

# Program Scorecard 2021-2022

## Legal Studies/*Paralegal Post-Baccalaureate 30-110-2*

Student Demographics	2021-22		2020-21		2019-20	
	Number	Percent	Number	Percent	Number	Percent
Full-Time	5	100%	7	100%	2	100%
Part-Time	0	0%	0	0%	0	0%
Students with Disabilities	0	0%	0	0%	0	0%
Students of Color	0	0%	1	14%	0	0%
Financial Aid Recipients	0	0%	3	43%	0	0%
Male	0	0%	1	14%	0	0%
Female	5	100%	6	86%	2	100%
Mean Age	34		28		35	
Median Age	27		27		35	
Mode Age	23		22		23	
Bias per WTCS (NTO*)	Male		Male		None	
Total Program Students	5		7		2	
Total Pre-Program Students	0		0		0	

NOTE: Demographics include program students only, with the exception of financial aid  
 \*NTO: non-traditional occupation

Student Interest	2021-22	2020-21	2019-20	2018-19	2017-18
New Accepted Students	5	7	2	4	9
Capacity	12	12	12	12	12
Percent Capacity	42%	58%	17%	33%	75%
FTEs	5	7	2	7	11
Fall/Spring Waitlist	0	0	0	0	0

Graduate Placement	2021-22*	2020-21	2019-20	2018-19	2017-18
Graduates	5	7	2	8	9
Employed in Related Field	NA	100%	50%	50%	83%
Seeking Employment	NA	0%	0%	0%	0%
Continuing Education	NA	0%	0%	20%	0%
Survey Response Rate	NA	100%	100%	83%	100%

\*2021-22 graduate placement data is not available because graduates are surveyed 6 months to 1 year after graduation; 2021-22 data will be available spring 2023.

Wages & Openings	2020-21
CVTC Graduate Average Hourly Wage	\$19.52
CVTC Graduate Average Annual Wage	\$40,601
Regional Median Annual Wage	\$43,287
National Median Annual Wage	\$50,675
Regional Job Openings	46

CVTC Key Performance Indicator Goals		
	Goal	Actual
Graduation within 1 year	90%	85%
Job Related Placement	90%	82%
Aidable FTEs	3,865	3,722

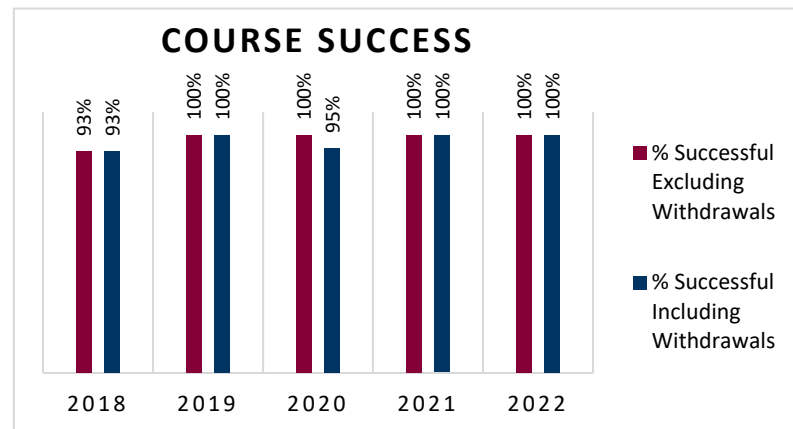
Graduation Rates	Cohort Year*					3-Year Program Target	WTCS
	2021-22	2020-21	2019-20	2018-19	2017-18		
Graduation within 1 Year	100%	100%	100%	100%	75%	100%	NA

\*Cohort year is the year the student started in the program.

Course Success Rates	Academic Year					3-Year Program Target
	2021-22	2020-21	2019-20	2018-19	2017-18	
<b>Core Courses</b>						
Course Success Rate	100%	100%	95%	100%	100%	100%
Withdraw Rate	0%	0%	5%	0%	0%	NA
<b>General Education Courses</b>						
Course Success Rate	NA	NA	NA	NA	NA	NA
Withdraw Rate	NA	NA	NA	NA	NA	NA

Technical Skills Attainment	2021-22	2020-21	2019-20	2018-19	2017-18
Met	5	7	16	4	7
Not Met	0	0	0	0	0
Not Assessed	0	0	0	0	0

Student Surveys	2021-22	2020-21	2019-20	2018-19	CVTC
SSI- Instructional Effectiveness by Program (scale of 1 to 7)		6.4		NA	6.3
CCSSE- Active & Collaborative Learning by Cluster (scale of 1 to 4)	2.5				2.2



CVTC Course Success Goal: 80%

**CAREER CLUSTER**  
*Law, Public Safety & Security*

**Legal Studies/Paralegal Post-Baccalaureate (30-110-2)**  
**2021-22 Course Success**

Delivery Method	Successful Count	Unsuccessful Count	Withdrawal Count	Enrollment Count	% Successful Excluding Withdrawals	% Successful Including Withdrawals
Face-to-Face	34	0	0	34	100%	100%
Online	5	0	0	5	100%	100%
<b>Grand Total</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>39</b>	<b>100%</b>	<b>100%</b>

Course & Delivery Method	Successful Count	Unsuccessful Count	Withdrawal Count	Enrollment Count	% Successful Excluding Withdrawals	% Successful Including Withdrawals
<b>110-101 Paralegal &amp; Legal Ethic, Intro</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>110-102 Civil Litigation I</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>110-103 Civil Litigation II</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>110-104 Legal Research</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>110-105 Legal Writing</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>110-106 Family Law</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	4	0	0	4	100%	100%
<b>110-114 Administration of Estates</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Online	5	0	0	5	100%	100%
<b>110-142 Paralegal Internship</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>100%</b>	<b>100%</b>
Face-to-Face	5	0	0	5	100%	100%
<b>Grand Total</b>	<b>39</b>	<b>0</b>	<b>0</b>	<b>39</b>	<b>100%</b>	<b>100%</b>

# LEGAL STUDIES/PARALEGAL POST-BACCALAUREATE PROGRAM

## Mission Statement:

The Legal Studies/Paralegal Post-Baccalaureate Program at Chippewa Valley Technical College prepares students to acquire the legal and technical knowledge, skills, and professional demeanor necessary for assisting in the delivery of legal services today and in the future. Their work will reflect excellence, high performance, professional judgment, and ethical behavior.

## Vision Statement:

The Chippewa Valley Technical College Legal Studies/Paralegal Post-Baccalaureate Program will be a dynamic partner with the legal and social community, dedicated to training, nurturing, and developing valuable professionals through learning and student success.

Values Statement: Commitment – We value all students and their diverse backgrounds. We are committed to their learning and success in a global society.

- Collaboration – We value partnerships with business, government, educational systems, and our communities.
- Trust – We act with honesty, integrity, and fairness.
- Respect – We value a safe and cooperative work environment where individuals care for each other and grow through open communication.
- Excellence – We value working together to develop and continuously improve processes that support the creative pursuit of new ideas.
- Accountability – We value the resources entrusted to us and will use them responsibly.

## Program Outcomes:

Graduates of the Legal Studies/Paralegal Post-Baccalaureate Program will be able to:

1. Apply ethical principles in a legal environment.
2. Process legal documents.
3. Perform legal research.
4. Apply critical thinking skills to address legal issues.
5. Demonstrate professionalism in a legal environment.

## Approval Information:

The Paralegal Studies Program is approved by the American Bar Association (ABA) Section of Legal Education and Admissions to the Bar: [http://www.americanbar.org/groups/legal\\_education.html](http://www.americanbar.org/groups/legal_education.html)