’ If you don’t know your student ID, call 715-833-6200. Don’t forget to use your personal email address, as your CVTC email account is deactivated shortly after graduation.

YOUR INFORMATION

I am a/an **Alumni** ▼

first name* **test**

last name* **test**

school email* **yourEmail@yourSchool.edu**

verify school email* **verify your email**

student ID* **please enter your student ID**


password* **at least 8 characters**

verify password* **at least 8 characters**

I graduated in **2019** ▼

My major v **select major** ▼

I have read and accept the terms outlined in the **terms of service** and **privacy policy**

Are you a robot? I'm not a robot 




SUBMIT

Step 7: Click **“SUBMIT.”** The screen below will appear indicating that your account is pending approval. Please allow three business days for your account to be activated.

WISCONSIN TECHCONNECT

**WE CAN'T GIVE YOU ACCESS TO YOUR ACCOUNT
RIGHT NOW BECAUSE YOUR ACCOUNT IS NOT ACTIVE**

There are a number of different reasons why this might have happened, but don't worry,
we have a solution for every scenario!

PENDING ACCOUNT	DE-ACTIVATED ACCOUNT	ERROR
		
<p>If you landed on this page immediately after creating your user account for the first time, this is because your account is in pending status. All this means is that your account needs to be approved by an administrator from your school before you'll be able to access the opportunities that have been shared with your school.</p> <p>An Admin was notified of your account creation, and you'll receive an email as soon as your account activation request has been reviewed.</p>	<p>If you had a working user account, but decided to delete it, only to try and sign in again today, you would not be able to access your account, landing you on this page.</p> <p>If you had a working employer account, but are no longer able to access it, it might be because an Admin removed your permission to connect with their school.</p> <p>To remedy either of these scenarios, please contact your school's career services department directly.</p>	<p>This can happen from time to time, but don't worry, we can fix it! If you were able to access your account recently and are now locked out and seeing this page, an error might have occurred - sorry about that.</p> <p>Please contact your school's career services department directly.</p>

Step 8: Once your account is approved, you will be ready to begin your career search! If you have additional questions, please contact CVTC's Career Services team at careerfair@cvtc.edu.