

**PUBLIC HEARING AND REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
CVTC Business Education Center – Room 100A**

May 26, 2022

The Public Hearing was called to order at 5:31 p.m. by Chairperson Ramona Mathews. She indicated that the purpose of the public hearing is to provide the public with an opportunity to react to the budget that has been prepared by the CVTC District Board, administration, faculty, and staff.

Present: Paul Bauer, Paul Schley, Justin Zoromski, Tim Benedict, Erin Garney, Ramona Mathews, Sunem Beaton-Garcia, Lauren Sullivan, Kirk Moist, Lynette Livingston, Shelly Olson, Tam Burgau, Joni Geroux, Kirk Pelikan, Sara Nick, Jordan Masnica, Shana Schmidt, Paige Skinner, Lisa Vanasse, Trimeka Benjamin (virtual), Patrick Glenn (virtual), Andy Freeburg, Joe Vydrzal, Zack Shore, David Ostertag, John Wilson, Sean Bonfoey, Brittany Johnson, James Gutsch, James Parker, Travis Gay, Margie Stewart, Mike McCleary, Dale Dittmer, Lisa Storms, Jon Brutlag, Duane Wolter, Tyler Lindner, Dawn Johnson, Kristina Novek and Jeff LeCount.

Mr. Moist introduced Sara Nick, who reviewed the FY'23 budget and discussed various revenue sources. She shared the budget goals include operationalize the Emergency Services Education Center and Transportation Education Center referendum buildings; determine next steps for CVTC campuses in Menomonie, River Falls and Chippewa Falls; complete and implement the new strategic plan; and emphasize being an "Employer of Choice." She indicated the estimated total tax levy for CVTC is \$23,997,604, which is a decrease for operations of \$45,183. Property taxes on a \$100,000 house decreased from \$92.20 to \$75.72 due to an increase in net new construction and increase in state property tax relief aid. She showed the notice of public hearing that was posted.

Motion by Mr. Zoromski, seconded by Mr. Benedict, to adjourn the public hearing. Ayes: All. Nays: None. Motion carried. The public hearing adjourned at 5:43 p.m.

The regular Board meeting was called to order at 5:43 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on May 19, 2022.

1. Roll Call: Present: Paul Bauer, Tim Benedict, Erin Garney, Ramona Mathews, Paul Schley and Justin Zoromski. Absent: Greg Doverspike and Mike Noreen.
2. Ms. Mathews requested to move the Action Items 6A through 6D and College Update 8A to the Reports/Forums section. Motion by Mr. Bauer, seconded by Ms. Garney, to approve the agenda as amended. Ayes: All. Nays: None. Motion carried.
3. Ms. Geroux introduced a video that was shared today with CVTC staff in The Weekly, which reflected on the 2022 academic year.

Ms. Burgau introduced Patrick Glynn, Director of Total Rewards Consulting, Carlson-Dettman Consulting. Mr. Glynn reviewed the compensation project including the framework, employee demographics, job analysis and evaluation, market comparison resources, market competitiveness, pay structure and administration examples, and the

plan implementation. Next steps for CVTC includes employee communications, implementation strategy, and identify additional questions to develop a FAQ.

Item 8A was moved to this part of the agenda

Ms. Schmidt provided an overview of the strategic plan process with SWIM Digital Group. She introduced Paige Skinner and Trimeka Benjamin from SWIM, who shared the process of developing a strategic plan for CVTC. Ms. Skinner presented the proposed CVTC 2022-2027 strategic plan priorities and goals. She reviewed the four priorities and the goals for each.

Action items 6A through 6D were moved to this part of the agenda

6. Action Items

A. Mr. Moist presented the reserves and designations. Motion by Mr. Bauer, seconded by Mr. Benedict, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following reserves and designations are hereby created and authorized for Fiscal Year 2022:

GENERAL FUND

Reserve for Encumbrances - a reserved portion of the fund balance equal to the outstanding encumbrances as of June 30, 2022, which is projected to be \$900,000 and shall not exceed 10 percent of the budgeted expenditures over the next fiscal year.

Designated for Operations - a designated portion of the unreserved fund balance, which provides for fluctuations in operating cash balances. The designation will be \$12,848,199 as of June 30, 2022.

Designated for State Aid Fluctuations – a designated portion of the unreserved fund balance 600,000 as of June 30, 2022.

SPECIAL REVENUE FUND – AIDABLE

Reserve for Student Government - a reserved portion of the fund balance, which has been specified for use in carrying out student-related activities at some future time. It is projected to be \$425,000 as of June 30, 2022.

SPECIAL REVENUE FUND – NONAIDABLE

Reserve for Student Organizations - a reserved portion of the fund balance, which has been specified for use in carrying out student-related activities at some future time. It is projected to be \$10,000 as of June 30, 2022.

Reserve for Emergency Student Financial Aid - a reserved portion of the fund balance, resulting from grants under the Cares Act. It is projected to be \$5,060 as of June 30, 2022.

CAPITAL PROJECTS FUND

Reserve for Encumbrances - a reserved portion of the fund balance equal to the outstanding encumbrances as of June 30, 2022, which is projected to be \$5,000,000

Reserve for Capital Projects - total fund balance for paying the cost of acquiring equipment, constructing new buildings, and making other capital improvements net of Reserve for Encumbrances. It is estimated to be \$5,774,683 as of June 30, 2022.

DEBT SERVICE FUND

Reserve for Debt Service - a reserve equal to the fund balance in the Debt Service Fund. It is projected to be \$3,399,923 as of June 30, 2022.

Ayes: All. Nays: None. Motion carried.

- B. Ms. Mathews asked if there were any questions regarding the FY'23 budget that was presented earlier at the public hearing. Dr. Schley asked about the fund balance and if a plan is being developed. Ms. Mathews noted the Board is still within their Board policy. Motion by Mr. Zoromski, seconded by Ms. Garney, that the following resolution be adopted:

WHEREAS, the notice of the public hearing on the proposed 2022-23 budget of the Chippewa Valley Technical College District was published in the Eau Claire Leader-Telegram on May 9, 2022, as a Class I Legal Notice, and

WHEREAS, the District Board has held, pursuant to s. 65.90, Wis. Stats., a public hearing on the proposed 2022-23 budget on May 26, 2022 at Chippewa Valley Technical College Business Education Center, Room 100A, 620 W Clairemont Avenue, Eau Claire, WI 54701, at 5:30 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Chippewa Valley Technical College District Board hereby adopts, pursuant to Wis. Adm. Code TCS 7.05, the 2022-2023 District budget by fund type and function within a fund type as stated in the budget document which is hereby made a part of this resolution. Ayes: All. Nays: None. Motion carried.

- C. Ms. Nick introduced Jordan Masnica from Baird. He reported they received seven bids for the \$5,700,000 general obligation promissory notes, Series 2022A. The winning bid came from Raymond James & Associates, Inc., with an interest rate of 2.6254 percent. This is a good interest rate based on CVTC's Aa1 rating from Moody's. The funds from this borrowing will be used for capital equipment (\$4,200,000) and infrastructure projects (\$1,500,000). Motion by Mr. Bauer, seconded by Mr. Benedict, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of \$5,700,000 General Obligation Promissory Notes, Series 2022A be approved as presented. Ayes: All. Nays: None. Motion carried.

- D. Ms. Geroux presented the contracting rates for 2021-2022. Motion by Ms. Garney, seconded by Mr. Bauer, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the hourly rate for contracts with business and industry under Section 38.14(3) of the Wisconsin Statutes beginning June 1, 2022, be approved as presented. Ayes: All. Nays: None. Motion carried.

4. Tyler Lindner had a public comment regarding faculty guidelines.
Dawn Johnson had a public comment regarding faculty guidelines.
Kristina Novek had a public comment regarding faculty guidelines.
Jeff LeCount had a public comment regarding faculty guidelines.
Jon Brutlag had a public comment regarding faculty guidelines.
5. Motion by Dr. Schley, seconded by Mr. Zoromski, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of April 28, 2022.

Personnel Matters – Employment: Adjunct Instructors as listed; Becky Bridges, Payroll Associate, 6/1/22; Jody Douglas, Criminal Justice Instructor – River Falls, 5/16/22; Heidi Germain, Marketing Specialist – Events & Engagement, 6/1/22; Matthew Haller, Parts Specialist – Transportation Education Center, 5/31/22; Amanda Kroll, Administrative Assistant – CVTC Foundation & Alumni Association, 5/23/22; Lydia Lehnertz, Campus Assistant – River Falls, 6/20/22; Dana Lieble, Talent & Culture Associate, 5/2/22; Gita Sawalani, Psychology Instructor, 8/10/22; Sean VanderWaal, Landscape, Plant & Turf Management Instructor, 6/18/22. Resignations: Andrew Taylor, Instructional Technologist, 6/24/22. Retirements: Patrick Katterhagen, Maintenance Technician I, 5/19/22; Keith Stearns, High School Academy Specialist K-12 Relations, 7/1/22.

Financial Report: Payroll Direct Deposit in the amount of \$1,931,529.24; Accounts Payable Checks in the amount of \$3,993,154.00; Refunds in the amount of \$2,428,301.00; Bank Transfers in the amount of 336,185.30; and Direct Deposit Travel in the amount of \$36,379.00 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for April 2022 as presented.

Nineteen (19) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

Action Items 6A-6D were moved to earlier in the agenda.

7. Board Chairperson's Report
 - A. Ms. Mathews and Ms. Garney attended the Boards Association Spring Meeting, April 28-30, 2022. The focus was on accreditation, and good reminders of ongoing accreditation in colleges. Interactive and informational content was shared by an excellent presenter. Provided an opportunity to understand the 10 year cycle for accreditation, what other colleges are doing, and understanding the differences.
 - B. Mr. Zoromski share the following from the May 19, 2022 Foundation Board Meeting:
 - Committee reports focused on celebrating the successes of the spring scholarship process, including the May 4 scholarship reception; the Spring Gala; increased support for the College, programs, employees, and the students; the partnerships and commitments by local businesses and foundations for naming opportunities for our referendum projects.
 - The Foundation will be getting a CRM and has a new assistant starting on Monday.

- RCU Foundation check was presented on May 26 for \$100,000 for the CVTC Emergency Services Education Center student commons
- C. The Board will hold the June meeting at the CVTC Menomonie Campus. A tour of the Ellsworth Creamery-Menomonie will occur prior to the Board meeting. A retirement dinner will follow the meeting at Jake's Supper Club.
 - D. The CVTC organizational and regular Board meeting on July 11, 2022, will be held at 7:30am.
 - E. The Board will schedule a Board Retreat in October.
 - F. CVTC submitted a proposal for consideration to the ACCT Leadership Congress, October 26-29, New York City, NY. The proposal is titled Stronger Together: Building Partnerships Between 2 and 4 Year Institutions to Best Serve Student.
 - G. The Board will complete their annual evaluation and review the results at the June Board meeting.
8. College Update
 - A. *Strategic Planning was moved to reports/forums*
 - B. President's Report
 - Dr. Beaton-Garcia reported on the following:
 - Community involvement including the Imagine Summit with WIN Technology on May 3
 - AA degree was approved at the WTCS state Board meeting on May 17
 - CVTC commencements, nurse pinning ceremonies, and law enforcement academy graduations
 - Ellsworth Chamber Member Luncheon on May 26
 9. Mr. Mathews reminded the Board to complete the Plus/Delta Evaluation
 10. There were no announcements and/or requests
 11. The meeting adjourned at 7:38 p.m.

Recorded by:

Lauren J. Sullivan
Executive Assistant to the President

Submitted by:

Tim Benedict, Secretary
Chippewa Valley Technical College

Date

Chairperson

Secretary