

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
December 8, 2022**

The meeting was called to order at 5:31 p.m. by Chairperson Ramona Mathews. She indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on December 1, 2022.

1. Roll Call: Present: Tim Benedict, Greg Doverspike, Erin Greenawald, Ramona Mathews, Mike Noreen, Monica Obrycki, Paul Schley and Justin Zoromski. Absent: Mike Lea

Also Present: Sunem Beaton-Garcia, Lauren Sullivan, Joni Geroux, Tam Burgau, Kirk Pelikan, Kirk Moist, Tom Lange, Lynette Livingston, Adam Wehling, Jen Anderegg, Kyle Gruber, Caleb Cornelius, Rod Bagley, Myra Sandquist Reuter, Alisa Schley (virtual), Karly Kibbel (virtual), Shelly Olson (virtual), Rachel Leonard (virtual), and Dan Lytle (virtual).

2. Ms. Mathews requested to move item 8A to Reports/Forums and follow the Student Association Report. Motion by Ms. Obrycki, seconded by Mr. Noreen, to approve the agenda as amended. Ayes: All. Nays: None. Motion carried.

3. Reports/Forums

Alisa Schley introduced Student Association President, Rachel Leonard. Ms. Leonard is stepping down as the president. Karly Kibbel will take the president's role starting in the spring semester. Ms. Leonard shared the events that took place at various CVTC campus locations in November. This evening a movie event is taking place at the Business Education Center commons.

Myra Reuter-Sandquist, Executive Dean of Allied Health & Emergency Services, shared the HEC Annual Report.

4. There were no public comments

5. Motion by Mr. Zoromski, seconded by Mr. Benedict, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of October 18, 2022.

Personnel Matters – Employment: Adjunct Instructors as listed; Zachary Bogstad, Truck Driving Instructional Assistant, 12/5/2022; Gabriela Egan, Academic Records & Continuing Education Specialist, 11/14/2022; Stacy Gunderson, Dental Hygiene/Dental Assistant Instructor, 1/4/2023; Noah Hauptmann, Risk & Safety Coordinator, 11/7/2022; Angela Ludwigson, Benefits Specialist, 12/5/2022; Angela Powell, Office Assistant – Business, Arts & Sciences, 10/31/2022; Nicole Riedel, Marketing & Promotions Strategist, 11/17/2022; Justin Roberts, Welding Instructor, 10/24/2022; Rachel Rushmann, Grants Specialist, 11/14/2022; Jason Sparkman, Welding Instructor, 11/7//2022; Benjamin Wartella, Truck Driving Instructional Assistant, 11/28/2022; Eli Zdroik, Talent Acquisition Specialist, 11/21/2022. Resignations: Tyler Swenson, Systems Analyst, 11/4/2022; Jonathan Willison, Student Services Coordinator-RF, 11/23/2022. Retirements: Kimberly Vollmer, Admissions Assistant, 11/16/2022.

Financial Report: Payroll Direct Deposit in the amount of \$4,309,238.00; Accounts Payable Checks in the amount of \$5,634,611.77; Refunds in the amount of \$2,370,616.78; Bank Transfers in the amount of \$3,031,310.02; and Direct Deposit Travel in the amount of \$68,403.00 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for November 2022 as presented.

Seventeen (17) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: Motion carried.

6. Action Items

A. Mr. Moist provided a review of the FY22 general fund from June 30, 2022. Mr. Moist introduced Kyle Gruber, Senior Manager at WIPFLI. Mr. Gruber thanked CVTC staff for their cooperation and respect during the audit process. He reviewed the 2022 financial statement audit report and indicated it was a clean, unmodified opinion with no errors or omissions. He reviewed the 2022 federal and state single audit report and explained the qualified opinion related to the Coronavirus State and Local Fiscal Recovery Funds and the applicable management response and the clean, unmodified opinion on each of the other major federal and state programs. Motion by Ms. Obrycki, seconded by Ms. Greenawald, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2022 audits as issued by Wipfli, LLP, be accepted as presented and submitted to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

- B. Mr. Moist reviewed the capital plan and explained that the funds from this borrowing will be used to create a Culinary Baking and Pastry Lab for the culinary program (\$1,000,000) and for equipment for remodeled areas (\$4,700,000). Motion by Ms. Greenawald, seconded by Mr. Benedict, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed \$5,700,000 General Obligation Promissory Notes, Series 2023A; and Setting the Sale be approved as presented. Ayes: All. Nays: None. Motion carried.

- C. Rod Bagley, Senior Director of Facilities, shared the terms and conditions of the current lease agreement with the River Falls Economic Development Corporation for space at the St. Croix Valley Business Innovation Center. The current lease expires December 31, 2022, and the new five-year term lease does not have an increase in rent. Dan Lytle, Business Development and Campus Manager, shared the history of the SCVBIC, including that 206 jobs were created and 121 job retained since it began, it is at 97 percent occupancy, and an addition of the Food Ready space in 2022. Motion by Mr. Noreen, seconded by Ms. Greenawald, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to approve the lease agreement with the River Falls Economic Development Corporation for space at the St. Croix Valley Business Innovation Center contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report

- A. Ms. Mathews shared the presentation at ACCT Leadership Conference, October 26-29, 2022, New York, NY, was very well received. Ms. Mathews, Ms. Greenawald, Dr. Beaton-Garcia, Dr. Livingston, and Ms. Geroux presented Stronger Together: Building Partnerships Between 2 and 4 Year Institutions to Best Serve Students.
- B. The District Boards Association Winter Meeting will take place from January 11-13, 2023, in Madison. Ms. Mathews and Ms. Greenawald are planning to attend.
- C. The ACCT National Legislative Summit will take place from February 5-8, 2023, will take Washington, DC. Board members let Ms. Sullivan know if you plan to attend.

- D. Dr. Schley announced his resignation effective at the conclusion of tonight's meeting. Mr. Doverspike announced his resignation effective at the conclusion of tonight's meeting. Ms. Mathews, Mr. Zoromski, and Ms. Greenawald are up for reappointment.
8. College Update
- A. The Applied Technology Center Annual Report (HEC) was moved to Reports/Forums
 - B. President's Report
Dr. Beaton-Garcia attended an investiture celebration for Chancellor Katherine Frank at UW-Stout, and the inauguration for Chancellor Maria Gallo at UW-River Falls. Mr. Noreen would like to see an investiture celebration occur for Dr. Beaton-Garcia. Mr. Noreen, Ms. Greenawald, Ms. Obrycki and Mr. Zoromski are interested in assisting with the planning of the investiture.

Dr. Beaton- Garcia continues to participate in student led tours at CVTC campuses.

Jeff Sullivan presented at the Winning with Wisconsin Workforce Roundtable. Past Board member Colleen Bates was recognized with the governor's award.
9. Board Involvement in the Community
Ms. Greenawald and Mr. Zoromski attended the WorkKeys event at CVTC.
10. Motion by Mr. Benedict, seconded by Ms. Greenawald, to move to Closed Session to discuss Wis. Stats. 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (litigation update) and Wis. Stats. 19.85(1)(c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (President's evaluation; succession planning). Roll call vote: Unanimous vote to move to closed session at 6:38 p.m.
11. The meeting returned to open session at 7:35 p.m.
12. Motion by Mr. Benedict, seconded by Mr. Noreen, to adjourn. Ms. Mathews requested a vote, which passed unanimously. The meeting adjourned at 7:36 p.m.

Recorded by:

Lauren Sullivan
Executive Assistant to the President & Board

Ramona Mathews, Chairperson
CVTC District Board

Submitted by:

Tim Benedict, Secretary
CVTC District Board

Date