

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
October 18, 2022**

The meeting was called to order at 5:32 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on October 11, 2022.

1. Roll Call: Present: Greg Doverspike, Erin Greenawald, Ramona Mathews, Mike Noreen, Monica Obrycki, Paul Schley and Justin Zorowski. Absent: Tim Benedict and Mike Lea.

Also Present: Sunem Beaton-Garcia, Lauren Sullivan, Lynette Livingston, Shelly Olson, Tom Lange, Karen Kohler, Kirk Moist, Joni Geroux, Tam Burgau, Alisa Schley (virtual), Rachel Leonard (virtual), Kirk Pelikan (virtual), Jen Anderegg, Shana Schmidt, Rod Bagley, and Caleb Cornelius.

2. Reports/Forums

Rachel Leonard, Student Association President, provided an update on the activities that Student Association and Student Life have been providing. She shared a visual with the Board that included the college events and campus locations, as well as what type of engagement it provided to CVTC students. Some events included a blood drive, a fall picnic, Halloween activities, Student Leadership Academy, and details for an upcoming Family Literacy Event on November 5.

Mike Noreen joined the meeting at 5:37 p.m.

Erin Greenawald joined the meeting at 5:38 p.m.

Theresa Meinen led the Board in a demonstration of the Health Education Center clinical simulation lab.

Shana Schmidt, Director of College Effectiveness, presented the survey results of the Community College Survey of Student Engagement. She shared four of the five benchmarks are above the national cohort of medium colleges; Active and Collaborative Learning had the highest rating and had the greatest increase from 2018; Student effort had the lowest overall rating; helping you cope with your non-academic responsibilities became a strength in 2022, with an increase of 11 percent since 2018. The online survey administration yielded similar results to face-to-face survey administration with less disruption to faculty and students.

3. There were no public comments

4. Dr. Schley would like to separately approve the Assistant Vice President of Finance & Facilities position from the consent agenda listing of new employees. Motion by Dr. Schley, seconded by Mr. Noreen, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of September 29, 2022.

Personnel Matters – Employment: Adjunct Instructors as listed; Theresa Curtis, Program Assistant, 10/10/2022; Daniel Dickerson, Instructional Assistant - Truck Driving, 10/17/2022. Resignations: Hannah Prince, Academic Records & Continuing Education Specialist, 9/23/2022; Corey Powers, Talent Acquisition Specialist, 10/28/2022; Nicole Kruschke, College Navigator Menomonie, 10/28/2022; Andrew Salvaterra, Marketing & Promotions Strategist, 9/16/2022. Retirements: Charles Leffingwell, IT Generalist, 12/21/2022.

Financial Report: Payroll Direct Deposit in the amount of \$2,039,238.17; Accounts Payable Checks in the amount of \$3,441,446.22; Refunds in the amount of \$1,890,929.22; Bank Transfers in the amount of \$2,858,309.93; and Direct Deposit Travel in the amount of \$32,976.84 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for September 2022 as presented.

Seventeen (17) contracts for services are approved as recommended and presented on the attached list.

Ethics Code – Designation of Vice Presidents: For purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Chippewa Valley Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

<u>Position</u>	<u>Occupant</u>
President	Sunem Beaton-Garcia
Provost/Vice President of Academic Affairs	Lynette Livingston
Vice President of Finance & Facilities	Kirk Moist
Vice President of Talent & Culture	Tam Burgau
Vice President of Student Affairs	Shelly Olson
Vice President of Information Technology/CIO	Tom Lange
Vice President of Strategic Communications &	Joni Geroux

Ayes: All. Nays: None. Motion carried.

Dr. Schley requested to remove one personnel matter-employment position, Assistant Vice President of Finance and Facilities, and to take a motion for approval separately. Motion by Mr. Noreen, seconded by Ms. Obrycki, to approve the hiring of the Assistant Vice President of Finance and Facilities. Roll Call Vote: Ayes: Ms. Greenawald, Ms. Mathews, Mr. Noreen, Ms. Obrycki, and Mr. Zorowski. Nays: Dr. Schley and Mr. Doverspike. Motion carried.

5. Action Items

A. Mr. Moist explained that the approved budget includes a tax levy that is based upon estimated property valuations and estimated net new construction. Final values were recently published by the Department of Revenue. Equalized property values increased for the district by 13.38 percent and net new construction was 2.12 percent. The levy for operations increased to \$14,636,245 and the debt levy decreased by \$200,000. The total levy is \$24,136,245, or a net decrease of 0.44 percent. Dr. Schley thanked Mr. Bagley and Mr. Moist on their hard work with the referendum buildings. Motion by Mr. Zorowski, seconded by Ms. that the following resolution be adopted:

WHEREAS, the Chippewa Valley Technical College District Board adopted the budget for FY 2023.

NOW, THEREFORE, BE IT RESOLVED that the Chippewa Valley Technical College District Board authorizes a tax levy of twenty four million, one hundred thirty six thousand, two hundred forty five dollars (\$24,136,245) on the full value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of making capital improvements, acquiring equipment, operating and maintaining the schools of the District, and for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2022, and

BE IT FURTHER RESOLVED that the Chippewa Valley Technical College District Board, pursuant to s.38.16, Wis. Stats., authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for the collection in each city, village, and town, or portion thereof within the District boundaries, and that the respective clerks be informed of this action prior to the

last working day in October 2022, or ten days after receipt of District valuation, whichever is later. Roll call vote reflected a unanimous vote to approve. Ayes: Greg Doverspike, Erin Greenawald, Ramona Mathews, Mike Noreen, Monica Obrycki, Paul Schley and Justin Zoromski. Motion carried.

- B. Mr. Moist presented the fiscal year 2022 procurement report to the Board. Motion by Dr. Schley, seconded by Ms. Greenawald, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the 2021-2022 procurement report as presented. Wisconsin Administrative Code TCS6.05(2)(h). Ayes: All. Nays: None. Motion carried.

- C. Mr. Moist presented the appropriation adjustments. Motion by Mr. Doverspike, seconded by Dr. Schley, that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2021-2022 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2021-2022 budget appropriation be modified as follows:

<u>Fund</u>	<u>Function Resource</u>	<u>Appropriation Change</u>	<u>Modified Appropriation</u>
General Fund	General Institutional	\$ 256,495	\$ 12,976,026
General Fund	Physical Plant	\$ -256,495	\$ 4,522,515
Special Revenue-Aidable	Instruction	\$ 572,288	\$ 6,341,220
Special Revenue-Aidable	Instructional Resources	\$ 72,238	\$ 75,664
Special Revenue-Aidable	Student Services	\$ 1,403,930	\$ 3,341,759
Special Revenue-Aidable	General Institutional	\$ -2,365,744	\$ 1,203,427
Special Revenue-Aidable	Physical Plant	\$ 480,158	\$ 1,127,922
Special Revenue-Aidable	Auxiliary Services	\$ -40,000	\$ -
Capital Projects	Instruction	\$ 3,939,915	\$ 5,844,473
Capital Projects	Instructional Resources	\$ 598,870	\$ 1,198,870
Capital Projects	General Institutional	\$ 20,773	\$ 1,920,773
Capital Projects	Physical Plant	\$ -4,559,558	\$ 30,810,442

Enterprise Fund Auxiliary Services \$ 988,427 \$ 3,526,781
Ayes: All. Nays: None. Motion carried.

- D. Rod Bagley, Senior Director of Facilities, shared this remodel of 2,249 square feet of the Business Education Center will create a Culinary Baking and Pastry Lab. This program has experienced an increase in interest and larger cohorts. The Baking and Pastry program currently has a single-entry point and operates in the evenings due to limited space and equipment in the culinary management labs. The bakery will accommodate development of a future associates degree in Baking and Pastry Management and allow pursuit of accreditation with the American Culinary Federation Educational Foundation. Motion by Dr. Schley, seconded by Mr. Doverspike, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 2,249 square feet of CVTC's Business Center to create a bakery in support of Culinary programming contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

- E. Rod Bagley, Senior Director of Facilities, shared this remodel of 11,974 square feet of the Business Education Center is to improve and expand IT Program labs in support of Network Specialist, Software Developer, Software Development Specialist programs, and a new Cyber Security program. IT Programs are transitioning to flexible learning in a modern space, and students are looking for options to join both lab and lecture in a hybrid format. The CVTC advisory committee has asked our programs to utilize collaborative spaces to encourage student interactions, problem solving and teamwork. Motion by Mr. Zorowski, seconded by Ms. Obrycki, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 11,974 square feet of CVTC's Business Center to create additional Information Technology Program labs contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

- F. Rod Bagley, Senior Director of Facilities, shared the plan to remodel 7,230 square feet of CVTC's facility at 590 Wasson Lane S., River Falls to create a welding lab. The development of a permanent welding lab would allow for flexibility in workforce training, program offerings, and reliable options for our high school academy programming. Mr. Bagley added CVTC currently offers two sections of a 9-credit welding certificate on the campus of University of Wisconsin-River Falls for high school academy students. This program does not fulfill the need for

welders in the western part of our district. The current lab does not demonstrate the commitment to welding programming for our employers in the region. Motion by Dr. Schley, seconded by Ms. Greenawald, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 7,230 square feet of CVTC's facility at 590 Wasson Lane S., River Falls to create a welding lab contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

- G. Rod Bagley, Senior Director of Facilities, shared plans to remodel 7,953 square feet of CVTC's facility at 590 Wasson Lane S., River Falls to create a Residential Construction lab, a classroom, and improvements for Criminal Justice and Emergency Services scenario-based training. The project will also provide larger restrooms and a corridor for improved accessibility. Motion by Mr. Doverspike, seconded by Mr. Zorowski, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 7,953 square feet of CVTC's facility at 590 Wasson Lane S., River Falls to create a Residential Construction lab, a Classroom and improvements for Criminal Justice and Emergency Services scenario-based training contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

6. Board Chairperson's Report
- A. Report Out on Boards Association Fall Meeting, October 6-7, 2022, CVTC Ms. Mathews, Mr. Noreen, Ms. Greenawald attended the District Boards Association Fall Meeting at CVTC. The in-service was on parliamentary procedure. Tours of the new Transportation Education Center and the remodeled Emergency Service Education Center were provided. Jee Hang Lee, President of ACCT, presented as well.
- B. Ms. Greenawald will be the Board Representative for the December Commencement Ceremony on Tuesday, December 20, 2022.
7. College Update
- A. President's Report
- Dr. Beaton-Garcia shared a thorough update on the following items:
- Campus Activities
 - Community Involvement

- WTCS Updates
- WTCS Presidents Association Activities

8. Dr. Schley noted the approval of the agenda should be listed as it is in the Board Meeting policy. This will be added back onto the agenda and reviewed by the Board at a future meeting.

9. Motion by Mr. Doverspike, seconded by Mr. Noreen, to move to Closed Session to discuss Wis. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (conferring with legal counsel). Roll call vote: Unanimous vote to move to closed session at 7:42 p.m.

10. The meeting returned to open session at 8:10 p.m.

11. Motion by Mr. Doverspike, seconded by Dr. Schley, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 8:10 p.m.

Recorded by:

Submitted by:

 Lauren Sullivan
 Executive Assistant to the President & Board

 Tim Benedict, Secretary
 CVTC District Board

 Ramona Mathews, Chairperson
 CVTC District Board

 Date

(These minutes are subject to the official approval of the Chippewa Valley Technical College District Board at their December 8, 2022, regular meeting. Should no amendments be made to these minutes, they shall be considered the official minutes.)