

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
CVTC Business Education Center – Room 100A**

March 31, 2022

The meeting was called to order at 9:00 a.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on March 17, 2022.

1. Roll Call: Present: Colleen Bates, Paul Bauer, Tim Benedict, Greg Doverspike (virtually at 9:45am), Erin Garney, Ramona Mathews, Mike Noreen (virtually) and Justin Zorowski. Absent: Paul Schley.

Also Present: Sunem Beaton-Garcia, Lauren Sullivan, Kirk Moist, Lynette Livingston, Tom Lange, Tam Burgau, Joni Geroux, Alyssa VanDuyse, Bruce Barker, Candy Johnson, Shana Schmidt, Monica Obrycki, Jon Brutlag, Alisa Schley, Sara Nick, Karen Kohler (virtual), Rachael Leonard (virtual), Shelly Olson (virtual), Jennifer Anderegg, Rob Ecker and Tammy Stone.

2. Motion by Mr. Bauer, seconded by Ms. Garney, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. Bruce Barker, past president of CVTC, spoke in recognition of Colleen Bates' service to the Board. Ms. Mathews presented Ms. Bates with a certificate of recognition for her 13 years of service on the CVTC District Board. CVTC will also have a paver placed in Centennial Circle at the Business Education Center with Ms. Bates' name and years of service.
4. The Board visited 620 West, the restaurant and teaching space in the culinary program area. Chefs Jonathan Fike and Kevin Brown introduced the program and Melissa Tok provided an update on the program. Two students, Gina Sebastian and Desi Lea Oertel are currently in the new baking and pastry program and shared their experiences.

Rachel Leonard, student association president, gave the student association report. She shared several programs at Energy Education Center completed their classes and student association hosted several final fest events. They also partnered with Diversity Resources to host the spring equity series. Another series that started in March is Connecting Through Culture and Cuisine. Lastly, student association is focused on planning for the student leadership banquet on Thursday, April 28.

Shana Schmidt, Director of College Effectiveness, provided the Student Success Report. The report included student demographic information and FTE and enrollment information. It also included student success measures, such as course and program completion, retention, and transfer and graduation rates. Ms. Schmidt indicated this information is used in developing the strategic plan.

5. Jon Brutlag had a public comment regarding momentum of the College.

6. Motion by Mr. Bauer, seconded by Mr. Benedict, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of February 24, 2022.

Personnel Matters – Employment: Adjunct Instructors as listed; Katie Beck, Student Central Advisor, 4/4/2022; Jeffrey Candell, Maintenance Technician III, 4/4/2022; Yer Khang, Student Central Representative, 3/28/2022; Nicole Kruschke, College Navigator, 3/28/2022. Resignations: Alexa Haines, Campus Assistant River Falls, 3/24/2022. Retirements: Bee Xiong, Custodian-ESEC & TEC. 3/31/2022; James Kroehn, Electromechanical Tech Instructor, 5/26/2022; Deborah Kjelstad, Radiography Instructor, 8/5/2022.

Financial Report: Payroll Direct Deposit in the amount of \$1,957,941.93; Accounts Payable Checks in the amount of \$5,073,351.60; Refunds in the amount of \$2,597,835.92; Bank Transfers in the amount of \$2,247,662.18; and Direct Deposit Travel in the amount of \$32,792.19 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for February 2022 as presented.

Fourteen (14) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

7. Action Items

- A. Motion by Ms. Bates, seconded by Ms. Garney, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the vice presidents on the attached list who were employed during 2021-2022 and who are eligible for re-employment be issued a two-year contract for the 2022-2023 and 2023-2024 fiscal years as recommended, and

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the management team members on the attached list who were employed during 2021-2022 and who are eligible for re-employment in 2022-2023 be issued contracts for the 2022-2023 year as recommended, and

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the faculty on the attached list, who were employed during 2021-2022 and who are eligible and meet the Faculty Quality Assurance System criteria for re-employment in 2022-2023, be issued contracts for the 2022-2023 fiscal year as recommended. Ayes: All. Nays: None. Motion carried.

- B. Mr. Noreen shared information to the Board to support sustainability in River Falls. He added it was signed in 2012 between UW-River Falls, the City of River Falls and the River Falls school district. He is encouraging CVTC to sign the sustainability agreement as well. Motion by Mr. Bauer, seconded by Mr. Zorowski, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves to support the Sustainability Proclamation Declaring River Falls an Aspiring Sustainable Community. Ayes: All. Nays: None. Motion carried.

8. Board Chairperson's Report
 - A. Ms. Mathews shared the Board Appointment is completed. Monica Obrycki was selected as the employer member, Tim Benedict was selected as the employee member, Ramona Mathews was selected as the elected official member, and Mike Lea was selected as the additional member.
 - B. The District Boards Association Spring Conference will be offered both in person and virtually on April 28-30, 2022, at MATC/Milwaukee. Ms. Mathews and Ms. Garney will attend.
 - C. Ms. Mathews share the District Boards Association Officer Nominations Request 2022 is open. Ms. Garney is interested. Ms. Bates has been selected to serve on the nomination committee.
9. College Update
 - A. Mr. Moist provided a 2023 capital plan update. He reviewed the construction process at CVTC, the five-year capital plan, and the May 2022 debt issue. He shared the next steps on building and equipment projects.
 - B. Mr. Moist gave a brief budget update and shared the Board will approve to publish the budget notice at the April board meeting. He shared the fiscal 23 budget calendar moved forward by one month and the budget details will be shared at the April meeting, and the budget hearing will occur at the May meeting.
 - C. Mr. Moist, Mr. Bagley and Ms. Nick toured a technical college campus in New Richmond to further explore ideas and options for CVTC in River Falls. Mr. Moist shared three concepts to consider: remodel of property in River Falls
 - D. Dr. Beaton-Garcia provided an update on community events she attended. She recently became a member of AFIT (Alliance for Innovation and Transformation) and attended the 2022 CEO forum and reps meeting. CVTC hosted two reaffirmation events, one with UW-Stout and one with UW-Eau Claire. CVTC will also host a reaffirmation day with UW-River Falls next week.
10. Ms. Mathews reminded the Board to complete Plus/Delta Evaluation
11. There were no announcements or requests
12. Motion by Mr. Bauer, seconded by Ms. Garney to move to Executive Session to discuss Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (president evaluation). Ayes: All. Nays: None. Motion carried. The meeting moved to closed session at 11:02 am.
13. The meeting returned to open session at 11:40 am.

14. The meeting adjourned at 11:40 a.m.

Recorded by:

Submitted by:

Lauren J. Sullivan
Executive Assistant to the President

Tim Benedict, Secretary
Chippewa Valley Technical College

Date

Chairperson

Secretary