

Public comments or dialogue from the audience are not allowed regarding specific agenda topics unless requested by the Board Chairperson; however, an opportunity for public input is available at the beginning of each meeting during *Public Comment*.

**AGENDA**  
**CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD**  
**REGULAR BOARD MEETING**

**DATE:** Monday, December 4, 2023

**TIME:** 11:30 a.m. – Board Development & Regular Meeting  
After the Board Meeting – Board Holiday Dinner, Max’s Bistro & Bar, 213 N  
Bridge Street, Chippewa Falls, WI 54729

**LOCATION:** Chippewa Falls Area Chamber of Commerce  
1 N Bridge Street  
Chippewa Falls, WI 54729

Call to Order

The following statement will be read: “I wish to call the meeting of the Chippewa Valley Technical College District Board to order. This is an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on November 30, 2023.”

1. Roll Call: Tim Benedict, Erin Greenawald, Mike Lea, Ramona Mathews, Mike Noreen, Monica Obrycki, Brady Weiss, Lori Whelan, and Justin Zoromski.

2. Review and Approval of Agenda

Welcome from Chippewa Falls Chamber of Commerce

3. Board Development

4. Reports/Forums

- Student Association Report – Karly Kibbel

**SUGGESTED RESOLUTIONS**

**page(s) 4-5**

5. Consent Agenda - The following matters may be acted upon by the Board utilizing a single vote. Individual items, which any Board member wishes to address in greater

detail or as a separate item on the regular agenda, may be removed from the Consent Agenda upon request.

- A. Minutes of the Regular Board Meeting on October 25, 2023 page(s) 6-12
- B. Personnel Matters
  - 1) Employment
    - Adjunct Instructors as listed page(s) 13
    - Dustin Goodman, Respiratory Therapy Instructor – River Falls, 11/13/2023
    - Emily Kovach-Erickson, Development & Grants Officer – River Falls, 11/6/2023
    - Maggie Meyers, Admissions Advisor, 12/6/2023
    - Susan Olson, Student Central Representative, 11/13/2023
    - April Owen, Learning Community Coach, 11/13/2023
    - Martin Torres, Dental Assistant, 11/2/2023
- C. Financial Reports page(s) 14-18
- D. Contracts for Services page(s) 19-20
- 6. Action Items
  - A. Approval To Remodel Space at the Chippewa Falls Campus, for the Purpose of Expanding Electrical Apprenticeship Labs and Improving Workforce Solutions Training Areas, Contingent Upon State Board Approval  
Board Policy: Use of College Property
  - B. Approval to Sell Property to the City of River Falls for the Purpose of Constructing a Roundabout at the Intersection of South Wasson Lane and East Cascade Avenue, Contingent Upon WTCS Approval  
Board Policy: Use of College Property
  - C. Approval of Resolution Authorizing the Issuance of Not to Exceed \$5,700,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale page(s) 21-24  
Board Policy: Financial Conditions and Asset Protection
  - D. Approval of FY'23 Audit  
Board Policy: Monitoring College Effectiveness and Financial Conditions
- 7. Board Chairperson's Report

- A. Boards Association Winter Meeting, January 2024, Madison College
  - B. ACCT National Legislative Summit, February 4-7, 2024, Washington, DC
  - C. Board Appointment Update
  - D. ACCT Board Retreat, May 2024
8. College Update
- A. Applied Technology Center Annual Report (HEC)
  - B. President's Report
    - Campus Activities
    - Community Involvement
    - WTCS Updates
    - WTCS Presidents Association Activities
9. Board Involvement in the Community
10. Adjournment

**c: Kirk Pelikan, Layla Merrifield, News Media CVTC District. Posted at Chippewa Valley Technical College-Chippewa Falls Campus, Eau Claire Campuses, Menomonie Campus, Neillsville Center, and River Falls Campus.**

**Special accommodations for people with disabilities will be made for the public board meetings. Please call Lauren Sullivan, 715-833-6500, to request accommodations 24 hours in advance of the meeting.**

**Chippewa Valley Technical College, 620 West Clairemont Avenue, Eau Claire, WI 54701, 715-833-6500  
President: Sunem Beaton-Garcia**

## **SUGGESTED RESOLUTIONS – REGULAR MEETING – December 4, 2023**

### Item 5 – Consent Agenda

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of October 25, 2023.

Personnel Matters – Employment: Adjunct Instructors as listed; Dustin Goodman, Respiratory Therapy Instructor – River Falls, 11/13/2023; Emily Kovach-Erickson, Development & Grants Officer – River Falls, 11/6/2023; Maggie Meyers, Admissions Advisor, 12/6/2023; Susan Olson, Student Central Representative, 11/13/2023; April Owen, Learning Community Coach, 11/13/2023; Martin Torres, Dental Assistant, 11/2/2023.

Financial Report: Payroll Direct Deposit in the amount of \$2,315,154.30; Accounts Payable Checks in the amount of \$4,199,506.84; Refunds in the amount of \$2,301,027.00; Bank Transfers in the amount of \$2,460,210.90; and Direct Deposit Travel in the amount of \$51,016.05 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for October 2023 as presented.

Thirty-one (31) contracts for services are approved as recommended and presented on the attached list.

### Item 6A – Approval To Remodel Space at the Chippewa Falls Campus, for the Purpose of Expanding Electrical Apprenticeship Labs and Improving Workforce Solutions Training Areas, Contingent Upon State Board Approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to remodel space at the Chippewa Falls Campus, for the purpose of expanding Electrical Apprenticeship labs and improving Workforce Solutions training areas, contingent upon State Board approval.

Item 6B – Approval to Sell Property to the City of River Falls for the Purpose of Constructing a Roundabout at the Intersection of South Wasson Lane and East Cascade Avenue, Contingent Upon WTCS Approval.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that approval be given to sell property to the City of River Falls for the purpose of constructing a roundabout at the intersection of South Wasson Lane and East Cascade Avenue, contingent upon WTCS approval.

Item 6C – Approval of Resolution Authorizing the Issuance of Not to Exceed \$5,700,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Authorizing the Issuance of Not to Exceed \$5,700,000 General Obligation Promissory Notes, Series 2024A; and Setting the Sale.

Item 6D – Approval of FY'23 Audit

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the fiscal year 2023 audit as issued by Wipfli, LLP, be accepted as presented and submitted to the Wisconsin Technical College System Board.

**ITEM 5A – MINUTES**

**REGULAR MEETING OF THE  
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT BOARD  
October 25, 2023**

The meeting was called to order at 3:00 p.m. by Chairperson Tim Benedict. He indicated this was an open meeting with notices mailed to the news media and other interested parties and posted at the Chippewa Valley Technical College campuses/centers in Chippewa Falls, Eau Claire, Menomonie, River Falls, and Neillsville on October 18, 2023.

1. Roll Call: Present: Tim Benedict, Erin Greenawald (virtual), Mike Lea, Ramona Mathews, Mike Noreen, Monica Obrycki, and Brady Weiss. Absent: Lori Whelan and Justin Zoromski.

Also Present: Sunem Beaton-Garcia, Lauren Sullivan, Joni Geroux, Karen Kohler, Caleb Cornelius, Lynette Livingston (virtual), Tam Burgau (virtual), Debby Burnett, Alisa Schley (virtual), Ryan Neal (virtual), Julie Sherman, and Kirk Pelikan (virtual).

2. Motion by Ms. Mathews, seconded by Mr. Noreen, to approve the agenda as presented. Ayes: All. Nays: None. Motion carried.
3. Ryan Neal is new to the student association. He provided an overview of his education, and why he chose to come to CVTC. He shared the many events that student association has been doing.

The Board received a tour of the Menomonie Campus led by the CVTC leadership team.

4. There were no public comments
5. Motion by Mr. Lea, seconded by Mr. Weiss, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the following consent agenda items are approved as presented and recommended:

Minutes of the Regular Board Meeting of September 28, 2023.

Personnel Matters – Employment: Adjunct Instructors as listed; Robert Ecker, Associate Dean of Manufacturing & Engineering, 11/13/2023; Robert Gerber, Truck Driving – Instructional Assistant, 9/21/2023; Michael Grotzinger, Truck Driving – Instructional

Assistant, 9/25/2023; Amanda Norberg, Rural Outreach Coordinator, 10/19/2023; Samantha Rubenzer, Instructional Designer, 10/23/2023. Resignations: Michael Schroeder, Lead Instructional Assistant - Truck Driving, 10/31/2023; Scott LaFaive, Electrician Apprenticeship Instructor, 12/15/2023; Theresa Curtis, Program Assistant - Business, Arts & Sciences, 10/4/2023; Zachary Bogstad, Instructional Assistant - Truck Driving, 10/6/2023. Retirements: Nancy Heller, Executive Assistant, 1/12/2024.

Financial Report: Payroll Direct Deposit in the amount of \$2,209,407.91; Accounts Payable Checks in the amount of \$7,228,457.92; Refunds in the amount of \$1,576,735.56; Bank Transfers in the amount of \$2,274,306.69; and Direct Deposit Travel in the amount of \$17,957.19 drawn on the Chippewa Valley Technical College District for the various amounts, and the Financial Reports for September 2023 as presented.

Seventeen (17) contracts for services are approved as recommended and presented on the attached list.

Ethics Code – Designation of Vice Presidents: For purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sections 19.41 through 19.59, Stats., the Chippewa Valley Technical College District Board designates the following positions and indicates its intention that the current occupants of these positions and their successors be subject to the Wisconsin Ethics Code:

<u>Position</u>	<u>Occupant</u>
President	Sunem Beaton-Garcia
Vice President of Talent & Culture	Tam Burgau
Vice President of Administration & Chief Strategy Officer	Caleb Cornelius
Vice President of Strategic Communications & Community Engagement	Joni Geroux
Vice President of Institutional Advancement	Karen Kohler
Provost/Vice President of Academic & Student Affairs	Lynette Livingston

Ayes: All. Nays: None. Motion carried.

## 6. Action Items

*Action Items D and E were moved to this point of the agenda.*

- D. Debby Brunett shared they received six bids for the \$1,500,000 general obligation promissory notes, Series 2023H. The winning bid was from Huntington Securities, Inc., with an interest rate of 4.0426 percent. This is a good interest rate based on CVTC's Aa1 rating from Moody's. The funds from this borrowing will be used for remodeling. Mr. Weiss asked a question regarding

reoccurring bidders winning multiple borrowings. Motion by Ms. Obrycki, seconded by Mr. Noreen, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board that the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023H be approved as presented. Ayes: All. Nays: None. Motion carried.

- E. Julie Sherman, Director of Apprenticeship and STEM Initiatives, presented the concept review for Dental Assistant Apprenticeship. She shared this is a five-credit apprenticeship, and the apprentices will complete didactic training in dental infection control, safety practices and radiography, and will learn hands-on clinical skills at their place of employment while completing the required apprenticeship hours. Graduates will be competent in front office skills, dental procedures, instrument sterilization and preparation, diagnostic x-rays, and documentation for dental charts. For staff, the initial offerings would be incorporated into the current program capacity but may require additional adjunct if the demand exceeds current program capacity. This additional pathway will support enrollment into the dental program. Mr. Weiss asked a question regarding credentials and how apprentices are assigned to an employer. Ms. Greenawald asked a question regarding how the apprenticeship is connected to the recent dental program concept review that was approved. Motion by Ms. Mathews, seconded by Mr. Lea, that the following resolution be adopted:

BE IT RESOLVED by the Chippewa Valley Technical College District Board approves the submission of the program concept review for Dental Assistant Apprenticeship to the Wisconsin Technical College System Board. Ayes: All. Nays: None. Motion carried.

- A. Mr. Cornelius explained that the approved budget includes a tax levy that is based upon estimated property valuations and estimated net new construction. Final values were recently published by the Department of Revenue. Equalized property values increased for the district by 14.91% percent and net new construction was 2.38 percent. The levy for operations increased to \$15,472,828 and the debt levy increased to 10,350,000. The total levy is \$25,822,828, or a net increase of 6.99 percent, with the mill rate decreasing by 6.9 percent to \$0.66291. Mr. Benedict asked about the impact on individual property owners. Motion by Ms. Greenawald, seconded by Mr. Lea, that the following resolution be adopted:



WHEREAS, the Chippewa Valley Technical College District Board adopted the budget for FY 2024.

NOW, THEREFORE, BE IT RESOLVED that the Chippewa Valley Technical College Board authorizes a tax levy of twenty five million, eight hundred twenty two thousand, eight hundred twenty eight dollars (\$25,822,828) on the full value of the taxable property of the District, as certified to it by the Wisconsin Department of Revenue, for the purpose of making capital improvements, acquiring equipment, operating and maintaining the schools of the District, and for the retirement of previously approved District indebtedness for the fiscal year beginning July 1, 2023, and

BE IT FURTHER RESOLVED that the Chippewa Valley Technical College District Board, pursuant to s.38.16, Wis. Stats., authorizes that the aforementioned amount of levy be spread proportionately on the tax rolls for the collection in each city, village, and town, or portion thereof within the District boundaries, and that the respective clerks be informed of this action prior to the last working day in October 2023, or ten days after receipt of District valuation, whichever is later. Roll call vote reflected a unanimous vote to approve. Ayes: Tim Benedict, Erin Greenawald, Mike Lea, Ramona Mathews, Mike Noreen, Monica Obrycki, and Brady Weiss. Motion carried.

- B. Mr. Cornelius presented the fiscal year 2023 procurement report to the Board. He shared there were 10 vendors on the list where the total spend was over \$50,000. Three of the vendors will transition to the RFP/RFB process if future services are needed, and seven will continue with quotes as needed due to the demand of the nature of purchases from various users within the college. Mr. Weiss asked a question about the same vendors placing bids for multiple projects. Ms. Mathews asked for further explanation on the increase of vendors on the list. Mr. Cornelius shared a process is being developed internally to help decrease these occurrences in the future. Motion by Mr. Weiss, seconded by Ms. Mathews, that the following resolution be adopted:

BE IT RESOLVED that the Chippewa Valley Technical College District Board approves the 2022-2023 procurement report as presented. Wisconsin Administrative Code TCS6.05(2)(h). Ayes: All. Nays: None. Motion carried.

- C. Mr. Cornelius presented the appropriation adjustments. As part of the budget process, an approved budget is statutory authority to spend. Requesting additional budget authority beyond revenue increases for which sufficient reserves exist to cover: General Fund: \$1,721,364; Debt Service Fund: \$138,150;

Enterprise Fund: \$265,010. The Board policy expectation for general fund balance is between 16.6 percent and 25 percent, and including these adjustments, currently the college is at 26.1 percent. Mr. Noreen asked if the general fund balance amount is consistent or has it fluctuated in the past. Ms. Mathews asked about the threshold for short term borrowing. Mr. Lea asked about the history of general fund balance, and Ms. Mathews asked if a visual can be provided of the general fund balance for the past 10-15 years. Mr. Weiss asked about grant funding and opportunities, and about any internal auditing done at the college. Ms. Obrycki asked about a process for reviewing vendor contracts. Motion by Ms. Mathews, seconded by Ms. Obrycki, that the following resolution be adopted:

WHEREAS, various resources are expected to exceed the 2022-2023 budgeted levels, and

WHEREAS, Section 65.90(5) Wis. Stats. provides that changes in budget appropriations may be authorized upon two-thirds (2/3) vote of the entire membership of the District Board,

THEREFORE, BE IT RESOLVED by the Chippewa Valley Technical College District Board that the 2022-2023 budget appropriation be modified as follows:

<u>Fund</u>	<u>Function Resource</u>	<u>Appropriation Change</u>	<u>Modified Appropriation</u>
General Fund	Local - Property Tax Revenue	\$ 35,004	\$ 13,521,249
General Fund	State Aid Revenue	\$ (386,884)	\$ 6,933,490
General Fund	Program Fee Revenue	\$ 60,603	\$ 14,543,234
General Fund	Material Fees	\$ (71,956)	\$ 753,044
General Fund	Other Student Fees	\$ 229,248	\$ 1,104,248
General Fund	Institutional Revenue	\$ 191,496	\$ 2,439,474
General Fund	Federal Revenue	\$ (2,995)	\$ 22,005
General Fund	Instruction	\$ 996,940	\$ 38,427,560
General Fund	Instructional Resources	\$ 11,793	\$ 786,793
General Fund	Student Services	\$ 228,944	\$ 4,540,733
General Fund	General Institutional	\$ 216,447	\$ 13,745,598
General Fund	Physical Plant	\$ 321,756	\$ 6,012,533
Special Revenue -Aidable	State Aid Revenue	\$ 42,843	\$ 2,042,843
Special Revenue -Aidable	Instruction	\$ (726,213)	\$ 10,459,567
Special Revenue -Aidable	Student Services	\$ 368,720	\$ 2,716,056
Special Revenue -Aidable	General Institutional	\$ 149,622	\$ 798,983
Special Revenue -Aidable	Physical Plant	\$ 207,871	\$ 707,156
Debt Service Fund	Physical Plant	\$ 138,150	\$ 11,389,458
Enterprise Fund	State Aid Revenue	\$ 7,680	\$ 167,680

Enterprise Fund	Institutional Revenue	\$	583,058	\$	3,370,606
Enterprise Fund	Auxiliary Services	\$	855,747	\$	3,953,349
Captial Projects Fund	State Aid Revenue	\$	97,226	\$	220,126
Captial Projects Fund	Institutional Revenue	\$	514,779	\$	764,779
Captial Projects Fund	Federal Revenue	\$	(553,758)	\$	1,216,896
Captial Projects Fund	Instruction	\$	(112,776)	\$	3,901,025
Captial Projects Fund	Instructional Resources	\$	154,665	\$	638,448
Captial Projects Fund	General Institutional	\$	150,999	\$	1,723,755
Captial Projects Fund	Physical Plant	\$	(2,079,598)	\$	8,235,115
Captial Projects Fund	Auxiliary Services	\$	122,905	\$	137,853

Ayes: All. Nays: None. Motion carried.

7. Board Chairperson’s Report

- A. Kirk Pelikan, legal counsel from Michael Best, reviewed language updates to several Board Policies and Procedures.
- B. Mr. Benedict will be the Board representative for the December commencement ceremony.
- C. Addition to the agenda was a report out on the ACCT Leadership Congress in Las Vegas, October 9-12, 2023. Ms. Greenawald attended the ACCT Leadership Congress and presented with Swim Digital on the CVTC strategic plan.

8. College Update

- A. President’s Report
  - Campus Activities
    - Dr. Beaton-Garcia shared a list of campus activities including career tours campus wide, reaffirmation day with UW-Stout, MEC-X Manufacturing Experience event, Law Enforcement Academy graduation, Professional Development Day for all CVTC employees, Fall High School Connections, and a Recognition of Service Ceremony.
  - Community Involvement
    - Dr. Beaton-Garcia shared she and the leadership team attended a ribbon cutting for the Mobile Manufacturing Lab and PMI Tech Ed Center in Bloomer.
    - Dr. Beaton-Garcia, Adam Wehling, Jeff Sullivan, Lynette Livingston, and faculty member Dave Thompson met with

employees of Darley, Inc. to discuss employment needs for their industry.

- WTCS Updates
  - Dr. Beaton-Garcia shared proposed legislation with the Board.

9. Board Involvement in the Community: ACCT is looking for committee members, and Ms. Greenawald is interested in serving on the DEI committee and asked the Board for a letter of support. Ms. Sullivan will draft a letter of support on behalf of the Board.
10. Motion by Ms. Mathews, seconded by Ms. Obrycki, to adjourn. Ayes: All. Nays: None. Motion carried. The meeting adjourned at 4:56 p.m.

Recorded by:

Submitted by:

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Lauren Sullivan  
Executive Assistant to the President & Board

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Monica Obrycki, Secretary  
CVTC District Board

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Tim Benedict, Chairperson  
CVTC District Board

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Date

**ITEM 5B - PERSONNEL MATTERS**

**Chippewa Valley Technical College  
Adjunct Instructors to be Employed for Classes that Begin  
08/05/2023 through 12/31/2023**

Jessica Franklin  
Shalyn Gagnon  
Sarah Koehler

**Total Count = 3**

**ITEM 5C - FINANCIAL REPORTS**

<b>CHIPPEWA VALLEY TECHNICAL COLLEGE</b>			
<b>October 2023 Disbursements</b>			
<b>PAYROLL</b>			
	<b>Pay Date</b>	<b>Payroll Number</b>	<b>Net Pay</b>
Electronic Payments	10/6/2023	20	\$ 1,139,144.97
Electronic Payments	10/20/2023	21	1,176,009.33
		Total Net Pay	<b>\$ 2,315,154.30</b>
<b>BANK TRANSFERS</b>			
	<b>Date</b>	<b>Transfer Number</b>	<b>Transfer Totals</b>
WDR - Withholdings	10/2/23	6308	64,040.26
Madison National Life Ins Co (LTD-October)	10/2/23	6325	6,796.10
Optum, Inc.	10/6/23	6336	29,495.25
Empower Retirement	10/6/23	6337	8,174.00
TSA Consulting Group, Inc.	10/6/23	6338	24,190.00
Special Pay Plan Retirement Trust (Pelion)	10/6/23	6339	5,907.53
United Way of Greater Chippewa Valley	10/6/23	6340	237.32
ExpertPay-Child Support	10/6/23	6341	2,617.29
WI Dept of Revenue	10/9/23	6359	1,383.93
WI Dept of Revenue	10/9/23	6373	1,164.59
IRS - 941 Deposit	10/10/23	6334	365,735.39
Robert W Baird & Co, Inc.	10/13/23	6356	14,250.00
Robert W Baird & Co, Inc.	10/13/23	6357	18,000.00
Robert W Baird & Co, Inc.	10/13/23	6358	8,625.00
Visual Lease, LLC.	10/13/23	6360	7,500.00
WDR - Withholdings	10/16/23	6317	63,920.60
Optum, Inc.	10/16/23	6327	705.25
TSA Consulting Group, Inc.	10/18/23	6328	163.56
Optum, Inc.	10/20/23	6345	26,102.41
Empower Retirement	10/20/23	6346	8,174.00
TSA Consulting Group, Inc.	10/20/23	6347	24,250.00
Special Pay Plan Retirement Trust (Pelion)	10/20/23	6348	7,386.36
United Way of Greater Chippewa Valley	10/20/23	6349	237.32
ExpertPay-Child Support	10/20/23	6350	2,695.75
IRS - 941 Deposit	10/23/23	6343	368,452.18
Prevea 360 Health Plan (HEALTH-November)	10/23/23	6352	775,741.31
Minnesota Life Ins Co (Life-November)	10/24/23	6354	22,110.44
New Mexico Department of Taxation & Revenue	10/25/23	6330	505.86
Wisconsin Retirement System (WRS)	10/31/23	6329	416,343.50
WDR - Withholdings	10/31/23	6335	65,932.87
Minnesota Department of Revenue	10/31/23	6342	79.00
Delta Dental October (Dental Insurance)	10/31/23	6370	49,344.77
Delta Dental October (Vision Insurance)	10/31/23	6371	4,089.18
EBC October (Flex/HRA Reimbursement)	10/31/23	6372	65,859.88
			<b>\$ 2,460,210.90</b>
<b>REFUNDS</b>			
	<b>Date</b>	<b>Check Numbers</b>	<b>Check Totals</b>
Computer Listing	10/1/2023 -10/31/2023	80060480-80060617	\$ 136,784.70
Electronic Payments	9/27/2023 -10/31/2023	6843360-6946799	2,164,242.30
		Total	<b>\$ 2,301,027.00</b>
<b>ACCOUNTS PAYABLE</b>			
	<b>Date</b>	<b>Check Numbers</b>	<b>Check Totals</b>
Computer Listing	10/1/2023 -10/31/2023	30083296-30083695	\$ 4,199,506.84
		Total	<b>\$ 4,199,506.84</b>
<b>TRAVEL</b>			
	<b>Date</b>	<b>Advice Numbers</b>	<b>Check Totals</b>
Computer Listing	10/1/2023 -10/31/2023	24164-24280	\$ 51,016.05
		Total	<b>\$ 51,016.05</b>
<b>Grand Total</b>			<b>\$ 11,326,915.09</b>

CHIPPEWA VALLEY TECHNICAL COLLEGE			
INVESTMENTS OUTSTANDING			
10/31/2023			
		Annual	INVESTMENT
<u>REGULAR INVESTMENTS</u>		Rate	AMOUNTS TOTALS
	Local Government Investment Pool (LGIP)	5.37%	\$ 1,480,767
	US Bank Operating	0.20%	\$ 1,612,079
	TOTAL REGULAR INVESTMENTS		\$ 3,092,846
<u>CAPITAL PROJECTS &amp; EQUIPMENT</u>			
	LGIP-Capital Projects & Equipment	5.370%	\$ 13,314,102
	PMA-Debt Proceeds(short term investments)	5.324%	\$ 1,996,953
	TOTAL CAPITAL FUNDS		\$15,311,055
	TOTAL INVESTMENTS		\$18,403,901

## Checks Written to Vendors

**Check dates: Oct 1, 2023 to Oct 31, 2023**

**Nov 27, 2023 10:36:50 AM With Check Amounts Greater than or equal to: \$2500**

Vendor Name	Check Number	Check Date	Amount
A Book Company	30083296	10/05/2023	\$23,421.74
ASE	30083608	10/26/2023	\$2,825.00
AT & T	30083614	10/26/2023	\$3,279.77
All Season Tire Company	30083604	10/26/2023	\$2,628.35
American Assn of Community Colleges	30083300	10/05/2023	\$8,909.00
American Health Information	30083497	10/19/2023	\$4,680.00
Amundson Appliance	30083499	10/19/2023	\$3,883.98
Bartingale Mechanical	30083508	10/19/2023	\$43,910.00
Benedict Sales and Service	30083310	10/05/2023	\$128,085.00
Benefit Technology Resources, LLC	30083416	10/12/2023	\$18,305.00
	30083620	10/26/2023	\$4,347.00
CAE Healthcare	30083418	10/12/2023	\$16,000.00
CAS	30083419	10/12/2023	\$4,398.00
CML Consulting	30083489	10/12/2023	\$5,700.00
Carl Zeiss Industrial Quality Solutions, LLC	30083314	10/05/2023	\$3,513.85
Chippewa Valley Excavating	30083422	10/12/2023	\$55,680.00
Clark Equipment Company	30083517	10/19/2023	\$72,792.44
Codaptive Labs LLC	30083318	10/05/2023	\$3,600.00
Communications Cabling & Networking Inc	30083319	10/05/2023	\$4,744.72
Cummins Inc	30083425	10/12/2023	\$13,963.06
Cushman Motor Company	30083627	10/26/2023	\$3,626.68
DDM Marketing & Communications	30083520	10/19/2023	\$7,623.31
Dakota Supply Group	30083322	10/05/2023	\$17,957.77
DiaMedical USA	30083324	10/05/2023	\$9,390.00
DigiCOPY	30083427	10/12/2023	\$18,803.14
Dudley, Sadi	30083428	10/12/2023	\$5,300.00
Edwards Agri-Sales Inc	30083430	10/12/2023	\$4,123.90
Elevated Academics, LLC	30083329	10/05/2023	\$10,668.00
Ellucian Company LP	30083431	10/12/2023	\$115,350.00
ExamSoft Worldwide Inc	30083331	10/05/2023	\$17,025.00
Gain Control LLC	30083528	10/19/2023	\$101,205.00
Gator Garb Inc	30083338	10/05/2023	\$6,559.89
	30083529	10/19/2023	\$2,962.20
Gladwin Automation Division	30083438	10/12/2023	\$47,732.85
HVP Design Inc	30083345	10/05/2023	\$10,000.00
	30083532	10/19/2023	\$2,500.00
High Monkey Consulting Inc	30083441	10/12/2023	\$12,000.00
HigherEd Insight, LLC	30083639	10/26/2023	\$25,000.00
Hovland's Inc	30083640	10/26/2023	\$15,850.00
Howell, Jamie	30083343	10/05/2023	\$2,880.00
Hudson Electric, Inc.	30083642	10/26/2023	\$4,521.00
Impero Solutions INC	30083645	10/26/2023	\$3,969.60
Independent Flooring Inc	30083646	10/26/2023	\$4,930.22



## Checks Written to Vendors

**Check dates: Oct 1, 2023 to Oct 31, 2023**

**Nov 27, 2023 10:36:50 AM With Check Amounts Greater than or equal to: \$2500**

Vendor Name	Check Number	Check Date	Amount
J & F Facility Services	30083447	10/12/2023	\$49,115.93
KP Katering LLC	30083538	10/19/2023	\$10,539.00
Keco	30083537	10/19/2023	\$7,599.00
Lab Midwest LLC	30083352	10/05/2023	\$3,200.00
	30083454	10/12/2023	\$19,152.00
Lincoln Electric Company	30083457	10/12/2023	\$10,641.00
MST Welding	30083663	10/26/2023	\$2,738.38
Market and Johnson Inc	30083658	10/26/2023	\$457,038.83
Mid-State Technical College	30083361	10/05/2023	\$3,764.95
Mississippi Welders Supply Co Inc	30083362	10/05/2023	\$3,350.00
	30083661	10/26/2023	\$8,237.81
NAMI - North American Mechanical Inc	30083554	10/19/2023	\$13,850.00
NAU Country Insurance Company	30083664	10/26/2023	\$2,823.00
Northcentral Technical College	30083556	10/19/2023	\$271,626.52
Oxygen Service Company	30083669	10/26/2023	\$21,743.43
PMI, LLC	30083567	10/19/2023	\$39,442.47
Pantheon Systems, Inc.	30083369	10/05/2023	\$17,950.00
Parr's Hardware	30083562	10/19/2023	\$6,689.50
Pavement Consulting Services LLC	30083670	10/26/2023	\$3,410.00
Philips Healthcare	30083671	10/26/2023	\$34,860.00
Phillips Education	30083466	10/12/2023	\$4,400.00
Productivity Inc	30083376	10/05/2023	\$29,962.00
River Falls Municipal Utility	30083570	10/19/2023	\$3,529.92
River Valley Architects Inc	30083470	10/12/2023	\$64,905.75
Robert W Baird & Co Inc	30083379	10/05/2023	\$11,500.00
SHI International Corp	30083383	10/05/2023	\$25,130.00
Samuels Group Inc	30083678	10/26/2023	\$14,445.02
Sell, Katherine	30083382	10/05/2023	\$3,615.00
ServiceWear Apparel	30083573	10/19/2023	\$2,801.52
Steel Towne	30083574	10/19/2023	\$9,399.84
Strata Information Group	30083575	10/19/2023	\$3,600.00
Study Abroad Association	30083576	10/19/2023	\$6,775.00
Thaler Oil Co Inc	30083682	10/26/2023	\$8,796.05
Turauski & Sons, Inc.	30083683	10/26/2023	\$113,477.00
Tweet Garot Mechanical Inc	30083389	10/05/2023	\$16,750.02
U.S. Bank	30083399	10/10/2023	\$693,469.55
	30083693	10/31/2023	\$269,235.98
Union Trailer Sales	30083391	10/05/2023	\$17,318.00
Verizon Wireless	30083393	10/05/2023	\$2,516.26
WEAU	30083396	10/05/2023	\$2,800.00
WLAX/WEUX/ MeTV	30083593	10/19/2023	\$7,300.00
Waste Management of Northern Wisconsin	30083482	10/12/2023	\$4,234.53
Wis Higher Education Aids Board	30083485	10/12/2023	\$14,800.00

## Checks Written to Vendors

Check dates: Oct 1, 2023 to Oct 31, 2023

Nov 27, 2023 10:36:50 AM With Check Amounts Greater than or equal to: \$2500

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Vendor Name	Check Number	Check Date	Amount
Workforce Resource, Inc.	30083594	10/19/2023	\$8,892.56
Zacho Sports Center	30083689	10/26/2023	\$11,169.21
<b>Total</b>			<b>\$3,213,240.50</b>
<b>Amount for checks less than \$2500</b>			\$348,277.68
<b>Grand Total</b>			<b>\$3,561,518.18</b>

## ITEM 5D - CONTRACTS FOR SERVICES

10/1/23 - 11/30/23

Run Date 11/21/23 - Page 1 of 2

Banner Contract Type	Banner Contract Sub Type	Contract Number	Company Name	Contract Name	Contract Amount	County
Instruction	WSCE	2564	3M Company	Hazwoper/Confined Space Refresh - 3M Company	\$2,400.00	Dunn
Technical Assistance	WSCE	2694	ADRC	Leadership Training - ADRC	\$525.00	Eau Claire
Instruction	WSCE	2682	Associated Milk Producers Inc	Arc Flash Training - Associated Milk Producers Inc	\$1,400.00	Chippewa
Instruction	WSCE	2722	Catalytic Combustion Corporation	2023 AHA Heartsaver, CPR, First Aid, AED, BBP - Catalytic Combustion Corporation	\$3,155.00	Chippewa
Instruction	WSCE	2725	CESA #11	CEU's for WI SPED Conference - CESA #11 Head Start	\$918.84	Dunn
Technical Assistance	WSCE	2718	Choice Products USA	Fire Extinguisher Training - Choice Products USA	\$525.00	Eau Claire
Instruction	WSCE Credit	2709	CURT Group LLC	Welding Print Reading Fall 2023 - CURT Group LLC	\$8,070.50	Eau Claire
Technical Assistance	WSCE	2715	CVTC	Admissions Team Strengths Finder Training - CVTC	\$889.91	Eau Claire
Technical Assistance	WSCE	2732	Div of Vocational Rehabilitation	One Note Training - Div of Vocational Rehabilitation	\$350.00	Douglas
Instruction	WSCE	2659	Eau Claire County	DiSC Training - Eau Claire County	\$1,003.75	Eau Claire
Technical Assistance	WSCE	2716	Eau Claire Realty	Sales Training - TA - Eau Claire Realty	\$2,800.00	Eau Claire
Instruction	WSCE	2483	Grassland Dairy Products, Inc.	Hazwoper Refresher - Grassland Dairy Products, Inc.	\$2,800.00	Clark
Instruction	WSCE	2734	Ho-Chunk Nation	CDI Test Prep	\$2,880.00	Jackson
Instruction	WSCE	2707	Huebsch Services	Excel Training - Huebsch Services	\$2,100.00	Eau Claire
Technical Assistance	WSCE	2706	Independent Surgery Center	2023 Fire Extinguisher Training- Independent Surgery Center	\$175.00	Chippewa
Instruction	WSCE	2673	ITW Engineered Fasteners	Train the Trainer - ITW Engineered Fasteners	\$2,800.00	Chippewa
Instruction	WSCE	2712	MULTI	Management Development Series Cohort - Multirecipient	\$2,100.00	MULTI
Instruction	WSCE	2704	MULTI	HR Basics for the New Leader Oct 23- May 24 - MULTI	\$1,400.00	MULTI
Instruction	WSCE	2703	MULTI	Emerging Leaders Cohort Oct 23- May 24 - MULTI	\$3,500.00	MULTI
Instruction	WSCE	2730	MULTI	Autism for Education 2023-2024 Classes 1-3	\$31,289.22	MULTI
Technical Assistance	WSCE	2723	Muscle Car Restorations	Auto Body Repair/Paint training - Muscle Car Restorations	\$4,155.00	Chippewa
Technical Assistance	WSCE	2714	Muscle Car Restorations	2023 Fire Extinguisher Training - Muscle Car Restorations	\$175.00	Chippewa
Technical Assistance	WSCE	2666	Nestle	Mask Fit Testing - Nestle	\$2,800.00	Eau Claire
Instruction	WSCE	2671	Northwest Metal Innovators	Forklift and Overhead Crane Training - Northwest Metal Innovators	\$1,344.10	Barron
Instruction	WSCE	2683	Northwestern Bank	Business Technology Training-October - Northwestern Bank	\$3,150.00	Chippewa
Instruction	WSCE	2708	Oakleaf Clinics	ACLS Renewal Course - Oakleaf Clinics	\$760.00	Eau Claire
Instruction	WSCE	2670	Oakleaf Clinics	BLS/ACLS October - Oakleaf Clinics	\$1,110.00	Eau Claire
Instruction	WSCE	2656	Peragon	GD&T Training - Peragon	\$3,550.96	Washburn
Technical Assistance	WSCE	2720	TTM Technologies	2023 RCRA Technical Assistance - TTM Technologies	\$1,400.00	Chippewa
Instruction	WSCE	2729	Wisconsin Cheese Makers Association	Train the Trainer - Wisconsin Cheese Makers Association	\$2,869.56	Dane

10/1/23 - 11/30/23

Run Date 11/21/23 - Page 2 of 2

Banner Contract Type	Banner Contract Sub Type	Contract Number	Company Name	Contract Name	Contract Amount	County
Technical Assistance	WSCE	2721	Wisconsin Electric Cooperative Association	Professional Communication Presentation - Wisconsin Electric Cooperative Association	\$525.00	Dane

**ITEM 6C - APPROVAL OF RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,700,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024A; AND SETTING THE SALE**

RESOLUTION NO. \_\_\_\_

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$5,700,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2024A;  
AND SETTING THE SALE

WHEREAS, the Chippewa Valley Technical College District, Chippewa, Dunn, Eau Claire, Pepin and Pierce Counties and portions of Buffalo, Clark, Jackson, Taylor, Trempealeau and St. Croix Counties, Wisconsin (the "District") is presently in need of \$1,500,000 for the purpose of paying the cost of building remodeling and improvement projects and \$4,200,000 for the purpose of paying the cost of acquiring movable equipment, and there are insufficient funds on hand to pay said costs;

WHEREAS, the District hereby finds and determines that the projects are within the District's power to undertake and serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, technical college districts are authorized by the provisions of Section 67.12(12), Wisconsin Statutes to borrow money and to issue general obligation promissory notes for such public purpose.

NOW, THEREFORE, BE IT:

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$1,500,000 for the public purpose of paying the cost of building remodeling and improvement projects; and be it further

RESOLVED, that the District shall issue general obligation promissory notes in an amount not to exceed \$4,200,000 for the public purpose of paying the cost of acquiring movable equipment; and be it further

RESOLVED, that

Section 1. Authorization and Sale of the Notes. For the purpose of paying the costs specified above in the amounts authorized for those purposes (collectively, the "Project"), there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of not to exceed FIVE MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$5,700,000) from a purchaser to be determined by subsequent resolution of the District Board (the "Purchaser"). To evidence such indebtedness, the Chairperson and Secretary are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the District, general obligation promissory notes aggregating the principal amount of not to exceed FIVE MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$5,700,000) (the "Notes"). There shall be levied on all the taxable property of the District a direct, annual,

irrepealable tax sufficient to pay the interest on the Notes as it becomes due, and also to pay and discharge the principal thereof within ten years of the date of issuance of the Notes.

Section 2. Notice to Electors. Pursuant to Section 67.12(12)(e)5, Wisconsin Statutes, the Secretary shall, within ten (10) days of adoption of this Resolution, cause public notice of the adoption of this Resolution to be given to the electors of the District by publishing notices in the Eau Claire Leader-Telegram, the official newspaper of the District. The notices to electors shall be in substantially the forms attached hereto as Exhibits A and B (collectively, the "Notices") and incorporated herein by this reference.

Section 3. Sale of the Notes. The Notes shall be offered for public sale. At a subsequent meeting, the District Board shall consider such bids as may have been received, take action on the bids and specify the terms of and interest rates on the Notes.

Section 4. Official Statement. The Secretary shall cause an Official Statement to be prepared by Robert W. Baird & Co. Incorporated. The appropriate District officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Official Statement under this Resolution.

Section 5. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law. If any of the Notes may be subject to a petition for referendum, any action with respect to the sale of the Notes shall be subject to the condition that no petition for referendum has been filed within thirty (30) days of publication of the Notices provided for under Section 2 of this Resolution or, if a petition is filed, that any required referendum approval is obtained.

Section 6. Expenditure of Funds and Declaration of Official Intent. The District shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Notes become available. The District hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Notes, the principal amount of which is not expected to exceed \$5,700,000.

Adopted, approved and recorded December 4, 2023.

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Timothy J. Benedict  
Chairperson

Attest:

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Monica C. Obrycki  
Secretary

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS  
OF THE  
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT  
CHIPPEWA, DUNN, EAU CLAIRE, PEPIN AND PIERCE COUNTIES AND PORTIONS OF  
BUFFALO, CLARK, JACKSON, TAYLOR, TREMPLEAU AND ST. CROIX COUNTIES,  
WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on December 4, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$1,500,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of building remodeling and improvement projects.

A copy of said resolution is on file in the District office, located at 620 West Clairemont Avenue, Eau Claire, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [ccornelius1@cvtc.edu](mailto:ccornelius1@cvtc.edu) or telephone at (715) 833-6378.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 4th day of December, 2023.

BY THE ORDER OF THE  
DISTRICT BOARD

Monica C. Obrycki  
District Secretary

EXHIBIT B

NOTICE TO THE ELECTORS  
OF THE  
CHIPPEWA VALLEY TECHNICAL COLLEGE DISTRICT  
CHIPPEWA, DUNN, EAU CLAIRE, PEPIN AND PIERCE COUNTIES AND PORTIONS OF  
BUFFALO, CLARK, JACKSON, TAYLOR, TREMPLEAU AND ST. CROIX COUNTIES,  
WISCONSIN

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called, noticed, held and conducted on December 4, 2023, adopted a resolution pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, to authorize a borrowing in an amount not to exceed \$4,200,000 by issuing general obligation promissory notes of the District for the public purpose of paying the cost of acquiring movable equipment.

A copy of said resolution is on file in the District office, located at 620 West Clairemont Avenue, Eau Claire, Wisconsin, and may be inspected weekdays, except holidays, between the hours of 9:00 a.m. and 4:00 p.m., or in the alternative, is available upon request by contacting the District by email at the following address: [ccornelius1@cvtc.edu](mailto:ccornelius1@cvtc.edu) or telephone at (715) 833-6378.

The District Board need not submit said resolution to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Section 67.12(12)(e)5, Wisconsin Statutes, requesting a referendum thereon at a special election. If no such petition is filed, then the resolution shall be effective without a referendum.

Dated this 4th day of December, 2023.

BY THE ORDER OF THE  
DISTRICT BOARD

Monica C. Obrycki  
District Secretary