

Public comments or dialogue from the audience are not allowed regarding specific agenda topics unless requested by the Board Chairperson; however, an opportunity for public input is available at the beginning of each meeting during *Public Comment*.

AGENDA
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
REGULAR BOARD MEETING

DATE: Thursday, September 28, 2023

TIME: 3:00 p.m. – Regular Board Meeting

LOCATION: Chippewa Valley Technical College – Transportation Education Center,
Room 128
620 W Clairemont Avenue
Eau Claire, WI 54701

Call to Order

The following statement will be read: “I wish to call the regular meeting of the Chippewa Valley Technical College District Board to order. This is an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on September 21, 2023.”

1. Roll Call: Tim Benedict, Erin Greenawald, Mike Lea, Ramona Mathews, Mike Noreen, Monica Obrycki, Brady Weiss, Lori Whelan and Justin Zoromski.

2. Review and Approval of Agenda

3. Reports/Forums
Program Presentation – Truck Driving, Karl Pinter

4. Public Comment
The purpose of Public Comment is to provide members of the public with an opportunity to present information to the Board. It is not intended for interactive debate. There will be no response or comment from members of the board or college staff.

Ground rules regarding public comment on Board agenda items:

- 1. Any person wishing to address the board should complete the registration form below and turn it in to the Executive Assistant to the President prior to the start of the meeting.*
- 2. Speakers will be called forward by the board chair.*

3. *Speakers shall address the board from the “presenter’s table.”*
4. *Speakers shall direct all comments to the full board (not individual board members or college employees).*
5. *Speakers are limited to three minutes.*
6. *The language and content of the comments must be in keeping with standards for proper conduct.*

SUGGESTED RESOLUTIONS

page(s) 4-5

5. Consent Agenda - The following matters may be acted upon by the Board utilizing a single vote. Individual items, which any Board member wishes to address in greater detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon request.

A. Minutes of the Regular Board Meeting of August 24, 2023 page(s) 6-10

B. Personnel Matters

1) Employment

Adjunct Instructors as listed page(s) 11

Leslie Cater, Grounds Maintenance Assistant, 8/14/2023

Brenda Gray, Instructional Designer, 9/18/2023

Richard Miller, Student Services ERP/CRM Analyst, 9/11/2023

Heidi Rogers, Accounts Payable Associate, 9/11/2023

C. Financial Reports page(s) 12-16

D. Contracts for Services page(s) 17

6. Action Items

A. Approval of Resolution Authorizing the Issuance of Not to page(s) 18-20
 Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023H; and
 Setting the Sale
 Board Policy: Financial Conditions and Asset Protection

B. Approval to Remodel Space at the Business Education Center, For the Purpose of
 Creating Therapeutic Massage and Aesthetician Program Classrooms and Labs,
 Contingent Upon State Board Approval
 Board Policy: Use of College Property

- C. Approval to Remodel Space at the Menomonie Campus, For the Purpose of Improving Adult Education, Student Commons and Front Office Areas, Contingent Upon State Board Approval
Board Policy: Use of College Property

- 7. Board Chairperson's Report
 - A. Boards Association Fall Meeting, WCTC Legal Issues Seminar, October 25-28, 2023, Pewaukee

 - B. Report Out on Foundation Board Meeting, September 28, 2023

 - C. District Board Retreat

 - D. Board Policies and Procedures – Kirk Pelikan

- 8. College Update
 - A. President's Report
 - Campus Activities
 - Community Involvement
 - WTCS Updates
 - WTCS Presidents Association Activities

- 9. Board Involvement in the Community

- 10. Adjournment

c: Kirk Pelikan, Layla Merrifield, News Media CVTC District. Posted: 9/21/23: Chippewa Valley Technical College- Chippewa Falls Campus, Eau Claire Campus, Menomonie Campus, Neillsville Center, and River Falls Campus.

Special accommodations for people with disabilities will be made for the public board meetings. Please call Lauren Sullivan, 715-833-6500, to request accommodations 24 hours in advance of the meeting.

**Chippewa Valley Technical College, 620 West Clairemont Avenue, Eau Claire, WI 54701, 715-833-6500
President: Sunem Beaton-Garcia**

SUGGESTED RESOLUTIONS – REGULAR MEETING – September 28, 2023

Item 5 – Consent Agenda

Motion by _____, seconded by _____, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of August 24, 2023.

Personnel Matters – Employment: Adjunct Instructors as listed; Leslie Cater, Grounds Maintenance Assistant, 8/14/2023; Brenda Gray, Instructional Designer, 9/18/2023; Richard Miller, Student Services ERP/CRM Analyst, 9/11/2023; Heidi Rogers, Accounts Payable Associate, 9/11/2023.

Financial Report: Payroll Direct Deposit in the amount of \$2,239,856.33; Accounts Payable Checks in the amount of \$2,673,843.46; Refunds in the amount of \$1,786,072.37; Bank Transfers in the amount of \$2,387,187.83; and Direct Deposit Travel in the amount of \$46,710.43 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for August 2023 as presented.

Eight (8) contracts for services are approved as recommended and presented on the attached list.

Item 6A - Resolution Authorizing the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023H; and Setting the Sale

Motion by _____, seconded by _____, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed \$1,500,000 General Obligation Promissory Notes, Series 2023H; and Setting the Sale.

Item 6B – Approval to Remodel Space at the Business Education Center, For the Purpose of Creating Therapeutic Massage and Aesthetician Program Classrooms and Labs, Contingent Upon State Board Approval

Motion by _____, seconded by _____, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel space at the Business Education Center, for the purpose of creating Therapeutic Massage and Aesthetician program classrooms and labs, contingent upon State Board approval.

Item 6C - Approval to Remodel Space at the Menomonie Campus, For the Purpose of Improving Adult Education, Student Commons and Front Office Areas, Contingent Upon State Board Approval

Motion by _____, seconded by _____, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel space at the Menomonie Campus, for the purpose of improving adult education, student commons and front office areas, contingent upon State Board approval.

ITEM 5A – MINUTES

**REGULAR MEETING OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD
August 24, 2023**

The meeting was called to order at 3:01 p.m. by Chairperson Tim Benedict. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on August 17, 2023.

1. Roll Call: Present: Tim Benedict, Erin Greenawald, Mike Lea, Ramona Mathews, Mike Noreen, Brady Weiss, Lori Whelan, and Justin Zoromski. Absent: Monica Obrycki.

Also Present: Sunem Beaton-Garcia, Lauren Sullivan, Tam Burgau, Joni Geroux, Karen Kohler, Lynette Livingston, Caleb Cornelius, Kirk Pelikan, Rod Bagley, Darren Gilgen, Myra Sandquist Reuter, Debby Brunett, Carmen Peterson, Charissa Jakusz, Anne Thurmer, Tracey Berg, and Jon Brutlag.

2. Motion by Mr. Lea, seconded by Mr. Zoromski, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.

3. Shana Schmidt, Director of College Effectiveness, presented the Graduate Follow Up Report results. She indicated that 95% of respondents are employed, and 82% of the employed respondents are in jobs related to their training, compared to 80% in the WTCS. She also shared that 86% of the respondents are employed in Wisconsin, and 66% of respondents are employed in the CVTC district. The average annual salary of respondents earning an associate degree is \$54,110.

Ms. Mathews arrived at 3:05 p.m.

4. Tracey Berg had a public comment regarding the wage compensation plan. Jon Brutlag had a public comment on CVTC status.

Mr. Noreen arrived at 3:28 p.m.

5. Motion by Ms. Mathews, seconded by Mr. Zoromski, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of July 10, 2023 and Special Meeting of July 10, 2023.

Personnel Matters – Employment: Adjunct Instructors as listed; Lance Burke, Electrical Power Distribution (EPD) Instructor, 7/14/2023; Colleen Dahlinger, Emergency Medical Services (EMS) Instructor, 8/9/2023; Kyle Downing, Fire Service Technician, 7/24/2023; Scott LaFaive, Electrician (Construction) Apprenticeship Instructor, 8/1/2023; Samantha Morse, Diagnostic Medical Sonography (DMS) Instructor, 8/9/2023; Haley Oettinger, Campus Assistant-Neillsville, 8/14/2023; Mary Pomietlo, Nursing Instructor, 8/9/2023; Bill Swanson, Safety Instructor – Workforce Solutions & Continuing Education, 8/9/2023. Resignations: Carragh Knudson, College Navigator, 8/11/2023; Erika Kane, Accounts Payable Associate, 8/25/2023; Jeffery Small, Public Safety Training and Resource Officer, 8/11/2023; Shawn Fredrick, Ed Tech Analyst/Student Ed Tech Specialist, 8/14/2023; Michael Grotzinger, Instructional Assistant - Truck Driving, 8/24/2023; Ken Parker, Associate Dean of Manufacturing & STEM, 9/29/2023.

Financial Report: Payroll Direct Deposit in the amount of \$2,247,906.22; Accounts Payable Checks in the amount of \$4,881,501.07; Refunds in the amount of \$61,571.29; Bank Transfers in the amount of \$3,114,164.46; and Direct Deposit Travel in the amount of \$52,137.65 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for July 2023 as presented.

Sixteen (16) contracts for services are approved as recommended and presented on the attached list. Ayes: All. Nays: None. Motion carried.

6. Action Items

A. Debby Brunett shared they received three bids for the \$1,500,000 general obligation promissory notes, Series 2023G. The winning bid was from Huntington Securities, Inc., with an interest rate of 3.3736 percent. This is a good interest rate based on CVTC's Aa1 rating from Moody's. The funds from this borrowing will be used for remodeling. Motion by Mr. Weiss, seconded by Mr. Lea, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023G be approved as presented. Ayes: All. Nays: None. Motion carried.

Ms. Greenawald arrived at 3:41 p.m.

- B. Mr. Bagley shared the leadership team is currently located in prime space at the main entrance to the Business Education Center. This space will be better utilized to provide student facing services. CVTC is proposing to remodel 8,000 square feet to relocate the Executive Leadership Team. This remodel also provides an opportunity to redesign the leadership team's space to provide more collaborative and efficient space. The current office conditions include long narrow corridors that spread the leadership team out, reducing collaboration. There is no common work area and no place for private planning and work sessions. Sound transfer between offices and conference rooms creates an issue regarding privacy and general distractions. There is limited storage available in the current space, and with the new remodel there is space allocated for sufficient storage and for future office expansion. Motion by Mr. Zoromski, seconded by Mr. Noreen, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel 8,000 square feet at the Business Education Center, for the purpose of improved executive office space, contingent upon State Board approval. Ayes: All. Nays: None. Motion carried.

- C. Myra Reuter Sandquist, Executive Dean of Allied Health and Emergency Services, shared the program approval process and reviewed the steps a new program undergoes for approval. Wisconsin EFDA certification permits the holder to perform the following activities as delegated and supervised by a dentist: Placement and finishing of restoration material after the dentist prepares a tooth; application of sealants; coronal polishing; impressions; temporizations; packing cord; removal of cement from crowns; adjustment of dentures and other removable oral appliance; removal of sutures and dressings; and application of topical fluoride, fluoride varnish, or similar dental topical agents. To enroll, Dental Assistants will need 1,000 hours of work experience and hold certified Dental Assistant credential or 2,000 hours of work experience as Dental Assistant. The resources needed include an adjunct or additional hours from a full-time faculty, six to eight simulation stations, a refresh of Health Education Center room 116 for simulation lab, and initial setup is approximately \$10,000 with an annual need of \$5,000 to maintain. Advisory council members and industry partners from CVTC's district were surveyed, and the key findings included 100% of respondents affirmed they would hire an EFDA graduate and would be interested in sending their current employees to complete the certificate. Motion by Ms. Mathews, seconded by Mr. Weiss, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board approves the submission of the program concept review for Expanded Function Dental Auxiliary Advanced Technical Certificate to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

7. Board Chairperson's Report
 - A. The District Boards Association Fall Meeting will take place October 25-28. This is their Legal Issues Seminar. The meeting will be at Waukesha County Technical College in Pewaukee. Any Board members interested in attending please let Ms. Sullivan know.
 - B. The October Board meeting will be held on Wednesday, October 25 from 3:00-4:30pm at the Menomonie Campus. The November and December Board meetings have been combined into one meeting and will be held on Monday, December 4, from 3:30-5:00pm with the location to be determined.
 - C. Kirk Pelikan, legal counsel from Michael Best, reviewed language updates to several Board Policies and Procedures. The Board will review additional policy and procedures at the September meeting, and take action on all changes at the October Board meeting.
8. College Update
 - A. President's Report
 - Campus Activities
 - Dr. Beaton-Garcia shared faculty in-service was held yesterday and today. The theme was summer camp.
 - Dr. Livingston shared the culinary program received exemplary accreditation.
 - Dr. Livingston shared the FTE headcount for 2023 is the highest in 12 years.
 - Dr. Livingston introduced the two new Associate Vice Presidents, Charissa Jakusz and Anne Thurmer.
 - Ms. Geroux introduced the new Business Development and Campus Manager, Ken Pearson.
 - Ms. Kohler shared details of the upcoming Investiture Week to celebrate Dr. Beaton-Garcia as the 11th president of CVTC.
 - Ms. Geroux shared the CVTC mascot will be revealed at the investiture ceremony on Friday.
 - Community Involvement

- Ms. Geroux shared CVTC received the 2023 Economic Development Partnership Award from the Chippewa Falls Economic Development Corporation.

9. Ms. Whelan shared Senator Baldwin visited the Osseo-Fairchild School District. Ms. Whelan shared the need for training and education for support services in the health industry. Ms. Greenawald shared she spoke at one million cups.

10. Motion by Ms. Mathews, seconded by Mr. Zoromski, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 4:37 p.m.

Recorded by:

Submitted by:

Lauren Sullivan
Executive Assistant to the President & Board

Monica Obrycki, Secretary
CVTC District Board

Tim Benedict, Chairperson
CVTC District Board

Date

ITEM 5B - PERSONNEL MATTERS

**Chippewa Valley Technical College
Adjunct Instructors to be Employed for Classes that Begin
08/05/2023 through 12/31/2023**

Maria Baroni
Chelsea Gonyer
Patricia Johnson
Nicolas Ledin
Jennifer Lee
Briana Nelson
Shelby Sivertson
Marian Smith

Total Count = 8

ITEM 5C – FINANCIAL REPORTS

| CHIPPEWA VALLEY TECHNICAL COLLEGE | | | |
|--|----------------------|------------------------|------------------------|
| August 2023 Disbursements | | | |
| PAYROLL | | | |
| | Pay Date | Payroll Number | Net Pay |
| Electronic Payments | 8/11/2023 | 16 | \$ 1,109,584.69 |
| Electronic Payments | 8/25/2023 | 17 | 1,130,271.64 |
| | | | |
| | | Total Net Pay | <u>\$ 2,239,856.33</u> |
| BANK TRANSFERS | | | |
| | Date | Transfer Number | Transfer Totals |
| Madison National Life Ins Co (LTD-August) | 8/1/23 | 6261 | 6,208.47 |
| WI Sales & Use Tax | 8/10/23 | 6289 | 462.37 |
| Optum, Inc. | 8/11/23 | 6283 | 27,194.58 |
| Empower Retirement | 8/11/23 | 6284 | 8,054.00 |
| TSA Consulting Group, Inc. | 8/11/23 | 6285 | 25,134.00 |
| Special Pay Plan Retirement Trust (Pelion) | 8/11/23 | 6286 | 3,880.57 |
| United Way of Greater Chippewa Valley | 8/11/23 | 6287 | 237.32 |
| ExpertPay-Child Support | 8/11/23 | 6288 | 2,617.29 |
| IRS - 941 Deposit | 8/14/23 | 6281 | 372,169.68 |
| WDR - Withholdings | 8/15/23 | 6266 | 64,235.97 |
| Optum, Inc. | 8/16/23 | 6259 | 552.50 |
| TSA Consulting Group, Inc. | 8/18/23 | 6264 | 171.08 |
| Prevea 360 Health Plan (HEALTH-September) | 8/23/23 | 6291 | 753489.41 |
| Minnesota Life Ins Co (Life-September) | 8/24/23 | 6293 | 22,419.97 |
| Optum, Inc. | 8/25/23 | 6297 | 42,323.58 |
| Empower Retirement | 8/25/23 | 6298 | 8,174.00 |
| TSA Consulting Group, Inc. | 8/25/23 | 6299 | 24,756.00 |
| Special Pay Plan Retirement Trust (Pelion) | 8/25/23 | 6300 | 3,823.30 |
| United Way of Greater Chippewa Valley | 8/25/23 | 6301 | 237.32 |
| ExpertPay-Child Support | 8/25/23 | 6302 | 2,617.29 |
| IRS - 941 Deposit | 8/28/23 | 6295 | 371,449.99 |
| Wisconsin Retirement System (WRS) | 8/31/23 | 6280 | 434,004.30 |
| WDR - Withholdings | 8/31/23 | 6282 | 66,154.70 |
| Delta Dental August (Dental Insurance) | 8/31/23 | 6304 | 73,888.76 |
| Delta Dental August (Vision Insurance) | 8/31/23 | 6305 | 4,033.14 |
| EBC August (Flex/HRA Reimbursement) | 8/31/23 | 6306 | 68,898.24 |
| | | | |
| | | | <u>\$ 2,387,187.83</u> |
| REFUNDS | | | |
| | Date | Check Numbers | Check Totals |
| Computer Listing | 8/1/2023 - 8/31/2023 | 80059466-80059797 | \$ 402,133.55 |
| Electronic Payments | 8/1/2023 - 8/31/2023 | 6645229-6738049 | 1,383,938.82 |
| | | | |
| | | Total | <u>\$ 1,786,072.37</u> |
| ACCOUNTS PAYABLE | | | |
| | Date | Check Numbers | Check Totals |
| Computer Listing | 8/1/2023 - 8/31/2023 | 30082449-30082848 | \$ 2,673,843.46 |
| | | | |
| | | Total | <u>\$ 2,673,843.46</u> |
| TRAVEL | | | |
| | Date | Advice Numbers | Check Totals |
| Computer Listing | 8/1/2023 - 8/31/2023 | 23994-24079 | \$ 46,710.43 |
| | | | |
| | | Total | <u>\$ 46,710.43</u> |
| Grand Total | | | \$ 9,133,670.42 |

| CHIPPEWA VALLEY TECHNICAL COLLEGE | | | |
|---|-------------|--------------------|--------------|
| INVESTMENTS OUTSTANDING | | | |
| 8/31/2023 | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| <u>REGULAR INVESTMENTS</u> | Annual Rate | INVESTMENT AMOUNTS | TOTALS |
| Local Government Investment Pool (LGIP) | 5.16% | \$ 2,673,819 | |
| US Bank Operating | 0.20% | \$ 6,310,737 | |
| TOTAL REGULAR INVESTMENTS | | | \$ 8,984,556 |
| | | | |
| | | | |
| <u>CAPITAL PROJECTS & EQUIPMENT</u> | | | |
| | | | |
| LGIP-Capital Projects & Equipment | 5.160% | \$ 16,156,579 | |
| PMA-Debt Proceeds <small>(short term investments)</small> | 5.210% | \$ 1,979,328 | |
| TOTAL CAPITAL FUNDS | | | \$18,135,907 |
| | | | |
| | | | |
| TOTAL INVESTMENTS | | | \$27,120,463 |

Checks Written to Vendors

Check dates: Aug 1, 2023 to Aug 31, 2023

Sep 11, 2023 9:55:26 AM With Check Amounts Greater than or equal to: \$2500

| Vendor Name | Check Number | Check Date | Amount |
|--------------------------------------|--------------|------------|-------------|
| 3D Systems Inc | 30082768 | 08/31/2023 | \$7,558.00 |
| A Book Company | 30082495 | 08/10/2023 | \$61,541.79 |
| AT & T | 30082505 | 08/10/2023 | \$3,185.62 |
| | 30082680 | 08/24/2023 | \$3,187.10 |
| Access Security Inc | 30082450 | 08/03/2023 | \$19,401.25 |
| | 30082583 | 08/17/2023 | \$3,813.00 |
| All Around Transport, INC | 30082497 | 08/10/2023 | \$3,408.00 |
| Allium IT LLC | 30082499 | 08/10/2023 | \$12,000.00 |
| Alpha Omega Environmental LLC | 30082770 | 08/31/2023 | \$3,480.00 |
| Ascendium Education Solutions Inc | 30082771 | 08/31/2023 | \$7,536.00 |
| Assn of Community College Trustees | 30082453 | 08/03/2023 | \$6,670.00 |
| Audiovisual, Inc. | 30082454 | 08/03/2023 | \$17,005.35 |
| Bartingale Mechanical Inc | 30082518 | 08/10/2023 | \$10,404.14 |
| Benefit Technology Resources, LLC | 30082519 | 08/10/2023 | \$4,270.50 |
| CDW Government Inc | 30082523 | 08/10/2023 | \$13,913.24 |
| CakeSafe, LLC | 30082458 | 08/03/2023 | \$4,357.05 |
| Clover Learning Inc | 30082783 | 08/31/2023 | \$5,280.00 |
| Codaptive Labs LLC | 30082525 | 08/10/2023 | \$3,300.00 |
| Cudd Lawn & Snow Services | 30082698 | 08/24/2023 | \$5,134.50 |
| Cummins Sales & Service | 30082459 | 08/03/2023 | \$8,690.00 |
| Delta Medical Systems Inc | 30082784 | 08/31/2023 | \$3,375.00 |
| DigiCOPY | 30082701 | 08/24/2023 | \$9,093.67 |
| Dudley, Sadi | 30082529 | 08/10/2023 | \$2,675.00 |
| | 30082703 | 08/24/2023 | \$2,650.00 |
| | 30082785 | 08/31/2023 | \$2,650.00 |
| EMSI | 30082705 | 08/24/2023 | \$13,000.00 |
| Elsevier Inc | 30082786 | 08/31/2023 | \$5,000.00 |
| Fleet Feet | 30082709 | 08/24/2023 | \$3,234.45 |
| | 30082789 | 08/31/2023 | \$3,234.45 |
| Flesher, Jane | 30082533 | 08/10/2023 | \$3,345.00 |
| GE Healthcare | 30082711 | 08/24/2023 | \$9,887.00 |
| Gator Garb Inc | 30082607 | 08/17/2023 | \$5,093.15 |
| Gibs Affordable Septic LLC | 30082536 | 08/10/2023 | \$10,400.00 |
| Gladwin Automation Division | 30082537 | 08/10/2023 | \$52,478.45 |
| Hovland's Inc | 30082539 | 08/10/2023 | \$8,297.00 |
| International Assoc of Fire Fighters | 30082717 | 08/24/2023 | \$5,000.00 |
| J & F Facility Services | 30082471 | 08/03/2023 | \$49,115.93 |
| | 30082615 | 08/17/2023 | \$49,115.93 |
| K & L Supply Company | 30082724 | 08/24/2023 | \$31,020.09 |
| KP Katering LLC | 30082801 | 08/31/2023 | \$6,489.90 |
| Key Benefit Concepts LLC | 30082474 | 08/03/2023 | \$3,070.38 |
| Keyes Chevrolet Inc | 30082475 | 08/03/2023 | \$14,869.50 |
| Kwik Trip Inc | 30082727 | 08/24/2023 | \$3,087.50 |

Checks Written to Vendors

Check dates: Aug 1, 2023 to Aug 31, 2023

Sep 11, 2023 9:55:26 AM With Check Amounts Greater than or equal to: \$2500

| Vendor Name | Check Number | Check Date | Amount |
|--|--------------|------------|--------------|
| Lincoln Electric Automation, Inc. | 30082620 | 08/17/2023 | \$35,664.00 |
| LinkedIn | 30082731 | 08/24/2023 | \$22,172.00 |
| Market and Johnson Inc | 30082621 | 08/17/2023 | \$617,093.78 |
| Mercer Culinary | 30082477 | 08/03/2023 | \$11,568.00 |
| Mississippi Welders Supply Co Inc | 30082810 | 08/31/2023 | \$3,533.90 |
| Monster Wash LLC | 30082625 | 08/17/2023 | \$9,342.30 |
| Moody's Investors Service | 30082626 | 08/17/2023 | \$10,000.00 |
| | 30082737 | 08/24/2023 | \$10,000.00 |
| | 30082811 | 08/31/2023 | \$10,000.00 |
| NAMI - North American Mechanical Inc | 30082628 | 08/17/2023 | \$7,300.00 |
| | 30082812 | 08/31/2023 | \$35,040.00 |
| National Coalition of Cert Centers | 30082630 | 08/17/2023 | \$5,000.00 |
| Noregon Systems Inc | 30082480 | 08/03/2023 | \$11,893.00 |
| Northcentral Technical College | 30082481 | 08/03/2023 | \$57,639.10 |
| | 30082632 | 08/17/2023 | \$54,921.66 |
| | 30082739 | 08/24/2023 | \$16,836.00 |
| Northwood Technical College | 30082740 | 08/24/2023 | \$19,677.00 |
| Omnigo Software | 30082634 | 08/17/2023 | \$14,048.17 |
| Oxygen Service Company | 30082743 | 08/24/2023 | \$275,772.90 |
| | 30082816 | 08/31/2023 | \$29,024.24 |
| PMI, LLC | 30082559 | 08/10/2023 | \$81,453.93 |
| Pavement Consulting Services LLC | 30082482 | 08/03/2023 | \$2,900.00 |
| Quarles & Brady LLP | 30082819 | 08/31/2023 | \$21,000.00 |
| River Falls Municipal Utility | 30082749 | 08/24/2023 | \$3,315.96 |
| River Valley Architects Inc | 30082485 | 08/03/2023 | \$25,835.50 |
| | 30082645 | 08/17/2023 | \$45,000.00 |
| Robert W Baird & Co Inc | 30082646 | 08/17/2023 | \$52,200.00 |
| | 30082823 | 08/31/2023 | \$23,000.00 |
| Sam's Paint & Body Supply | 30082649 | 08/17/2023 | \$2,634.83 |
| Samuels Group Inc | 30082826 | 08/31/2023 | \$6,272.00 |
| Smith, Lara | 30082652 | 08/17/2023 | \$5,600.00 |
| St. Croix Central School District | 30082566 | 08/10/2023 | \$24,145.95 |
| Stage Front Presentation Systems | 30082832 | 08/31/2023 | \$6,862.00 |
| Steel Towne | 30082487 | 08/03/2023 | \$8,795.95 |
| Synergy Cooperative | 30082658 | 08/17/2023 | \$3,905.58 |
| Tracy Strubel LLC | 30082569 | 08/10/2023 | \$2,900.00 |
| | 30082833 | 08/31/2023 | \$2,950.00 |
| Tweet Garot Mechanical Inc | 30082760 | 08/24/2023 | \$3,991.48 |
| UPS Supply Chain Solutions Inc | 30082762 | 08/24/2023 | \$5,103.28 |
| Verizon Wireless | 30082573 | 08/10/2023 | \$2,763.06 |
| | 30082838 | 08/31/2023 | \$2,851.04 |
| Volume One Magazine | 30082662 | 08/17/2023 | \$4,728.00 |
| Waste Management of Northern Wisconsin | 30082575 | 08/10/2023 | \$3,816.11 |

Checks Written to Vendors

Check dates: Aug 1, 2023 to Aug 31, 2023

Sep 11, 2023 9:55:26 AM With Check Amounts Greater than or equal to: \$2500

| Vendor Name | Check Number | Check Date | Amount |
|---|--------------|------------|-----------------------|
| Winona State University | 30082764 | 08/24/2023 | \$11,550.00 |
| Wis Higher Education Aids Board | 30082665 | 08/17/2023 | \$3,000.00 |
| Wisconsin Kenworth | 30082666 | 08/17/2023 | \$9,241.14 |
| | 30082842 | 08/31/2023 | \$106,100.00 |
| Workforce Resource, Inc. | 30082580 | 08/10/2023 | \$67,064.80 |
| Xcel Energy | 30082494 | 08/03/2023 | \$4,609.01 |
| | 30082844 | 08/31/2023 | \$102,389.39 |
| Zorn Compressor & Equipment Inc | 30082670 | 08/17/2023 | \$4,667.46 |
| salesforce.com, inc | 30082648 | 08/17/2023 | \$12,246.00 |
| Total | | | \$2,419,736.46 |
| Amount for checks less than \$2500 | | | \$254,289.90 |
| Grand Total | | | \$2,674,026.36 |

ITEM 5D - CONTRACTS FOR SERVICES

8/1/23 - 8/31/23

Run Date 9/18/23 - Page 1 of 1

| Banner Contract Type | Banner Contract Sub Type | Contract Number | Company Name | Contract Name | Contract Amount | County |
|----------------------|--------------------------|-----------------|--|--|-----------------|------------|
| Technical Assistance | WSCE | 2626 | AFP - Advanced Food Products, LLC | Leadership-TA- Advanced Food Products, LLC | \$2,000.13 | Polk |
| Instruction | WSCE | 2643 | CURT Group LLC | Quality Training - CURT Group LLC | \$10,200.00 | Eau Claire |
| Technical Assistance | WSCE | 2648 | Eau Claire Fire Department | Medical Simulation Training Summer 2023 - Eau Claire Fire Department | \$3,910.00 | Eau Claire |
| Instruction | WSCE | 2627 | Nestle | AHA CPR/First Aid Classes - Nestle | \$3,920.00 | Eau Claire |
| Technical Assistance | WSCE | 2660 | Prevea Family Medicine Residency Program | Prevea Clinical Simulation Center Rental August 2023 | \$1,715.00 | Eau Claire |
| Instruction | WSCE | 2645 | ProVision Partners Cooperative | Fall Protection Competent Person Training - ProVision Partners Cooperative | \$2,800.00 | Jackson |
| Technical Assistance | WSCE | 2499 | Sand Ridge Secure Treatment Center | Driver Permit Prep Course - Sand Ridge Secure Treatment center | \$5,010.48 | Juneau |
| Instruction | WSCE Credit | 2491 | Schuman Cheese | Certified Production Technician - Cohort #3 - WAT - Schuman | \$31,267.50 | Eau Claire |

ITEM 6A - RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023H; AND SETTING THE SALE

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,500,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023H; AND SETTING THE SALE

WHEREAS, the Chippewa Valley Technical College District, Chippewa, Dunn, Eau Claire, Pepin and Pierce Counties and portions of Buffalo, Clark, Jackson, Taylor, Trempealeau and St. Croix Counties, Wisconsin (the "District") is presently in need of \$1,500,000 for the purpose of paying the cost of building remodeling and improvement projects, and there are insufficient funds on hand to pay said cost;

WHEREAS, the District hereby finds and determines that the project is within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purpose.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects (the "Project"); and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the cost specified above in the amount authorized for that purpose, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) from a purchaser to be determined by subsequent resolution of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual, irrevocable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the

adoption of this Resolution to be given to the electors of the District by publishing a notice in the Eau Claire Leader-Telegram, the official newspaper of the District. The notice to electors shall be in substantially the form attached hereto as Exhibit A (the "Notice") and incorporated herein by this reference.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notice provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$1,500,000.

Adopted, approved and recorded September 28, 2023.

Timothy J. Benedict
Chairperson

Attest:

Monica Obrycki
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF THE
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT
CHIPPEWA, DUNN, EAU CLAIRE, PEPIN AND PIERCE COUNTIES AND PORTIONS OF
BUFFALO, CLARK, JACKSON, TAYLOR, TREMPPEALEAU AND ST. CROIX COUNTIES,
WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on September 28, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 620 West Clairemont Avenue, Eau Claire, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: ccornelius1@cvtc.edu or telephone at (715) 833-6378.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 28th day of September, 2023.

BY THE ORDER OF THE
DISTRICT BOARD

Monica Obrycki
District Secretary